

MINUTES

SERVICE COMMITTEE

7:10 p.m.

October 15, 2008

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on October 10, 2008.

Committee Members Present: Mr. Woodin, Mr. Black and Mrs. Manning

Others Present: Councilmen Ranally and Black; Mayor Anderson, City Engineer Sayles, Service Director Tomaselli, WPCC Supt. Gorka, Engineering Technician Wetzel, Finance Director Rogowski, Clerk Radebaugh

The Service Committee meeting was held in Courtroom A.

Mayor Anderson prefaced the meeting with comments about the four items on the agenda. He stated that the money is there for the resurfacing of E. 364th Street; it is just a matter of whether we do it this year or next year. The other three agenda items are all "new money" that we would either be asking residents for or assessing them for, or new money that the city would be spending. Because of the economy, these are not projects that would be done this year or next year.

Mr. Rogowski commented that he wants to provide the city's current services, but is recommending that we not move forward with any new projects.

Council President Ranally said there will be increased costs next year when we go out for bid for garbage pickup, recycling and health care.

Mrs. Manning asked if the Magic Mile will be affected. Mayor Anderson said that we have \$685,000 and we are researching to see whether or not this money can be used to construct the bridge. In order to apply for any grant money, we need to have easements in place with Andrews-Osborne. Easement are being prepared by Law Director Wiles.

SANITARY SEWER MASTER PLAN STUDY

Mr. Tomaselli explained that Council asked Mr. Sayles to come up with a cost to update the 20 year old study. He said he has tried to get the EPA to minimize their requirements, but so far has been unsuccessful. The cost for a study would be \$510,000 for Willoughby and Eastlake together. The city is not required do a study yet, but If there are more by-passing incidents at the plant, the city will be forced to do a study. We would also loose the opportunity to get low interest loans. Mr. Sayles said that that we have a \$50,000,000 facility that is at risk of being overwhelmed at high flows. He commented that there are more cost effective ways to deal with this problem than with a study. He will continue to pursue EPA, but the best that he would expect to come out of the negotiations to minimize the requirements would be the flow monitor portion of the study for \$250,000.

Council President Ranally asked if we need to go to the residents for a sanitary sewer

increase in 2009. Mr. Rogowski said we will be ok in 2009 to operate the plant and to pay any debt incurred during the next year. The last rate increase may be sufficient to get us past 2010.

STORM WATER ASSESSMENTS

Service Director Tomaselli explained the city's procedure for maintaining the storm sewers. There is \$80,000 in the storm sewer budget for repairs, materials and some labor. He said we have not gone out for assessments because the Sewer Department has all the equipment and they are aggressive in maintaining sanitary and storm sewers.

Mr. Tomaselli explained a program that Painesville has for assessing a fee of \$2.75/month per resident for storm water maintenance. Mr. Sayles said that Willoughby would generate about \$650,000, including residential and businesses, with the fee that the county charges. Mr. Tomaselli said an assessment may be needed some time in the future, but not now. The assessment would not be for installing new storm sewers for those that do not have them, but it would be to fix current storm sewers or make them larger.

Mayor Anderson commented that if the city did do an assessment, a complete billing system with software and additional personnel would have to be set up. This would be an additional cost to the city.

Council and Mayor Anderson agreed that they did not want to do an assessment at this time, but would discuss this again in the future. Mr. Sayles said that when we decide to have a storm water fee collection, we should allow at least one year lead time to plan for it.

Mr. Sayles stated that we have a \$400,000 clean up of the Big Turtle II retention basin. That basin is under capacity. There are two subdivisions that are down stream of this basin that will be directly impacted if the basins overflow. He reminded council that the master drainage plan has not been updated since the 1970's. A master drainage plan would cost about \$200,000/\$250,000.

SIDEWALKS

Mr. Tomaselli explained the procedure for complaints regarding sidewalks that need repairs. He said that they look at the sidewalk then send a letter to the resident giving them ten days to respond. This becomes a problem when the violation would be an expensive repair. If the resident does not have the money, the cost is put on their taxes, but the city has to pay the contractor.

Councilman Black said that the city has a sidewalk ordinance where any new development has to put in sidewalks and we have a point of sale ordinance. The only ordinance we do not have is for existing areas that are developed and do not have sidewalks. He commented that this would be another assessment to the homeowner

and the city would have to pay for this up front. Mayor Anderson said we have the same ordinances other cities have, but what it comes down to is the city's philosophy on enforcement. He said that at some time we may want to adopt a more aggressive approach, but what we are doing right now is working.

The committee discussed various places where sidewalks are needed for safety reasons, such as school areas. City Engineer Sayles commented that ODOT has a program where you can get funding for sidewalks for schools. He will check to see what the criteria is for this funding. Mr. Tomaselli suggested that if a councilman wants sidewalks in his ward, he should first meet with the residents in the ward who will be affected.

Finance Director Rogowski asked if council had any objection to taking approximately \$5000 from the Road Fund for CT Consultants to proceed with plans for the bike path on Rt. 91. Mr. Sayles commented that he will try to get 100% funding for the bike path. To do this, we have to show that the first phase of the inter-connection will connect Mayfield Village to Eastlake. Council had no objections.

Council President Ranally said that when the four designated road projects get funded, (Hodgson Road, Stevens Blvd., Kirtland Road and Adkins Road), they will include sidewalks.

RESURFACING OF E. 364TH STREET

Mr. Tomaselli said that the contractor is one week behind on the resurfacing of E. 364th St. They are waiting for the gas company to start the gas line. The contractor for Lake County Water is going to finish the project and then leave. Lake County Water will contact the gas company regarding their project. Mr. Tomaselli said that the city will not participate in any change orders on this project. The date to finish this project is the second week of November.

The Service Committee Meeting adjourned at 8:45 p.m.

Date approved _____

Chris Woodin, Chairman

Clerk of Council