MINUTES
LEGISLATIVE CAUCUS

8:08 p.m. **April 1, 2008**

Pursuant to Codified Ordinance Section 111.01 (17) and ORC Section 121.22, notice of the following meeting was given on March 28, 2008.

Council Present: Mr. Ranally, Mr. Harrold, Mrs. Manning, Mr. Carr, Mr. Fiala, Mr. Woodin, Mr. Black

Others: Mayor Anderson, Law Director Wiles, City Engineer Sayles, Service Director Tomaselli, Fire Chief Zwegat, Police Chief Straube, Chief Building and Zoning Inspector Smith, Parks and Recreation Director Katz, Finance Director Rogowski, Clerk Radebaugh

NEW BUSINESS

RESOLUTION NO. 2008-35
A Resolution authorizing the Director of Public Service to prepare specifications and to advertise for bids for the purchase of 2008 Road Maintenance Materials.

There were no questions or comments.

RESOLUTION NO. 2008-36
A Resolution authorizing the Director of Public Service to prepare plans and specifications and to advertise for bids for the 2008 Highway Pavement Lane Marking Project.

Mr. Tomaselli said he is going to put an option in the specs to use epoxy paint.

RESOLUTION NO. 2008-37
A Resolution declaring certain equipment and personal property of the City as surplus and authorizing the sale thereof.

The auction will be Saturday, May 10th, 9:00 a.m. at the Armory.

ORDINANCE NO. 2008-38
An Ordinance amending Chapter 913 of the Codified Ordinances of the City of Willoughby, Ohio, titled, Sanitary Sewerage System Charges; specifically, Section 913.11, titled, Wastewater Discharge Permit Fee.

Mr. Tomaselli explained that this is changing the fee of $50 to $75 for the users that only need to be tested every two years.

RESOLUTION NO. 2008-39

A Resolution authorizing the Mayor to enter into a contract with Dominion East Ohio in the amount of $78,188 to relocate a gas line necessary to the River Street Sanitary Sewer Improvement Project.

Mr. Sayles explained that the relocation of the gas line is necessary for the sanitary sewer project. East Ohio does not have to relocate for utility projects therefore the city pays the cost. Mr. Sayles said this cost is in included in the loan.

RESOLUTION NO. 2008-40

A Resolution authorizing the Mayor to make application to Crossroads and the Drug Free Action Alliance for the purpose of acquiring financial assistance for the 2008-2009 grant program titled, "Parents Who Host, Lose the Most", and declaring an emergency.

Chief Straube explained that Crossroads offers a $1000 grant to cities that participate in this program to assist with education around graduation time.

RESOLUTION NO. 2008-41

A Resolution authorizing an expenditure in an amount not to exceed $35,000 for replacement of the Programmable Logic Controller and the Heated Sample System of the Continuous Emission Monitoring System at the Willoughby-Eastlake Water Pollution Control Center.

This was discussed at the WPCC joint meeting. Money will come out of the Replacement Fund.

RESOLUTION NO. 2008-42

A Resolution authorizing an expenditure in the amount of $21,866 for the purchase of one (1) 2008 Ford F-250 4x4 pickup truck (snow plow, cab steps, and a shop manual is included in cost) for use by the Willoughby-Eastlake Water Pollution Control Center; said vehicle to be purchased from Mike Bass Ford through the State of Ohio Cooperative Purchasing Program.

This was also discussed at the WPCC joint meeting.

RESOLUTION NO. 2008-43

A Resolution approving EAS#5-3-08 to demolish a one-story portion of the existing building located at 4382 Hamann Parkway (Trucast, Inc.) and to construct a two-story addition to the existing building.

The Environmental Planning Committee recommended approval of this EAS tonight.

ADDENDUM

RESOLUTION NO. 2008-44
A Resolution declaring certain computer equipment of the Willoughby Municipal Court as surplus, authorizing and confirming the sale thereof, and declaring an emergency.

Finance Director Rogowski explained that Regency Technologies takes away the equipment and destroys the hard drive at no cost.

OTHER BUSINESS

Council Summer Schedule
Council President referred to his memo to council regarding dates for the Council meeting summer schedule. He suggested June 10, July 8, and August. Council was in agreement with the dates suggested.

The Legislative Caucus meeting adjourned at 8:20 p.m.

Date approved_____

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Jerome P. Ranally, Chairman Clerk of Council