

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
JULY 15, 2019
REGULAR MEETING
MINUTES**

PRESENT: John Popelka; Tara Ward; Jim Shannon; Joseph Koskovics, Chairman

ABSENT: George Phillips

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular meeting to order at 5:58 p.m.

OLD BUSINESS

None

NEW BUSINESS

SUPERCUTS

36187 Euclid Ave.

(Rep.- Mike McCue, Adam Signs)

(1) Illuminated wall sign (north elevation)

(1) Illuminated wall sign (south elevation)

(5) Front & rear window signs

Mr. McCue of Adam Signs, 1100 Industrial Ave. SW, Massillon, OH 44647 is representing the application for SUPERCUTS.

Chairman Koskovics suggested the Board vote on the signs as a package.

Chairman Koskovics said the door and window decals are also included in the first rendering. The SUPERCUTS decals will be in red and the phone number and other items will be white. The left and right window banners will be blue with white lettering. Chairman Koskovics said any shadowing for the illuminated wall signs will need to be repaired and painted and Mr. McCue agreed, and has already matched the building color. The Board had no other questions.

Mr. Popelka moved to accept the sign package as submitted for SUPERCUTS, 36187 Euclid Ave., Willoughby, OH 44094 with the stipulation that if there is any shadowing on the brick it must be repaired and painted and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Popelka; J. Shannon; T. Ward; J. Koskovics, Chairman

Nays: None

Absent: G. Phillips

Motion Carried: APPROVED

**Sign Review Board
City of Willoughby
Regular Meeting Minutes
July 15, 2019**

Charlotte's Soft Serve
1250 Lost Nation Rd.
(Michael Cave, Ruff Neon & Signs)

(1) Illuminated wall sign

Mr. Cave of Ruff Neon & Lighting, 295 W. Prospect St., Painesville, OH is representing the application for Charlotte's Soft Serve.

Mr. Cave said Charlotte's did a remodel on the exterior of the building. Chairman Koskovics asked if it will be difficult to mount the new illuminated wall sign to the new decorative façade and Mr. Cave said no.

Mrs. Ward moved to accept the application as submitted for Charlotte's Soft Serve, 1250 Lost Nation Rd., Willoughby, OH 44094 and Mr. Popelka seconded.

ROLL CALL: Yeas: J. Shannon; T. Ward; J. Popelka; J. Koskovics, Chairman
 Nays: None
 Absent: G. Phillips

Motion Carried: APPROVED

Milestone Auctions
38198 Willoughby Pkwy.
(Rep.- Bill Budziak, Signs N Stuff, Inc.)

**(1) Non-illuminated ground sign,
(1) Non-illuminated flat wall sign**

Mr. Budziak of Signs N Stuff, Inc., 9354 Mentor Ave., Mentor, OH 44060 is representing the application for Milestone Auctions.

Chairman Koskovics suggested the Board vote on the signs as a package.

Mrs. Ward said the application said the ground sign will be landscaped, but she wants to be clear that year round ground cover is required around the base of the ground sign and not seasonal landscaping and Mr. Budziak understood.

Mrs. Ward asked if the non-illuminated flat wall sign has a black outline as shown in the rendering. Mr. Budziak said there is no outline and is a corrugated surface (showed sample to the Board). The background will be white with black lettering.

Mr. Popelka moved to accept the application as submitted for Milestone Auctions, 38198 Willoughby Pkwy., Willoughby, OH 44094 with the stipulation that year round ground cover be installed at the base of the ground sign and Mrs. Ward seconded.

**Sign Review Board
City of Willoughby
Regular Meeting Minutes
July 15, 2019**

ROLL CALL: Yeas: T. Ward; J. Popelka; J. Shannon; J. Koskovics, Chairman
Nays: None
Absent: G. Phillips

Motion Carried: APPROVED

MINUTES

Regular Meeting Minutes

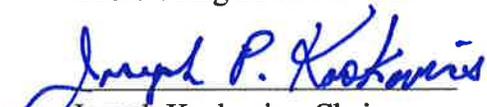
June 10, 2019

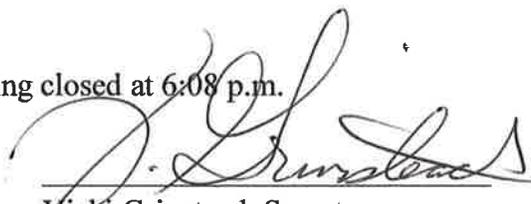
Mr. Shannon moved to approve the June 10, 2019 minutes as submitted and Mr. Popelka seconded.

ROLL CALL: Yeas: J. Popelka; J. Shannon; J. Koskovics, Chairman
Nays: None
Absent: G. Phillips
Abstain: T. Ward

Motion Carried: APPROVED

There being no further business the regular meeting closed at 6:08 p.m.


Joseph Koskovics, Chairman


Vicki Grinstead, Secretary