

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
OCTOBER 22, 2018
REGULAR MEETING
MINUTES**

PRESENT: George Phillips; John Popelka; Tara Ward; Joseph Koskovics, Chairman

ABSENT: Jim Shannon

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular meeting to order at 5:58 p.m.

OLD BUSINESS

None

NEW BUSINESS

Mayfield City Schools & Excel Tech

4896 E. 345th St.

(Rep.- Signarama-Mayfield, Sam Costiuc)

(1) Non-illuminated ground sign

(1) Non-illuminated wall sign

Mr. Costiuc of Signarama is representing the application for the Mayfield City Schools & Excel Tech.

Chairman Koskovics stated the Board will vote on the application as a package. The Mayfield City Schools signage is a non-illuminated doubled-sided ground sign that will sit on an existing cement platform. The previous signage has been removed. The platform is approximately 12" above ground. Mr. Popelka stated the base of the sign will require year round ground cover.

The Excel Tech wall sign is non-illuminated. The previous wall signage has been removed and the building repainted and there are no traces of any previous signage.

Mrs. Ward asked if these are two different organizations or two different programs in this building. Mr. Costiuc stated building is owned by the Mayfield City School System. Mayfield City Schools is the "parent" organization and Excel Tech is a division of the school.

Mr. Popelka moved to accept the application as submitted for both the non-illuminated wall sign and the non-illuminated ground sign with the stipulation that year round ground cover is installed at the base of the ground sign and Mrs. Ward seconded.

ROLL CALL: Yeas: George Phillips; Tara Ward; John Popelka; Joseph Koskovics, Chairman

Nays: None

Absent: Jim Shannon

Motion Carried: APPROVED

**Sign Review Board
City of Willoughby
Regular Meeting Minutes
October 22, 2018**

MINUTES

Regular Meeting Minutes

August 27, 2018

Mrs. Ward moved to approve the August 27, 2018 minutes as submitted and Mr. Popelka seconded.

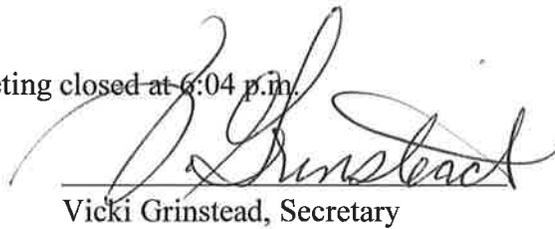
ROLL CALL: Yeas: Tara Ward; John Popelka; George Phillips; Joseph Koskovics, Chairman
 Nays: None
 Absent: Jim Shannon

Motion Carried: APPROVED

There being no further business the regular meeting closed at 6:04 p.m.



Joseph Koskovics, Chairman



Vicki Grinstead, Secretary