

**MINUTES
LEGISLATIVE CAUCUS**

7:45 p.m.

September 2, 2008

Pursuant to Codified Ordinance Section 111.01 (17) and ORC Section 121.22, notice of the following meeting was given on August 29, 2008.

Council Members Present: Mr. Ranally, Mr. Harrold, Mrs. Manning, Mr. Carr, Mr. Fiala, Mr. Woodin, Mr. Black

Others: Mayor Anderson, Assistant Law Director Lucas, City Engineer Sayles, Service Director Tomaselli, Fire Chief Zwega, Police Chief Straube, Chief Building and Zoning Inspector Smith, Finance Director Rogowski, Parks and Recreation Program Coordinator Maver, Clerk Radebaugh,

NEW BUSINESS

ORDINANCE NO. 2008-105

An Ordinance levying assessments for the improvement of all streets within the City of Willoughby, Ohio, by providing said streets with electric street lighting, and declaring an emergency.

Mr. Rogowski said this is an annual ordinance.

RESOLUTION NO. 2008-106

A Resolution authorizing the Mayor to enter into a contract with John W. Wiles in the amount of \$126,948 to serve as legal counsel in the capacity of Director of Law for the City of Willoughby.

Council President Ranally commented that this amount also includes the 3% given to all employees.

RESOLUTION NO. 2008-107

A Resolution authorizing the Mayor to enter into an amendment to extend the contract with IntelliNet Corporation in the amount of \$3,000 per month for a seventh additional term of twelve (12) months to provide computer consulting and related network support services necessary to the operation of the Willoughby Municipal Court's Filenet Document Imaging System; and declaring an emergency.

There were no questions or comments.

ORDINANCE NO. 2008-108

An Ordinance accepting Amendment No. 4 to Ordinance No. 2008-31, the Manning & Payroll Ordinance, relative to the position of Safety Director, and declaring an emergency.

The increase for the position of Safety Director was discussed at a meeting in August. The effective date for the increase is 2008/2009.

ORDINANCE NO. 2008-109

An Ordinance accepting Amendment No. 5 to Ordinance No. 2008-31, the Manning & Payroll Ordinance, relative to the position of Mayor.

The Mayor's salary will be increased to \$60,775 in 2010 and to \$65,275 in 2011.

ORDINANCE NO. 2008-110

An Ordinance accepting Amendment No. 6 to Ordinance No. 2008-31, the Manning & Payroll Ordinance, relative to the positions of Council.

The increase for the Council members and Council President's salary is effective 2010/2011. Council members will receive \$8,000 and Council President will receive \$9600.

RESOLUTION NO. 2008-111

A Resolution authorizing an expenditure in the amount of \$78,250.50 for the purchase of the OZ II Camera System by Cues including installation and training for use at the Sewer Department; said camera system to be purchased from Great Lakes Service & Supplies through the State of Ohio Cooperative Purchasing Program.

Council President Ranally said the Service Committee recommended the purchase of this camera to be used by the Sewer Department.

RESOLUTION NO. 2008-112

A Resolution authorizing an expenditure in an amount not to exceed \$35,000 for the purchase of tasers, taser related equipment, and training for use by the Willoughby Police Department; said purchase to be made from Vance's Outdoors, Inc. DBA Vance's Shooters Supplies DBA Vance's Law Enforcement through the State of Ohio Cooperative Purchasing Program, and declaring an emergency.

Council President Ranally said that this purchase had been presented to Council and was recommended by Chief Straube.

ORDINANCE NO. 2008-113

An Ordinance certifying to the Auditor of Lake County certain unpaid bills owing to the City of Willoughby, Ohio, and declaring an emergency.

There were no questions or comments.

RESOLUTION NO. 2008-114

A Resolution declaring an intent to proceed with renovations and upgrading the communication system in the Willoughby Police Station without public bidding, implement the home rule provision of the Charter of the City of Willoughby and supersede Chapter 153 and any related statues of the Ohio Revised Code, and declaring an emergency.

Chief Straube will be coming to council with the individual awards in two weeks.

ORDINANCE NO. 2008-115

An Ordinance amending Chapter 1501 of the Codified Ordinances of the City of Willoughby, Ohio, titled “ Fire Prevention Code”; specifically, Section 1501.06 titled “Inspections; Right of Entry”, Section 1501.15 titled “Unfriendly Fires in Building; Alarm Duties”, and Section 1501.30 titled “Fire Damaged Structure; Removal, Repair and Securing Funds”, and declaring an emergency.

Chief Zwegat and Fire Marshall Kocab gave a presentation this evening regarding the changes in the Fire Prevention Code.

