

**DESIGN REVIEW BOARD  
CITY OF WILLOUGHBY  
REGULAR MEETING MINUTES  
FEBRUARY 7, 2018**

**PRESENT:** Dan Volpe; Paul Garcia; Adam Brown; John Perkovich, Chairman  
**ABSENT:** Bill Henrich  
**OTHERS:** Vicki Grinstead, Secretary

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Chairman Perkovich called the meeting to order at 6:54 p.m.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Alan & Joan Hitchcox**  
38159 Wilson Ave.  
(Alan Hitchcox, Owner)

**Fence in a rear yard**

Mr. Alan Hitchcox, 38159 Wilson Ave., Willoughby, OH is representing this application.

Mr. Hitchcox stated they would like a fence in the rear yard and it will be installed by Shannon Fence Co. Since the yard is sloped the fence company said the best fence would be a chain link style. The fence will not be seen from the front of the property and is a black vinyl coated chain link fence.

The existing board-on-board fence will remain and the rest will be the black vinyl coated chain link fencing.

Mr. Brown moved to approve the application for a black vinyl coated fence for the Hitchcox residence, 38159 Wilson Ave., as submitted and Mr. Volpe seconded.

**ROLL CALL:** Yeas: Mr. Garcia; Mr. Brown; Mr. Volpe; Chairman Perkovich  
Nays: None  
Absent: Mr. Henrich

**Motion Carried: Approved**

**Hook & Hoof**  
4125 Erie St.  
(Rep.- Adam New, The Little White Barn Co.)

**(1) Illuminated projecting wall sign**

Mr. Adam New of The Little White Barn Co., agent for Hook and Hoof, 4125 Erie St., Willoughby, OH is representing this application.

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Mr. New stated they would like to install a small under awning sign for the Hook & Hoof restaurant. The sign will offer visibility for people walking down the sidewalk. Currently customers have no demarcation as they walk to or past the restaurant, but the sign will not be visible from the street. The sign will have the same decorative aspect as the sign above; being made of wood and steel. The sign will be eight feet above the sidewalk and will eventually be lit by the existing electrical under the awning. The lighting will be done at a later date and will be a small LED gooseneck type of light and will not be noticeable from the street. Chairman Perkovich stated anything small scale would be acceptable as long as it does not hang below the valance of the awning.

Mr. Garcia moved to approve the application for Hook & Hoof, 4125 Erie St., Willoughby, OH as submitted with the stipulation that future lighting will be a small scale gooseneck style and will not hang below the valance of the awning and Mr. Brown seconded.

ROLL CALL:           Yeas:   Mr. Brown; Mr. Volpe; Mr. Garcia; Chairman Perkovich  
                          Nays:   None  
                          Absent: Mr. Henrich

**Motion Carried:    APPROVED**

**MINUTES**

**January 3, 2018**

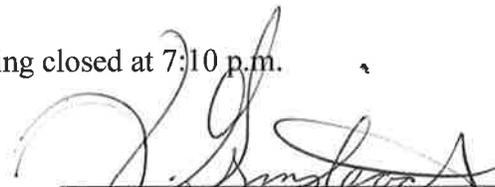
Mr. Garcia moved to approve the minutes for January 3, 2018 as submitted and Mr. Volpe seconded.

ROLL CALL:           Yeas:   Mr. Volpe; Mr. Garcia; Mr. Brown; Chairman Perkovich  
                          Nays:   None  
                          Absent: Mr. Henrich

**Motion Carried:    Approved**

There being no further business the regular meeting closed at 7:10 p.m.

  
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Chairman Perkovich

  
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Vicki Grinstead, Secretary