

**INGRESS/EGRESS BOARD
CITY OF WILLOUGHBY
OCTOBER 4, 2018
REGULAR MEETING
MINUTES**

PRESENT: Darryl Keller, Chief Bldg./Zoning Code Inspector; Tom Trem, Asst. Police Chief;
Mike Kocab, Fire Marshal

ABSENT: None

OTHERS: Vicki Grinstead, Secretary

Mr. Keller opened the meeting at 9:06 a.m.

OLD BUSINESS

None

NEW BUSINESS

Severino Construction

38408 Apollo Pkwy.

(Rep.-Joe Myers Architect, Joe Myers)

Development Plan/EAS

3,750 s.f. warehouse addition

Mr. Myers of Joe Myers Architect is representing the application for Severino Construction at 38408 Apollo Parkway, Willoughby, OH.

Mr. Myers explained that Severino Construction owns the building and is leasing space to Apollo Products next door. They would like to add more storage to the existing building. A majority of the property is gravel and will remain the same. They will add an apron on the east side of the property.

Mr. Keller stated it is normally required to have hard surface parking, but with all the heavy truck traffic it may cause more maintenance issues; it would also cause storm water retention issues. Mr. Keller stated that Mr. Myers did reach out to Jim Sayles, City Engineer in regard to storm water retention.

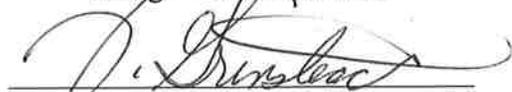
Mr. Myers stated Mr. Sayles said that there is a yard drain that comes through the building that will have to be rerouted around the building. He said if they resized the pipes at that time it will be enough to offset the retention since the only thing that is getting displaced is the footprint of the building, which is 3,700 s.f.

Mr. Myers stated there is a fire hydrant straight across from the drive (showed Fire Marshal Kocab on rendering). Fire Marshal Kocab stated since they are not going deeper there is no need for a private hydrant.

Mr. Myers stated the tenant has some product on the lot which is fenced in. They will add 20 ft. gates to both sides so there will be access all the way around the building. Fire Marshal Kocab said they will have no issues getting the emergency vehicles through.

There were no police or fire issues. The plans were all approved, stamped and signed.

There being no more business this meeting closed at 9:10 a.m.



Vicki Grinstead, Secretary

Ingress/Egress Parking Board

City of Willoughby