

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
JANUARY 28, 2019
REGULAR MEETING
MINUTES**

PRESENT: Tara Ward; George Phillips; John Popelka; Jim Shannon; Joseph Koskovics, Chairman
ABSENT: None
OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular meeting to order at 6:00 p.m.

OLD BUSINESS

None

NEW BUSINESS

Huntington Bank ATM
34501 Ridge Rd.
(Rep. Chris Humphrey, Architect)

**(5) Illuminated freestanding
ground signs**

Mrs. Ward moved to permanently table the application for Huntington Bank, 34501 Ridge Rd., Willoughby, OH because they were denied variances from the Board of Zoning Appeals at their January 23, 2019 meeting and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Shannon; G. Phillips; T. Ward; J. Koskovics, Chairman
Nays: None
Absent: J. Popelka

Motion Carried: PERMANENTLY TABLED

Mr. Popelka arrived late to the meeting.

Deville Development
5780-5880 SOM Ctr. Rd.
(Rep.- Timothy Franta, Canton Sign Co.)

**(1) Illuminated freestanding
multi-tenant ground sign**

Mr. Franta, President of Canton Sign Co. is representing Deville Development.

Mr. Franta stated they are reusing the existing foundation and electrical. The cabinet is new and will have LED lighting. The components are new, but the service to the sign is existing. Mrs. Ward asked if Mr. Franta's company will be filling the rest of the multi-tenant signs. He said is tasked with installing the multi-tenant sign itself and the Starbucks signage only. Starbucks is the only tenant occupying the building at this time. There will be five more tenants but he is unsure if he will be installing the future signage.

Mrs. Ward said if there are more tenants in the future each tenant must come before the Board for their signage.

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Chairman Koskovics stated for clarification, this application is for a single tenant (Starbucks) with the master assembly. He said that ground signs do require year round ground cover per city ordinance and Mr. Franta should inform his client of this requirement and Mr. Franta agreed.

Mrs. Ward asked if he would also be adding the address line at the base of the sign on the concrete as shown on the rendering. Mr. Franta said he would be installing them, but they are non-illuminated. The reason for the multiple address numbers is the building will now have multiple tenants.

Mr. Popelka moved to accept the application as submitted with the Starbucks sign per the rendering and with the stipulation that year round ground cover be installed at the base of the sign, not to cover the street numbers for Deville Development, 5780-5880 SOM Center Rd., Willoughby, OH 44094 and Mrs. Ward seconded.

ROLL CALL: Yeas: G. Phillips; T. Ward; J. Shannon; J. Popelka; J. Koskovics, Chairman
Nays: None
Absent: None

Motion Carried: APPROVED

MINUTES

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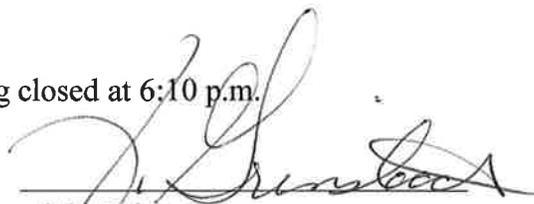
Mr. Phillips moved to approve the January 14, 2019 minutes as submitted and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Shannon; G. Phillips; T. Ward; J. Popelka; J. Koskovics, Chairman
Nays: None
Absent: None

Motion Carried: APPROVED

There being no further business the regular meeting closed at 6:10 p.m.


Joseph Koskovics, Chairman


Vicki Grinstead, Secretary