

**MINUTES
LEGISLATIVE CAUCUS**

7:30 p.m.

September 1, 2009

Pursuant to Codified Ordinance Section 111.01 (17) and ORC Section 121.22, notice of the following meeting was given on August 28, 2009.

Council Members Present: Mr. Ranally, Mr. Harrold, Mrs. Manning, Mr. Carr, Mr. Woodin , Mr. Fiala and Mr. Black

Others: Mayor Anderson, Law Director Wiles, City Engineer Sayles, Service Director Tomaselli, Fire Chief Zwegat, Police Chief Straube, Chief Building and Zoning Inspector Smith, Parks and Recreation Director Katz, Finance Director Rogowski, Lake County Gazette Reporter Borstnik, Clerk Radebaugh,

NEW BUSINESS

RESOLUTION NO. 2009-88

A Resolution authorizing the Mayor to make application to the Ohio Attorney General's Office for the purpose of acquiring financial assistance for the 2009-2010 Drug Use Prevention Grant, and declaring an emergency.

RESOLUTION NO. 2009-89

A Resolution authorizing the Mayor to apply to the Ohio Attorney General's Office, Crime Victim Assistance and Prevention Section for the purpose of acquiring financial assistance for the 2009-2010 Victim of Crime Advocate Grant (VOCA/SVAA), and declaring an emergency.

Chief Straube commented that the amounts for these two grants are identical to the last five years.

RESOLUTION NO. 2009-90

A Resolution accepting the gift of a 1998 Acura from Tony Valente.

Chief Straube said that this car will go to the auction. The city will also be getting a 2001 Suburban which will be on for legislation at the next meeting.

RESOLUTION NO. 2009-91

A Resolution declaring certain materials and personal property of the City as surplus and authorizing the sale thereof, and declaring an emergency.

Law Director Wiles explained that these are items that are on the second floor of city hall and have value. They will be sold rather than thrown away.

ORDINANCE NO. 2009-92

An Ordinance certifying to the Auditor of Lake County certain unpaid bills owing to the City of Willoughby, Ohio, and declaring an emergency.

Council President Ranally explained that these are amounts owed by people that had their grass cut by the city. The cost will be assessed to their taxes. Mr. Ranally suggested that we consider raising the fee for cutting grass. Mr. Tomaselli said he will look at the figures.

RESOLUTION NO. 2009-93

A Resolution authorizing the Mayor to enter into a contract with John W. Wiles in the amount of \$131,388 to serve as legal counsel in the capacity of Director of Law for the City of Willoughby.

There were no questions or comments.

RESOLUTION NO. 2009-94

A Resolution approving Change Order No. 3 in the River Street Sanitary Sewer Replacement Project with Fabrizi Trucking and Paving Co., Inc., and declaring an emergency.

City Engineer Sayles said that this change order is for the cost of extra work to relocate and rearrange a storm sewer that was in the way of construction on River Street near South St.

RESOLUTION NO. 2009-95

A Resolution approving Change Order No. 4 in the River Street Sanitary Sewer Replacement Project with Fabrizi Trucking and Paving Co., Inc., and declaring an emergency.

Mr. Sayles explained that this change order is a \$20,000 deduct. He explained that the actual deduct on this change order applies to Change Order No. 3.

Councilman Woodin asked if a master storm and sanitary sewer map would have caught the problem of not finding unknown sewer lines. Mr. Sayles said there was no information or drawings showing these lines, therefore they would not have shown up on a map. He commented that most of the unknown sewers that were encountered were not in use.

RESOLUTION NO. 2009-96

A Resolution approving Change Order No. 5 in the River Street Sanitary Sewer Replacement Project with Fabrizi Trucking and Paving Co., Inc., and declaring an emergency.

Mr. Sayles explained that this change order is for the additional paving to be done on River Street, south of South Street up to Union St.

RESOLUTION NO. 2009-97

A Resolution approving Change Order No. 1-Final in the SR 91 Slope Stabilization Project with Great Lakes Crushing, Ltd, and declaring an emergency.

Mr. Sayles said that the bulk of this change order is to change the excavation and embankment quantity. He explained that about 10% was for expansion of the project and the

rest was for an error in the quantities when the job was bid out. The quantity needed to be done and the cost would have been included. He said that if this amount is not funded by ODOT, he will work with the Administration to arrange for CT to pay for this change order.

ORDINANCE NO. 2009-98

An Ordinance authorizing the Mayor to enter into an agreement with the Ohio Department of Transportation and requesting the cooperation of the Director of the Ohio Department of Transportation to upgrade traffic signals and make intersection improvements along S.O.M. Center Road (S.R. 91) in the cities of Willoughby and Willoughby Hills, Lake County, Ohio, and declaring an emergency.

Mr. Sayles explained that this is a Willoughby Hills project to widen Rt. 91 by the ramps for Inter State 90. The signals will be inter-connected with the master being located in Willoughby. The anticipated cost for Willoughby is \$5,500.

ORDINANCE NO. 2009-99

An Ordinance providing for the issuance and sale of \$3,500,000 Notes, in anticipation of the issuance of Bonds, to pay costs of renovating, remodeling, furnishing and equipping Municipal Hall and improving the site thereof and acquiring and installing communications systems improvements and energy conservation improvements in municipal facilities together with all necessary appurtenances, and declaring an emergency.

Mr. Rogowski said this Note is for the building renovation discussed last week.

ORDINANCE NO. 2009-100

An Ordinance providing for the issuance and sale of \$100,000 Notes in anticipation of the issuance of Bonds, to pay costs of improving Lost Nation Municipal Airport by the acquisition, construction and installation of airport improvements, including paving the airport parking lot and installing associated drainage facilities and barriers and providing safety markings for airport structures, together with all necessary appurtenances, and declaring an emergency.

Mr. Ranally said that this Note was also discussed last week.

ORDINANCE NO. 2009-101

An Ordinance providing for the issuance and sale of \$1,658,300 Notes, in anticipation of the issuance of Bonds, to pay costs of improving and equipping a Municipal Golf Course together with the necessary buildings and facilities appurtenant thereto, and declaring an emergency.

Mr. Rogowski said that this project will be completed in late fall. He will prepare for bonds this time next year. Mr. Katz explained the work that still needed to be done on the project.

ORDINANCE NO. 2009-102

An Ordinance providing for the issuance and sale of \$1,535,700 Notes, in anticipation of the issuance of Bonds, to pay costs of improving the City’s sanitary sewer system by constructing trunk sewers and relief sewers, installing sewer lining, and reconstructing and replacing existing sewer lines, together with all necessary appurtenances thereto, and declaring an emergency.

Mr. Rogowski said he will not know the rates for the sale of the notes until September 24th.

ORDINANCE NO. 2009-103

An Ordinance providing for the issuance and sale of \$5,356,000 Notes, in anticipation of the issuance of Bonds, to pay the property owners’ portion, in anticipation of the levy and collection of special assessments, of costs of improving the Riverside Commons property identified and described in Resolution No. 2002-134, adopted July 9, 2002, by grading, draining, curbing, and paving, constructing sidewalks and driveway approaches, and constructing sanitary/storm sewers and water lines, and otherwise improving the same in the manner provided in the aforesaid Resolution No. 2002-134 and otherwise improving the same, and declaring an emergency.

There were no questions or comments.

The Legislative Caucus meeting adjourned at 8:05 p.m.

Date approved _____

Jerome P. Ranally, Chairman

Clerk of Council