

MINUTES

FINANCE AND AUDIT COMMITTEE

7:00 p.m.

May 6, 2008

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on May 2, 2008.

Committee Members Present: Mrs. Manning, Mr. Carr, Mr. Black

Others Present: Council members Ranally, Fiala, Harrold and Woodin; Finance Director Rogowski, Mayor Anderson, Law Director Wiles, Service Supt. Pinkney, Police Chief Straube, Fire Chief Zwegat, Parks and Recreation Director Katz, City Engineer Sayles (7:15) Clerk Radebaugh

2008 CAPITAL BUDGET

Finance Director Rogowski said that the total funds available are \$1,890,000. \$50,000 is being requested for Computer Capital and \$25,000 for Administrative Capital, leaving a total of \$1,816,000. Two rescue pumpers were purchased last year. The second pumper was paid for earlier this year which reduced the total available. Mr. Rogowski said he is holding back a balance of \$202,000.

Mr. Rogowski updated the committee on the following outstanding projects:

SR 91 Resurfacing Project is estimated at \$65,000 and the **SR 91 Slope Stabilization Project** is \$82,300 for a total of \$147,300. Some money has been spent which will reduce the number for slope stabilization. \$182,348 is available. The Resurfacing Project can be completed without using the Road Fund.

Ridge Road Slope Stabilization Project. \$250,000 was set aside for this project. Approximately \$70,000 has been spent leaving \$181,000 available. The total project will cost \$489,000. The city received a grant from Ohio Public Works for \$135,200. The balance is \$353,000. The money set aside leaves us with a budget short fall of \$104,000. Mr. Rogowski said that in 2000 we set aside \$181,500 for SR174 Slope Stabilization. There has been no further deterioration in that area, therefore he is recommending putting that money into the Ridge Road Slope Stabilization budget.

Mr. Rogowski asked authorization to pay the SR91 Resurfacing Project from Capital and to do intra-fund transfers by setting up a separate fund for the SR91 Slope Stabilization Project and the Ridge Road Slope Stabilization Project in order to track the projects. None of the Road Fund dollars will be used for these projects.

Mrs. Manning asked about funds for the River Street Stabilization Project. Mr. Rogowski said that if there are funds left over from the other two projects, it would be at Council's discretion to designate those funds to this project.

CAPITAL BUDGET REQUESTS

Police Department

Six cars - 5 marked, 1 SUV (\$210,000) - The SUV will replace the Mayor's vehicle. Mayor Anderson said that his car is usually replaced along with the Chief's and Assistant Chief's cars, but three years ago he chose not to replace his car. His current car will be handed down to the Police Department.

Dispatch Renovation (\$277,000)- Councilman Carr asked if part or all of the renovation will be done. Chief Straube said that \$70,000/\$80,000 is encumbered which was originally for renovation of the switches. It was determined that more work is needed than just renovation. More research is being done on this project.

Tasers (\$38,000)- Chief Straube said that all the police departments are using tasers, Willoughby is one of the last departments. Last year, the Police Department was given four Stingers to use, but they have proved to be unreliable. The department will purchase 35 tasers.

Fire Department

Command Vehicle (\$52,000)- This vehicle will replace the current 2002 Chevy Suburban Command Vehicle. The current vehicle will be used as a backup vehicle.

Opticom Equipment (\$35,000) – Chief Zwegat explained that the Opticom equipment benefits the Fire Department, Police Department and Service Department. This equipment will update the backbone corridor in the area of Rt. 91 and Rt. 20 as well as Euclid Avenue. The existing equipment will be used to expand additional intersections and to repair other Opticom equipment.

Recreation and Parks

Pick up truck w/plow (\$26,300) and 1 ton dump truck w/plow (\$35,000) for the Parks Department and a **sedan (\$16,300)** for the Recreation Director are all replacements. He commented that replacement could be very soon or, because the cutoff for State purchasing has passed, these vehicles may be purchased in November or early next year.

