

MINUTES

FINANCE AND AUDIT COMMITTEE

6:35 p.m.

March 3, 2009

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on February 27, 2009.

Committee Members Present: Mrs. Manning, Mr. Black, Mr. Carr

Others Present: Council members Ranally, Fiala, Harrold and Woodin, Finance Director Rogowski, Mayor Anderson, Service Director Tomaselli, Fire Chief Zwegat, Assistant Police Chief Cooper, Parks and Recreation Director Katz, Chief Building and Zoning Inspector Smith, Clerk Radebaugh

2009 OPERATING BUDGET

Finance Director Rogowski said that there are no new programs in the 2009 Operating Budget and staffing levels remains the same. The fund balance is within \$50,000 of what was projected last year. The major changes in expenditures are wages and health insurance.

REVENUE

It is projected that the Local Government Fund will be down 7%. Income Tax in total will be down 4%. The Estate Tax is up in revenue. Our interest earnings this year will be consistent with last year. The transfers this year include \$225,000 for the Future Retirement Reserve Fund. Mr. Rogowski said that if everyone projected to retire retires in the next few years, this fund would go negative in 2012. He hopes to be able to increase the allocation to that fund next year.

EXPENDITURES

Along with wages, other major changes in expenditures are an increase of \$32,800 in the Police Department for a maintenance agreement for the cameras and MDT's. An increase of \$100,000 in Solid Waste is a result of a planned increase when the trash contract is bid out. An increase of \$100,000 in Snow Removal which is for the increase in salt.

Individual department operating budgets were not discussed because there were no changes in these budgets.

Councilman Ranally asked why \$200,000 more was paid out when we changed from CCA to RITA for income tax collection. Mr. Rogowski said that RITA charges a flat 3%, but the city will receive a refund later this year based on actual costs that they incurred last year. That refund will be in the area of 1%.

SPECIAL REVENUE FUNDS

Mr. Rogowski reviewed the Special Revenue Funds with the following comments:

Revenue is anticipated to be relatively consistent. Funds are set up for the \$1 million road program and other projects.

In the Court Computer Fund, part of a \$5,000 advance has been repaid and we anticipate

the second half of the \$5,000 this year.

Council President Ranally and Mr. Rogowski discussed the possibility of increasing the \$225,000 put into the Future Retirement Reserve Fund to \$250,000 or \$275,000. Mr. Rogowski suggested waiting to see what the revenue is and then make an adjustment at the end of the year.

DEBT SERVICE FUNDS

This fund includes the property tax that is collected to pay the bonds for the City.

ENTERPRISE FUNDS

Sanitary Sewer Improvement Plan

Revenues or expenditures for Kirtland Road have not been budgeted in yet.

Sewer levels are at the 1989 volume. Mr. Rogowski said he will be watching the volumes very closely. Mr. Ranally said that if the volume continues to go down, this is something that needs to be discussed.

Money is included in this fund for engineering for Kirtland Road. The Rt. 91 Sanitary Sewer Project and the Erie Road Project will be taken care of by notes issued last year. The River Road Project continues this year. Vine Street is ready to go out for bid.

Lost Nation Municipal Airport

This year is the last year for bond payments for the Airport debt.

Lost Nation Municipal Golf Course

This will be the first year for the Driving Range. Bond interest will be paid out of the Bond Retirement Fund this year.

Council President Ranally asked if there were plans to do more advertising for the golf course this year. Mr. Katz said that they will do more such as handing out flyers in the local area industrial park. There will be a grand opening for the driving range.

OTHER ITEMS

Mr. Rogowski explained some minor adjustments he will be making to the Appropriation Ordinance.

The Building Department will have a temporary position of an additional Office Associate II or III to fill in for a retiring employee. This will be for the month of April.

Finance Committee adjourned at 7:10 p.m.

Date _____

Karen Manning, Chairman

Clerk of Council