

**INGRESS EGRESS PARKING BOARD  
CITY OF WILLOUGHBY  
REGULAR MEETING  
FEBRUARY 18, 2010  
AGENDA**

**Present:** Asst. Police Chief Rick Cooper; Fire Marshall Mike Kocab;  
Richard Smith, Chief Bldg. & Zoning Inspector  
**Others:** Betty Nardelli, Secretary

The meeting came to order at 8:58 a.m.

**NEW BUSINESS**

<b>JMFRIED PROPERTIES</b>	35361 Euclid Ave.	<b>Site plan</b>
(Kurt Weaver)	(former Huntington Bank)	Add'n 1,128 sq. ft For profess. office G-B dist.

Kurt Weaver of AKW Inc. represented this site plan for an addition to the second floor mezzanine of the vacant building of the former Huntington Bank. The addition consists of adding dormers to the roof expanding the second floor. The footprint of the building will not change.

The first floor will be used for hearing aid services. The second floor will be used for financial consulting offices.

One of the two front handicap parking spaces will be re-located to the rear of the building near an existing handicap space giving two handicap spaces in the rear. The number of regular parking spaces in the rear will remain.

The 18' wide driveway aisle on the west side is two way traffic from the front of the building to the rear parking lot. The west driveway apron is one-way and is exit only for traffic turning left onto Euclid Ave. and traffic turning right onto Euclid Ave. The driveway on the eastside is a one-way entrance driveway for traffic entering from Euclid Ave.

The front door is the entrance for customers. The rear door is the entrance for employees.

As customers enter the property they can turn left in front of the building for a drop off zone or handicap parking. They can then

**Ingress/Egress Parking Board**  
**Regular Minutes**  
**February 18, 2010**  
**Page 2**

proceed to the rear using the west driveway aisle which is 2-way traffic.

A new 4.5' wide walkway with a ramp will be installed on the east side of the building replacing the existing one.

Mr. Weaver said that they are keeping the bollards and adding one more in the rear.

Each handicap parking space will have a sign. APC Cooper said that they should keep the striping in the front for the handicap parking space.

Mr. Weaver explained the signage. Sign (A) located on the right side of the west driveway reflects "Exit", "left turn only" and "right turn only". Sign (B) located on the left side of the west driveway reflects "exit only please". Sign (C) located on the right side of the east driveway when entering the property reflects "enter only please". Sign (D) located on the concrete at the rear west corner of the building reflects "exit", "keep right" and "on coming traffic". Sign (E) for the handicapped parking reflects "HDCP'D PARK'G ONLY".

The site plan was approved, stamped and signed and will be forwarded to Planning Commission for their review.

**APPROVED, STAMPED AND SIGNED.**

There being no more business the meeting closed at 9:10 a.m.

---

Betty Nardelli, Secretary  
Ingress Egress Parking Board  
City of Willoughby