

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
APRIL 23, 2018
REGULAR MEETING
MINUTES**

PRESENT: George Phillips; John Popelka; Jim Shannon; Joseph Koskovics, Chairman

ABSENT: Tara Ward

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular meeting to order at 6:02 p.m.

OLD BUSINESS

None

NEW BUSINESS

Santee Lock & More

37144 Vine St.

(Rep.- Dave Wilkes, Hi-Lite Maintenance, Inc.)

Non-illuminated flat wall sign

Mr. Dave Wilkes, Hi-Lite Maintenance, Inc., 10739 Kinsman Rd., Newbury, OH is representing the application for Santee Lock & More.

Chairman Koskovics stated they are presenting a non-illuminated flat wall sign. Mr. Popelka asked if the sign was illuminated because there were two lights above it in the rendering. Mr. Wilkes stated one light doesn't work and Chairman Koskovics stated they are Halogen parking lot lights and Mr. Popelka agreed.

Mr. Phillips moved to accept the application as submitted for Santee Lock & More, 37144 Vine St., Willoughby, OH and Mr. Popelka seconded.

ROLL CALL: Yeas: George Phillips; John Popelka; Jim Shannon; Joseph Koskovics, Chairman
Nays: None
Absent: Tara Ward

Motion Carried: APPROVED

MINUTES

Special Meeting Minutes

April 16, 2018

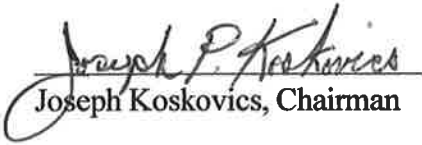
Mr. Popelka moved to approve the April 16, 2018 minutes as submitted and Mr. Shannon seconded.

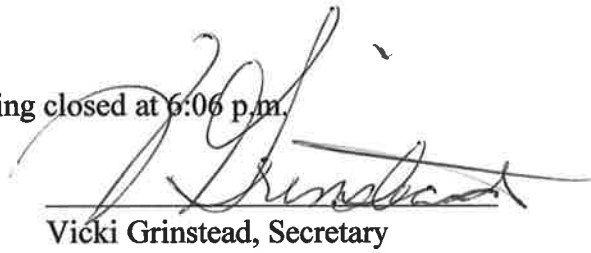
**Sign Review Board
City of Willoughby
Regular Meeting Minutes
April 23, 2018**

ROLL CALL: Yeas: George Phillips; John Popelka; Jim Shannon; Joseph Koskovics, Chairman
 Nays: None
 Absent: Tara Ward

Motion Carried: APPROVED

There being no further business the regular meeting closed at 6:06 p.m.


Joseph Koskovics, Chairman


Vicki Grinstead, Secretary