

**PLANNING COMMISSION
CITY OF WILLOUGHBY
SEPTEMBER 13, 2018
REGULAR MEETING
MINUTES**

PRESENT: G. Merhar; S. Norris; C. Cox; K. Kary; M. Wildermuth, Chairman

ABSENT: None

OTHERS: Jim Sayles, City Engineer; S. Landgraf, Asst. Law Director; Vicki Grinstead, Secretary
Darryl Keller, Chief Bldg. & Zoning Official

Chairman Wildermuth called the regular meeting to order at 7:04 p.m.

MINUTES

Public Hearing Meeting Minutes

August 9, 2018

Mr. Merhar moved to approve the Public Hearing Meeting Minutes for August 9, 2018 as submitted and Mr. Kary seconded.

ROLL CALL: Yeas: G. Merhar; K. Kary; M. Wildermuth, Chairman
 Absent: S. Norris
 Nays: None
 Abstain: C. Cox

Motion Carried: APPROVED

Regular Meeting Minutes

August 9, 2018

Mr. Merhar moved to approve the Regular Meeting Minutes for August 9, 2018 as submitted and Mr. Kary seconded.

ROLL CALL: Yeas: K. Kary; G. Merhar; M. Wildermuth, Chairman
 Absent: S. Norris;
 Nays: None
 Abstain: C. Cox

Motion Carried: APPROVED

OLD BUSINESS

None

**Planning Commission
City of Willoughby
Regular Meeting Minutes
September 13, 2018**

Dr. Norris arrived late at 7:06 to the regular meeting.

NEW BUSINESS

Practical Defense Systems

38341 Western Pkwy./Unit #C
(Rep.- Ken Gleeson, Owner)

Conditional Use Permit

Mr. Ken Gleeson, Owner of Practical Defense Systems is representing the application for a Conditional Use Permit for 38341 Western Pkwy./Unit #C Willoughby, OH.

Chairman Wildermuth stated this Conditional Use Permit (CUP) is for a martial arts and fitness use with retail sales related to the martial arts and fitness only.

Mr. Gleeson stated the business will be primarily evening classes. He said he would like his hours of operation to be 7 days a week from 9:00 a.m. until 11:00 p.m. On Friday evenings they would do an open gym night. They would occasionally do seminars on Saturday and Sundays.

There will be no exterior trash dumpster/cans as there will be very little trash. The trash will remain indoors and will be taken home for disposal.

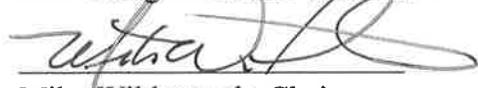
There are 6 parking spaces available which are the minimum required. The landlord has authorized them to use any additional parking spaces they may need since they will be there during off hours. The class sizes are approximately 20 people maximum. There are 3 partners (Jeff and Paul) including Mr. Gleeson and they have all had prior experience running this type of business for a long time.

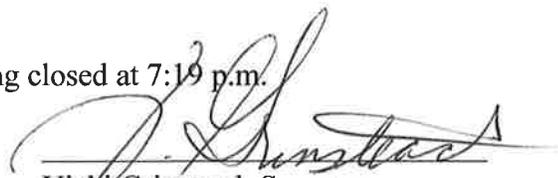
Mr. Cox moved to approve the Conditional Use Permit application for Practical Defense Systems located at 38341 Western Pkwy./Unit #C Willoughby, OH. 44094 with the following conditions: Hours of operation will be 7 days a week from 9:00 a.m. until 11:00 p.m., there will be no exterior trash/dumpster, there will be a minimum of 6 required parking spaces available at all times, and allow retail sales related to the martial arts and fitness only and Mr. Kary seconded.

ROLL CALL: Yeas: G. Merhar; K. Kary; S. Norris; C. Cox; M. Wildermuth, Chairman
 Absent: None
 Nays: None

Motion Carried: APPROVED

There being no further business the regular meeting closed at 7:19 p.m.


Mike Wildermuth, Chairman


Vicki Grinstead, Secretary