

**DESIGN REVIEW BOARD  
CITY OF WILLOUGHBY  
REGULAR MEETING MINUTES  
JANUARY 3, 2018**

**PRESENT:** Bill Henrich; Dan Volpe; Paul Garcia; Adam Brown; John Perkovich, Chairman  
**ABSENT:** None  
**OTHERS:** Vicki Grinstead, Secretary

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Chairman Perkovich called the meeting to order at 6:56 p.m.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Barrio** (1) Non-illuminated Flat Wall sign  
4061 Erie St. (1) Non-illuminated canopy sign  
(Rep.-Gus Kopp, The Awning Co.)

Mr. Gus Kopp of The Awning Company agent for Barrio, 4061 Erie St., Willoughby, OH is representing this application.

Mr. Kopp stated there was an oversight on the part of his company or the owner as to who was to obtain the city permits for the signage and awning. He is before the Board to ask for permission to obtain the proper permits. Chairman Perkovich asked if they removed the sign on the front of the building when they replaced the awning. Mr. Kopp stated that sign was not part of their contract and they did not remove it. They changed the coverage on the awning with the signage on it and the signage on the alley side of the building for parking. Mr. Brown asked if there will be any new signage above the awning and there will be no additional signage. The Board approved of the awning and had no more questions for the applicant.

Mr. Brown moved to approve the application for the awning and the signage on the alley side of the building for Barrio, 4061 Erie St. as submitted and Mr. Volpe seconded.

**ROLL CALL:** Yeas: Mr. Henrich; Mr. Garcia; Mr. Brown; Mr. Volpe; Chairman Perkovich  
Nays: None  
Absent: None

**Motion Carried: Approved**

**Barrio** (1) Illuminated flat wall sign  
4061 Erie St.  
(Rep.-Tony Rinicella, Boyer Signs.)

Mr. Tony Rinicella of Boyer Signs (owned by Custom Sign Center, Inc.), agent for Barrio, 4061 Erie St., Willoughby, OH is representing this application.

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Mr. Rinicella stated his company has already removed the sign on the front of the building and have also removed the illuminated sign on the back of the building. They will be replacing the illuminated sign that was on the back of the building over the back awning. The new signage will be illuminated and will say "Tacos, Tequila and Whiskey". It is an internally illuminated lit sign with routed out aluminum faces but only the lettering will be illuminated. Chairman Perkovich stated the Board does not typically care for internally lit signage but they did allow some leeway on the previous signage because of its location.

Mr. Garcia moved to approve the application as submitted for Barrio, 4061 Erie St. and Mr. Henrich seconded.

ROLL CALL:           Yeas:   Mr. Garcia; Mr. Brown; Mr. Volpe; Mr. Henrich; Chairman Perkovich  
                          Nays:   None  
                          Absent: None

**Motion Carried:    Approved**

**Design Review Board**

**Election- 2018  
Chairman**

Mr. Garcia moved to nominate John Perkovich for Chairman for the year 2018 for The Design Review Board and Mr. Henrich seconded.

ROLL CALL:           Yeas:   Mr. Brown; Mr. Volpe; Mr. Henrich; Mr. Garcia; Chairman Perkovich  
                          Nays:   None  
                          Absent: None

**Motion Carried:    APPROVED**

**Design Review Board**

**Election- 2018  
Vice Chairman**

Mr. Henrich moved to nominate Paul Garcia for Vice Chairman for the year 2018 and Mr. Brown seconded.

ROLL CALL:           Yeas:   Mr. Henrich; Mr. Garcia; Mr. Brown; Mr. Volpe; Chairman Perkovich  
                          Nays:   None  
                          Absent: None

**Motion Carried:    APPROVED**

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**MINUTES**

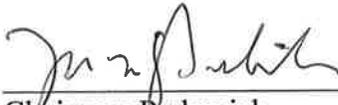
**November 1, 2017**

Mr. Henrich moved to approve the minutes for November 1, 2017 as submitted and Mr. Volpe seconded.

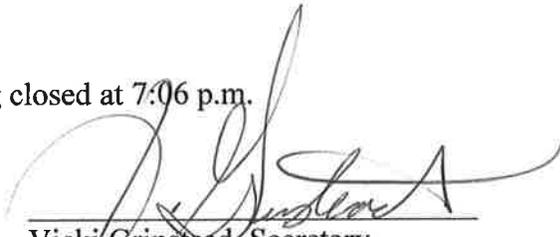
ROLL CALL:           Yeas:   Mr. Garcia; Mr. Brown; Mr. Volpe; Mr. Henrich; Chairman Perkovich  
                              Nays:   None  
                              Absent: None

**Motion Carried:    Approved**

There being no further business the regular meeting closed at 7:06 p.m.



Chairman Perkovich



Vicki Grinstead, Secretary