

**PLANNING COMMISSION
CITY OF WILLOUGHBY
OCTOBER 20, 2016
SPECIAL MEETING
MINUTES**

PRESENT: C. Cox; K. Kary; G. Patt; R. Fiala G. Merhar, Chairman

ABSENT:

OTHERS: Janice Lipscomb, Econ. Devel. Mgr; Stephanie Landgraf, Asst. Law Director;
Vicki Grinstead, Secretary

Chairman Gerald Merhar called the regular meeting to order at 7:00 p.m.

MINUTES

Chairman Merhar asked for a motion to untable Old Business. Mr. Kary made a motion to untable Old Business and Mr. Patt seconded.

ROLL CALL: Yeas: Mr. Patt; Mr. Kary; Mr. Fiala; Mr. Cox; Chairman Merhar
 Nays: None

Motion Carried: UNTABLED

OLD BUSINESS

Chairman Merhar stated the only thing on the agenda was the Kirtland Country Club Conditional Use Permit dated July 23, 2015. It is proposed these items to come to a vote this evening by the Planning Commission. Chairman Merhar asked for any comments from the Planning Commission.

Mr. Fiala asked if any other evidence had been submitted from the applicant since the last or prior meeting that the Commission asked for. Chairman Merhar stated no, no studies have been submitted.

Chairman Merhar asked if there was any other discussion and there was none.

Chairman Merhar stated currently a Conditional Use Permit is in place and has been since 2015 for the operation of a skeet range at the Kirtland Country Club. The club has offered to make some amendments to their Conditional Use Permit to help reduce the annoyance to the surrounding residents. The amendments up for discussion are the hours of operation, and KCC would be maintaining the hours listed as 10:00 a.m. until 4:00 p.m. on Saturdays, 12:00 noon until 4:00 p.m. on Sundays. The season will begin November 1st and run through March 31st each year. Shot gun sizes would be restricted to 12 gauge, 20

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gauge, 28 gauge and nothing permitted higher than a 12 gauge. Skeet shells shall be used. The skeet range location is marked by a star on the Google aerial printout. There will be no skeet shooting on Easter Sunday or Christmas Day. The skeet shooting platform will be pointed in an easterly direction and a good faith, reasonable effort will be made to complete engineering studies and construct a shooting pavilion with mounding and recess by November 1, 2018, if not earlier. Chairman Merhar asked for comments on the amendments from the Commission members.

Mr. Kary stated in the original CUP the direction of the shooting was to be to the south and in the amended CUP it says easterly and asked for clarification because he recalls there was some discussion about another direction. Chairman Merhar stated there was discussion that it may be northeast or east; whichever would reduce the sound the most, but the Kirtland Country Club's amended CUP states east as the chosen direction.

Chairman Merhar asked for a motion to accept the proposed amendments to the Conditional Use Permit as presented by the applicant.

Mr. Patt moves to accept the conditions and Mr. Fiala seconded. A discussion was held.

ROLL CALL: Yeas: Chairman Merhar
 Nays: Mr. Kary; Mr. Fiala; Mr. Cox; Mr. Patt

Motion Carried: DENIED

Chairman Merhar stated it is the desire of the Planning Commission to consider revocation of the Conditional Use Permit. Chairman Merhar asked for a motion to revoke the Conditional Use Permit.

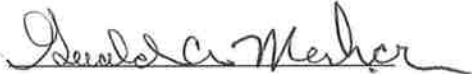
Mr. Kary moves to revoke the Conditional Use Permit and Mr. Patt seconded. A discussion was held.

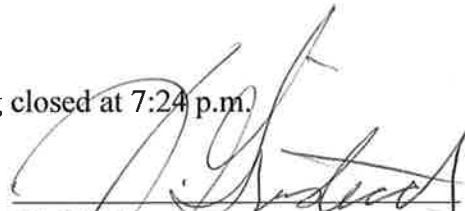
ROLL CALL: Yeas: Mr. Fiala; Mr. Cox; Mr. Patt; Mr. Kary; Chairman Merhar
 Nays: None

Motion Carried: REVOKED

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There being no further business the regular meeting closed at 7:24 p.m.


Gerald Merhar, Chairman


Vicki Grinstead, Secretary