

**DESIGN REVIEW BOARD  
CITY OF WILLOUGHBY  
REGULAR MEETING MINUTES  
JULY 3, 2019**

**PRESENT:** Dan Volpe; Bill Henrich; Adam Brown; John Perkovich, Chairman  
**ABSENT:** Paul Garcia  
**OTHERS:** Vicki Grinstead, Secretary

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Chairman Perkovich called the meeting to order at 6:57 p.m.

**OLD BUSINESS**

None

**NEW BUSINESS**

**co.lab**  
38123 W. Spaulding St.  
(Rep.- Ruta Greiner, Seek Collaborative Design)

**Replace existing canopy/(5)Vinyl  
window signs front and back/Paint  
interior entry way**

Ms. Greiner of Seek Collaborative Design is representing the application for co.lab.

Ms. Greiner said they are replacing the green canopy with a black canopy with the existing rigid frame. The only change to the canopy is they are adding fabric at both ends to be consistent with other businesses in the area. On page S.2 they are proposing to add vinyl at the top of the three panels in the store front. The reason they are asking for additional signage is walking traffic cannot see the blade sign beyond the canopy or inside the entryway. The last item was to add vinyl with the company name with translucent film to the back two windows for the office because of security concerns. There are also dumpsters behind the building that are not pleasant to look at.

Mr. Henrich moved to approve the application for signage for the front and rear windows, replacement of existing canopy and painting of the interior entry way for co.lab, 38123 W. Spaulding St., Willoughby, OH as submitted and Mr. Brown seconded.

**ROLL CALL:** Yeas: Mr. Henrich; Mr. Brown; Mr. Volpe; J. Perkovich, Chairman  
Nays: None  
Absent: Mr. Garcia

**Motion Carried: Approved**

**Willoughby Brewing Co.**  
4057 Erie St.  
(Paul Dautovic, Contractor)

**Remove and replace existing wrought  
fence on outdoor patio**

Mr. Dautovic, Contractor for Willoughby Brewing Co. is representing his application.

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Mr. Dautovic said they would like to replace the existing wrought iron fencing with a wood fence for privacy, so their diners do not have to have a view of the parking lot. Mr. Dautovic presented pictures of other similar horizontal fencing ideas in the area but did not present the Board with an actual picture of the fence they would be installing.

Mr. Dautovic said the other option he would like to present was to keep the wrought iron fencing and install the new wood fencing inside of the wrought iron fencing for decorative purposes.

Mr. Henrich does like the idea of keeping the wrought iron fencing and adding the wood behind it and Mr. Volpe agreed, but would like to see the wood fence stained. Mr. Henrich said they would need to give him a specific date to let the wood weather before staining and he would need to present the Board with the specific color they will be staining the fencing.

Chairman Perkovich does like the idea of keeping the wrought iron fencing. He asked if Mr. Dautovic was thinking 100% opaque verses keeping the slats 1" apart to have some sort of translucency. Mr. Dautovic said they did not have a specific fence in mind but were leaning toward a stockade style, but is open to any suggestions the Boards may have. Chairman Perkovich said he would like to see something more formal such as the nickel gape fencing and not a board-on-board type fencing.

Mr. Brown asked if they would consider a black mesh they could adhere to the other side of the wrought fencing so you would still have the feel of being outdoors, but could screen the view of the parking lot. Mr. Dautovic said he would look into this type of screening.

Mr. Henrich asked if the height of the fence is changing. Mr. Dautovic said no, there are brick piers that come up just under six feet and the wood would come up to the six-foot height from the patio level and would sit on top of the cap stone.

Chairman Perkovich said he agrees with Mr. Brown in regard to the black mesh idea and Mr. Dautovic said he would like to research that type of material. The Board agreed to table his appeal so he would have time to research alternative screening ideas that may be more translucent than the stockade wood fencing and bring specific renderings of what they will be installing.

Mr. Brown moved to table the application for Mr. Dautovic to research alternative screening ideas and to bring an exact rendering of the wood fence they would be installing and samples of potential colors for the Willoughby Brewing Co., 4057 Erie St., Willoughby, OH as submitted and Mr. Volpe seconded.

ROLL CALL:        Yeas:     Mr. Brown; Mr. Volpe; Mr. Henrich; J. Perkovich, Chairman  
                      Nays:     None  
                      Absent:  Mr. Garcia

**Motion Carried:     Tabled**

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**DISCUSSION**

**Mayor Fiala**

**Video screens in storefront windows/  
Update for public art in city code**

Mrs. Grinstead explained to the Board that Mayor Fiala said the issue of a video screen in the downtown area is no longer a factor and he would not be before the Board this evening for this issue. He did ask Mrs. Grinstead to explain to the Board that these items would be addressed in future zoning code updates.

**Judean Banker**

(City of Willoughby, Rec. Director)

**Public art/electrical boxes**

Ms. Banker explained to the Board that several months ago they held a contest and twenty-five artists submitted approximately eight-two renderings to be considered for their art to be installed on the electrical boxes around the city. The Willoughby Arts Collaborative voted and chose the winners. The rendering presented with the car will be installed on the box in front of Willoughby City Hall. The rendering of the donuts will be installed on the box at the corner of Erie St. and Glenn Ave. The rendering will be screened onto vinyl and installed onto the electrical boxes.

Mr. Henrich asked if they will be replaced when they start to show signs of wear. Ms. Banker said their goal is to do a new contest each year and to have all the boxes in the city done. There are approximately fifty-eight in total. Ms. Banker said the vinyl will stay for approximately five to six years. She said the intention is when one comes off, a new one will be installed.

**MINUTES**

**June 5, 2019**

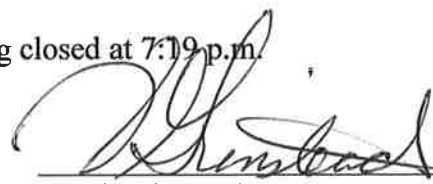
Mr. Brown moved to approve the regular meeting minutes as submitted for June 5, 2019 and Mr. Henrich seconded.

ROLL CALL:       Yeas:    Mr. Volpe; Mr. Henrich; Mr. Brown; J. Perkovich, Chairman  
                      Nays:    None  
                      Absent: Mr. Garcia

**Motion Carried:    Approved**

There being no further business the regular meeting closed at 7:19 p.m.

  
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John Perkovich, Chairman

  
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Vicki Grinstead, Secretary