

**MINUTES
LEGISLATIVE CAUCUS**

7:45 p.m.

October 7, 2008

Pursuant to Codified Ordinance Section 111.01 (17) and ORC Section 121.22, notice of the following meeting was given on October 3, 2008.

Council Members Present: Ranally, Harrold, Manning, Fiala, Woodin and Black

Absent: Mr. Carr

Others: Mayor Anderson, Law Director Wiles, City Engineer Sayles, Fire Chief Zwegat, Police Chief Straube, Chief Building and Zoning Inspector Smith, Deputy Finance Director Bosley, Parks and Recreation Director Katz, Clerk Radebaugh,

OLD BUSINESS

ORDINANCE NO. 2008-137

An Ordinance authorizing the Mayor to enter into a contract with Hamann Construction Company in the amount of \$353,988.60 to provide the services necessary for renovating and upgrading the communication system in the Willoughby Police Station without public bidding, superseding Chapter 153 of the Ohio Revised Code, implementing the Home Rule Provision of the Charter of the City of Willoughby, and declaring an emergency.

Council President Ranally said that this ordinance will be amended to read \$351,475.00. Also, L-TRONICS, INC. has been added to the legislation as a consultant.

NEW BUSINESS

ORDINANCE NO. 2008-139

An Ordinance amending Chapter 1327 of the Codified Ordinances of the City of Willoughby, Ohio, titled, "Licensing and Registration of Contractors"; specifically, Section 1327.13, titled, "Homeowner's Exception".

There were no questions or comments regarding Ordinance No. 2008-139.

RESOLUTION NO. 2008-140

A Resolution approving Change Order No.1-final in the WPCC Haul Road Culvert Replacement Project with Grade Line, Inc., and declaring an emergency.

City Engineer Sayles said that the primary reason for the change order was because of the soil conditions. A soil test found that there was unstable material under the culvert. Although this item was in the bid, the quantity was not sufficient.

RESOLUTION NO. 2008-141

A Resolution authorizing the Mayor to accept a one- (1-) year "High Visibility Enforcement Overtime Grant" from the Ohio Department of Public Safety, Governor's

Highway Safety Office, to reimburse the Willoughby Police Department for up to 474 Hours of Overtime, and declaring an emergency.

Chief Straube said that since the fatality on Rt. 91, councilmen and residents have asked for extra enforcement along with lowering the speed limit in that area. He explained that there were a couple of ODOT grants went unused this year because cities could not meet the cash match. ODOT worked with Willoughby to give a grant of \$29,000 with no cash match. The grant requires a lot of paper work and records keeping and has restriction as to where radar can be run. If the grant is accepted, there will be a meeting with ODOT’s representatives to determine how to prepare the documentation.

RESOLUTION NO. 2008-142

A Resolution establishing Special Revenue Funds titled, Special Projects DUI Fund, Fund 2112, Figgie Drive Storm Outfall Fund, Fund No. 3008, City Hall Renovation Fund, Fund 3011, and Vine Street Sanitary Sewer Fund, Fund No. 6007, and declaring an emergency.

Deputy Finance Director Bosley said that the new DUI Fund was mandated by the court. The other funds were established to make it easier to track the costs for each specific project.

RESOLUTION NO. 2008-143

A Resolution making a second amendment to Resolution No. 2008-34 to make appropriations for current expenses and other expenditures of the City of Willoughby, Ohio, during the period ending December 31, 2008, and declaring an emergency.

Mrs. Bosley said this legislation relates to the new funds established in the previous resolution.

OTHER BUSINESS

Councilman Woodin requested a Service Committee meeting for Tuesday, October 14th at 7:00 to discuss Sidewalks, Storm Water Assessments and a Sanitary Sewer Master Plan Study.

Councilman Woodin said he will have a Ward 1 meeting on November 12, 7:00 to 9:00 at McKinley School to discuss lake front development with Parks and Recreation.

Councilwoman Manning said that she needs to hold another meeting for the River Street residents concerning the Sanitary Sewer Project.

The Legislative Caucus meeting adjourned at 8:05 p.m.

Date approved _____

October 7, 2008
Jerome P. Ranally, Chairman

Legislative Caucus Minutes
Clerk of Council

Page