

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
MAY 29, 2018
REGULAR MEETING
MINUTES**

PRESENT: George Phillips; Jim Shannon; Tara Ward; Joseph Koskovics, Chairman
ABSENT: John Popelka
OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular meeting to order at 6:04 p.m. Since applicants are not present the Board will approve the minutes to give applicants time to arrive.

MINUTES

Regular Meeting Minutes

May 14, 2018

Mr. Phillips moved to approve the May 14, 2018 minutes as submitted and Mr. Shannon seconded.

ROLL CALL: Yeas: George Phillips; Jim Shannon; Joseph Koskovics, Chairman
 Nays: None
 Absent: John Popelka
 Abstain: Tara Ward

Motion Carried: APPROVED

OLD BUSINESS

None

NEW BUSINESS

Big Lots

35101 Euclid Ave.
(Rep.- Dan Glavin, Glavin Industries)

(1) Illuminated flat wall sign

Dan Glavin of Glavin Industries, 6835 Cochran Rd., Solon, OH is representing the application submitted by Sign Vision Co. for Big Lots.

The sign is an illuminated flat wall sign. The lettering will change from black to white and the exclamation mark will remain orange. The background will be a corrugated aluminum black. Chairman Koskovics asked if it will be within the same frame as the previous sign and any remnants of the previous will be covered by the corrugated aluminum or repaired and Mr. Glavin stated yes.

**Sign Review Board
City of Willoughby
Regular Meeting Minutes
May 29, 2018**

Mrs. Ward moved to accept the application as submitted for Big Lots, 35101 Euclid Ave., Willoughby, OH and Mr. Shannon seconded.

ROLL CALL: Yeas: Jim Shannon; Tara Ward; George Phillips; Joseph Koskovics, Chairman
 Nays: None
 Absent: John Popelka

Motion Carried: APPROVED

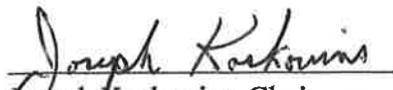
Chairman Koskovics suspended the meeting at 6:08 to give Bnext Awnings & Graphic time to attend the meeting. Mrs. Grinstead called the applicant and there was no answer or after hours cell phone number. She explained to the Board the applicant phoned her at 3:45 p.m. today and stated they would be there and possibly had newer drawings than the ones presented. The meeting reconvened at 6:19 and no applicant is present, so the application will be tabled.

Mrs. Ward moved to table the applications for Love Struna General Partnership & Flores & Nevar DDS until the next scheduled meeting and Mr. Shannon seconded.

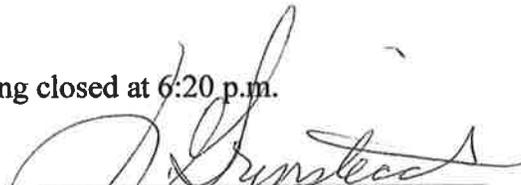
ROLL CALL: Yeas: Tara Ward; George Phillips; Jim Shannon; Joseph Koskovics, Chairman
 Nays: None
 Absent: John Popelka

Motion Carried: TABLED

There being no further business the regular meeting closed at 6:20 p.m.



Joseph Koskovics, Chairman



Vicki Grinstead, Secretary