

Katie McNeill, At-large  
Christopher W. Woodin, Ward 1  
Ken J. Kary, Ward 2  
John Tomaselli, Ward 3



**City Of Willoughby**  
Council Office

Robert E. Carr, Ward 4, *President*  
Daniel J. Anderson, Ward 5  
Robert J. Harrold, Ward 6, *Vice President*  
Alisa J. Novak, Clerk

**WEEKLY MEETING SCHEDULE**

**TO:** All Councilmen, Administration, News Media, and other parties requesting notice pursuant to Codified Ordinance Chapter 107.

**FROM:** Alisa Novak  
Clerk of Council

**DATE:** November 1, 2019

**RE:** Meeting Schedule

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The following meetings have been scheduled by Council for the week of November 4, 2019:

<u>TIME</u>	<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>
7:15 p.m.	11/05/2019	Tuesday	Environmental Planning Committee*
Immed. following	11/05/2019	Tuesday	Legislative Caucus**
8:00 p.m.	11/05/2019	Tuesday	Regular Council Meeting***

**OTHER MEETINGS SCHEDULED:**

7:00 p.m.	11/04/2019	Monday	Building Code of Appeals
7:00 p.m.	11/06/2019	Wednesday	Design Review Board
9:00 a.m.	11/07/2019	Thursday	Ingress/Egress Board

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\*The purpose of the Environmental Planning Committee Meeting is to discuss:

EAS #12-10-19

The proposed project is for a fifty (50) unit Residential Townhome Development. Concept plan proposes eleven (11) total buildings located at 5164 SOM Center Rd. Roadways would be private streets, with public sanitary & watermains in easements. An H.O.A. would be created to maintain the private facilities (roads, walks, storm water, landscaping)

EAS #13-10-19

The proposed project is for a BJ's Wholesale Club fueling facility within an existing parking area located in Willoughby Commons. The facility will include a canopy, dispensers, kiosk and underground storage tanks, and reworking of existing pavement and storm sewers.

EAS #14-10-19

The proposed project is for the previous Showroom of the former car dealership at 36933 Vine Street to be demolished for construction of a new 30,000sf multi-tenant office building connected to the existing vehicle service building that is proposed to be converted into storage for use by tenants of the multi-tenant office building at 36933 Vine Street.

EAS #16-11-19

The proposed project consists of the removal, to the surface of the ground, of approximately 0.5 acres of trees in removal area W1, 0.4 acres of trees in removal area W2 and approximately 14 trees in removal areas W3 and W4 that are obstructions to the Runway 5 approach at Lost Nation Airport.

\*\*The general purpose of the Legislative Caucus meeting is to review legislation on the Regular Council agenda including any addenda and other related matters.

\*\*\*The general purpose of the Regular Council meeting is to consider items on the agenda. In addition, legislation resulting from unanticipated circumstances will appear on an addendum to the Regular Council agenda for discussion and possible action.

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**AGENDA  
 REGULAR COUNCIL MEETING  
 NOVEMBER 5, 2019**

**ROLL CALL**  
**PRAYER AND PLEDGE OF ALLEGIANCE**  
**APPROVAL OF MINUTES** – Regular Council Meeting of October 15, 2019

**STANDING AND REGULAR COMMITTEE REPORTS**

	<u>Chairman</u>	<u>Members</u>
<b>COMMITTEE OF FULL</b> .....	Bob Carr.....	All Council
<b>ECONOMIC DEVELOPMENT COMMITTEE</b> .....	Katie McNeill .....	Chris Woodin Ken Kary
<b>ENVIRONMENTAL PLANNING</b> .....	Ken Kary .....	Bob Harrold Dan Anderson
<b>FINANCE AND AUDIT COMMITTEE</b> .....	John Tomaselli.....	Bob Harrold Ken Kary
<b>PARKS &amp; RECREATION COMMITTEE</b> .....	Chris Woodin .....	Katie McNeill John Tomaselli
<b>PERSONNEL COMMITTEE</b> .....	Dan Anderson.....	Chris Woodin Ken Kary
<b>SAFETY COMMITTEE</b> .....	Bob Harrold.....	Katie McNeill John Tomaselli
<b>SERVICE COMMITTEE</b> .....	Chris Woodin .....	Dan Anderson John Tomaselli
<b>WPCC COMMITTEE</b> .....	Dan Anderson.....	Bob Harrold Katie McNeill
<b>CLEAN CITY COMMISSION</b> .....	Council Member.....	Dan Anderson
<b>PLANNING COMMISSION</b> .....	Council Member.....	Ken Kary
<b>SHADE TREE COMMISSION</b> .....	Council Member.....	Katie McNeill

**CORRESPONDENCE**  
**PUBLIC PORTION**

**NEW BUSINESS:**

**RESOLUTION NO. 2019-97**

A resolution authorizing the Service Director to distribute Requests for Qualifications for a consultant to perform construction inspection and construction management services necessary to the Erie Street Reconstruction Project, and declaring an emergency.

**RESOLUTION NO. 2019-98**

A resolution approving Change Order No. 1-Final in the Plains Road Force Main Replacement Project with S.E.T., Inc.

**Mayor's Report**

**Directors' Reports**

**Councilmen Reports**

**Adjournment**