RESOLUTION NO. 2008-116

A Resolution authorizing an expenditure in the amount of \$161,916 for the purchase of one (1) 2008 Tymco Model #600 Sweeper (base price of \$189,416 minus a trade in amount of \$27,500 for one (1) 1996 Ford Vac-All) from the Best Equipment Company through the State of Ohio Cooperative Purchasing Program; said vehicle for use by the Street Department; and declaring an emergency.

Council President Ranally explained that this purchase was discussed at a Service Committee meeting.

RESOLUTION NO. 2008-117

A Resolution authorizing the Mayor to make application to the Ohio Public Works Commission for funds necessary to the Figgie Drive Storm Outfall Project.

City Engineer Sayles explained that Resolution Nos. 2008-117, 118 and 119 are the official applications to the Ohio Public Works Commission. He submitted five pre-applications and received notification that three projects will receive funding.

RESOLUTION NO. 2008-118

A Resolution authorizing the Mayor to make application to the Ohio Public Works Commission for funds necessary to the Kirtland Road Sanitary Replacement Sewer Project.

Mr. Sayles commented that this project has been on the city’s sanitary sewer list for years. The development of the Kirtland Country Club and St. John’s Bluff are all tributary to this sewer.

RESOLUTION NO. 2008-119

A Resolution authorizing the Mayor to make application to the Ohio Public Works Commission for funds necessary to the Vine Street Sanitary Sewer Lining Project.

Mr. Sayles explained that this project was in the downtown sewer project a few years ago. We non-performed this work because ODOT was going to rebuild Vine Street and they did some sewer modifications.

RESOLUTION NO. 2008-120

A Resolution authorizing the City Engineer to prepare plans and specifications and to advertise for bids for the Figgie Drive Storm Outfall Project.

RESOLUTION NO. 2008-121

A Resolution authorizing the City Engineer to prepare plans and specifications and to advertise for bids for the Kirtland Road Sanitary Replacement Sewer Project.

RESOLUTION NO. 2008-122

A Resolution authorizing the City Engineer to prepare plans and specifications and to advertise for bids for the Vine Street Sanitary Sewer lining Project.

Resolution Nos. 2008-120, 121, and 122 relate to Resolution Nos. 2008-117, 118 and 119 respectively.

RESOLUTION NO. 2008-123

A Resolution authorizing the City Engineer to prepare plans and specifications for the SOM Center Road/Euclid Avenue Intersection and Signal Improvement Project.

Mr. Sayles said this legislation is needed to make application to NOACA and ODOT for funding. The city will receive 100% of the construction cost if we provide these plans. NOACA needs to see this legislation to know that the city is serious about the project.

RESOLUTION NO. 2008-124

A Resolution authorizing the Mayor to enter into a contract with Astro Pool Company, Inc. in the amount of \$106,027 for a new stainless steel pool liner relative to the Willoughby Municipal Pool, and declaring an emergency.

Mr. Ranally said there was only one bid. Mr. Sayles commented that the engineer's estimate was \$140,000.

RESOLUTION NO. 2008-125

A Resolution authorizing the Mayor to enter into a contract with Trax Construction Company in the amount of \$364,155.28 for implementation of the SOM Center Road 2008 Sanitary Relief Sewer Project.

Mr. Sayles gave council the bid tabulation at the meeting. He commented that the city has experience with Trax Construction Company. The engineer's estimate was \$540,000 on this project.

Councilman Carr confirmed with Mr. Sayles that the project will start in Oct./Nov.

RESOLUTION NO. 2008-126

A Resolution authorizing the Mayor to enter into a contract with Perk Company, Inc. in the amount of \$407,347 for implementation of the Ridge Road and Breckenridge Retaining Wall Improvements Project.

Mr. Sayles said that he did not provide a bid tab for council because he is still investigating this company. They are pre-qualified by ODOT to do this type of work, but in their bid packet they did not list any sheet metal work under their work experience. He commented that the second bidder is only \$200 higher, is local and has experience in this type of work. Mr. Sayles will have a recommendation at the next meeting. Resolution No. 2008-126 will be tabled.

Mr. Ranally said that now the project will be put back. He commented on the inconvenience to the students at Willoughby Middle School and Willoughby South. Mr. Sayles said the contract states that the road can be closed for 60 days. The latest date to have the road back up is April 30th. He said it is possible that the contractor may not do the project until March/April.

RESOLUTION NO. 2008-127

A Resolution approving EAS#10-8-08 for construction of an addition to the existing building located at 37032 Vine Street (Circle K Convenience Store).

This project was recommended for approval by the Environmental Planning Committee.

OTHER BUSINESS

November Meeting Schedule

Council recommended canceling the November 4th Council meeting because of Election Day. There will be a meeting on November 18th. A Special meeting will be held if Finance Director Rogowski has Note legislation that needs to be passed.

The Legislative Caucus meeting adjourned at 8:05 p.m.

Date approved _____

Jerome P. Ranally, Chairman

Clerk of Council