Mower (\$10,300) – Mowers are replaced every four years.

Euclid Ave. Swimming Pool additional wall replacement (\$63,000) – Last year stainless steel walls were put up at the shallow end of the pool. This replacement will be at the deep end to complete the entire pool. Work will be done in the fall.

Resurface Lincoln, Grant and Browning Basketball courts (\$40,000) – The courts are 30 years old. Backboards are at least 20 years old.

Daniels Riverbank Erosion Control (\$70,000) - Mr. Katz explained that since the dam is gone, the water level is lower. When the water level rises the park gets flooded. We have lost about 4 feet through erosion and it is getting close to the parking lot. The plan for erosion control has been worked out with Chagrin River Watershed Partners.

Service Department

City Hall Generator gas tank replacement (\$15,000) – The plan was to add a new gas tank when the building was renovated, but it has to be replaced now.

Buildings (\$40,000)- Mr. Pinkney said that the Police Department has a storm sewer in the basement that pumps into the storm sewer in the parking lot, but 25% of that pumps back into the building.

The man doors in the Service Garage are over 20 years old. The metal bottoms are starting to rust.

Two pickup trucks (Building Dept)(\$25,000) – The current trucks will be auctioned off.

Service Dept. miscellaneous (\$30,000) – Includes two more lifts for the mechanics (\$20,000).

Street Sweeper (\$175,000) – Current sweeper will be used for a trade-in.

South Street Storm Outfall Study (\$30,000) – Mr. Sayles explained that this sewer is failing and is accelerating the failure of the slope. The purpose of the study is to cost out and evaluate various alternatives.

Erie Road Storm Sewer Extension (\$114,600) – Last year an old sanitary sewer between Erie and Second Street was replaced. As a result of that project, the buildings that were improperly tied into the sanitary were tied into the storm sewer. This has increased the flow in the storm sewer which is causing storm sewer flooding in the downtown area. The proposal is to run a storm relief sewer from Third Street to Vine Street and tie into the new storm sewer that was put in as part of the Vine Street Project.

Hamann Parkway Storm Outlet (\$144,100) – This project is a result of the July 2006 floods. A relief sewer is needed at the bottom of Hamann Parkway. Easements will have to be obtained from two businesses.

The committee recommended approval of the 2008 capital budget.

CITY HALL RENOVATION

Mayor Anderson said he would like to do the city hall renovation in a true design/build capacity. The city would go out for requests for qualifications from design/build teams, choose a design/build team and then work with them to develop the scope and the budget. Mayor Anderson said the renovation is for the interior of the building but there could be some exterior work done such as the front steps.

MAGIC MILE - Mr. Rogowski said that the City has Federal Highway Funds available to them for this project. Mayor Anderson said the city has \$685,000 allocated under the last Federal Highway Bill. He commented that he has had a meeting with the new Andrews/Osborne Board and they are amenable to giving the city an easement on their property. After we obtain that easement we will be able to apply for other funding. Mayor Anderson said the city is looking into a partnership with Andrews/Osborne whereby they

would provide land and the city would build ball fields on it that their school could also use. Because of the timeline to apply for funding, we would apply for funds for 2010.

RECYCLING – CURBSIDE PICKUP

Mr. Rogowski said that the city has been working with World Resources Recovery Systems to work out a curbside recycling program for the residents. They are willing to offer a contract between their company and the resident to pickup recyclables weekly for an annual charge of \$36.00. The program would begin July 1st and go until June 30, 2009. Mr. Rogowski said that this program would allow us to eliminate a couple of bins at Lowes.

Councilman Carr questioned whether this company would pick up recycling for condos. Mr. Rogowski did not know. Council President Ranally recommended further discussion at a meeting in two weeks.

Mrs. Manning said that the Finance Committee will discuss Sewer Rates in two weeks.

The Finance Committee adjourned at 8:00 p.m.

Date _____

Karen Manning, Chairman

Clerk of Council