

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
FEBRUARY 12, 2018
REGULAR MEETING
MINUTES**

PRESENT: George Phillips; John Popelka; Jim Shannon; Tara Ward, Vice Chairman

ABSENT: Joseph Koskovics, Chairman

OTHERS: Vicki Grinstead, Secretary

Vice Chairman Ward called the regular meeting to order at 6:03 p.m.

OLD BUSINESS

None

NEW BUSINESS

**Bestway Tank & Trailer
3657A Lost Nation Rd.
(Tim Meyer, Owner)**

(1) Non-illuminated wall sign

Mr. Meyer, Owner, Bestway Tank &Trailer, 3657A Lost Nation, Willoughby, OH is representing this application.

Mr. Meyer stated the sign is for identification purposes and is green with white lettering. The sign is made of Lexan and is non-illuminated. The word LLC had to be added to the sign after the fact per state regulations.

Mr. Popelka asked what the small lettering was in the rendering. Mr. Meyer stated it was a decal that said "Cross Trailers" which is a brand.

Mr. Popelka moved to accept the application as submitted and Mr. Shannon seconded.

ROLL CALL: Yeas: George Phillips; John Popelka; Jim Shannon; Tara Ward, Vice Chairman

Nays: None

Absent: Joseph Koskovics, Chairman

Motion Carried: APPROVED

**Speedway
34740 Euclid Ave.
(Rep.- Neil Jeakle, National Illumination & Sign)**

**(1) Illum. wall sign (canopy, east elev.) (C),
(1) Illum. wall sign (canopy, north elev.) (C),
(1) Illum. wall sign (canopy, south elev.) (C),
(1) Illum. wall sign above entrance (G),
(1) Non-illum. ground sign, face replacement (F),
(1) Illuminated changeable copy wall sign,
face replacement (A),
(1) Face replacement, fuel pumps (option 3) (B)**

**Sign Review Board
City of Willoughby
Regular Meeting Minutes
February 12, 2018**

Mr. Neil Jeakle of National Illumination & Sign, 6525 Angola Rd., Holland, OH is representing Speedway.

Vice Chairman Ward stated items A & B will be voted in with the package. All three signs (C) are the "Speedway" channels letters on three different elevations and are new signs. The current signs are old and are being replaced with the same font as the previous signage. "H" on the rendering is just a red stripe that will be on the front and sides of the fuel canopy. The back will be a solid tan color. Mr. Jeakle stated Sign "F" is a freestanding illuminated ground sign with face replacement. This sign was marked as non-illuminated by mistake on the application. Vice Chairman Ward stated the ground sign must have year round ground cover. Mr. Jeakle stated there are some trees and bushes but they are sparse. Mr. Popelka suggested using pachysandra or a similar low-lying ground year round cover at the base of the sign because the cement base is exposed on the rendering. Sign "G" will be the new oval Speedy Café which hangs over the entrance to the building and will replace the "S" Mr. Popelka stated any shadowing of the previous sign must be cleaned and repaired.

Mr. Popelka moved to accept the application as submitted with the stipulation that the ground sign (F) has year round ground cover at the base of the sign and on Sign (G) Speedy Café that any shadowing of the previous sign be cleaned and repaired for Speedway, 34740 Euclid Ave. and Mr. Phillips seconded.

ROLL CALL: Yeas: John Popelka; Jim Shannon; Tara Ward, Vice Chairman; George Phillips;
 Nays: None
 Absent: Joseph Koskovics, Chairman

Motion Carried: APPROVED

MINUTES

Regular Meeting Minutes

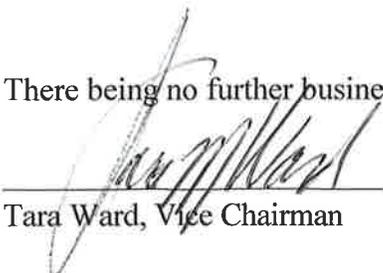
January 22, 2018

Mr. Phillips moved to approve the January 22, 2018 minutes as submitted and Mr. Popelka seconded.

ROLL CALL: Yeas: George Phillips; John Popelka; Jim Shannon; Tara Ward, Vice Chairman
 Nays: None
 Absent: Joseph Koskovics, Chairman

Motion Carried: APPROVED

There being no further business the regular meeting closed at 6:19 p.m.


Tara Ward, Vice Chairman


Vicki Grinstead, Secretary