

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
NOVEMBER 26, 2018
REGULAR MEETING
MINUTES**

PRESENT: George Phillips; John Popelka; Jim Shannon; Joseph Koskovics, Chairman

ABSENT: Tara Ward

OTHERS: Karen Brooks

Chairman Koskovics called the regular meeting to order at 6:00 p.m.

OLD BUSINESS

None

NEW BUSINESS

Huntington Bank

36505 Euclid Ave.

(Rep.- Lou Belknap, Agile Sign & Lighting)

Illuminated wall sign

Mr. Belknap of Agile Sign & Lighting is representing the application for Huntington Bank.

Mr. Belknap explained the former Starbucks which was next door had moved out and they are installing a sign on the east elevation of the building. They will have a drive thru kiosk in the rear of the building instead of the side. The new sign will be illuminated by the existing electrical from the previous signage.

Mr. Popelka moved to accept the application as submitted for the illuminated wall sign for Huntington Bank, 36505 Euclid Ave., Willoughby, OH and Mr. Shannon seconded.

ROLL CALL: Yeas: George Phillips; John Popelka; Jim Shannon; Joseph Koskovics, Chairman

Nays: None

Absent: Tara Ward

Motion Carried: APPROVED

Ronin Tattoo

36495 Vine St.

(Rep.- David Wilkes, Hi-Lite Maintenance)

Illuminated flat wall sign

Mr. Wilkes of Hi-Lite Maintenance is representing Ronin Tattoo.

Mr. Wilkes stated there was a change of ownership of this business. The sign will be basically the same as the previous signage as far as color but will be slightly smaller.

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Mr. Phillips moved to accept the application as submitted for the illuminated flat wall sign for Ronin Tattoo, 36495 Vine St., Willoughby, OH and Mr. Popelka seconded.

ROLL CALL: Yeas: John Popelka; Jim Shannon; George Phillips; Joseph Koskovics, Chairman
 Nays: None
 Absent: Tara Ward

Motion Carried: APPROVED

Speedway
34740 Euclid Ave.
(Rep.- Neil Jeakle, National Illumination & Sign)

**Illuminated 3-sided ground sign
w/face replacement only**

Mr. Neil Jeakle of National Illumination & Sign is representing Speedway.

Mr. Jeakle stated Speedway is changing all of their pricing signs from manual to electronic LED. The corporate offices can change the pricing on the signs and eliminate the store personnel from having to do this task. This sign is a 3-sided ground sign and they are doing face replacements only with a retro fit kit with the LEDs already installed.

Mr. Popelka moved to accept the application as submitted for the 3-sided illuminated ground sign with face replacements only and Mr. Shannon seconded.

ROLL CALL: Yeas: Jim Shannon; George Phillips; John Popelka; Joseph Koskovics, Chairman
 Nays: None
 Absent: Tara Ward

Motion Carried: APPROVED

Circle K
37032 Vine St.
(Rep.- Major Harrison, Major Source Inc.)

**(1) Illuminated freestanding pole
sign/(2) illuminated wall signs/(4)
illuminated canopy signs &
/dispensers having ID logo**

Mr. Harrison of Major Source Inc. is representing Circle K.

Chairman Koskovics suggested that the Board vote on the application as a package.

Mr. Harrison stated Circle K is updating approximately 55 of their locations throughout Ohio.

Chairman Koskovics stated Sign #1 is a freestanding illuminated sign. Mr. Harrison stated this sign is just a face replacement.

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Sign(s) #2 & 3 are two illuminated flat wall signs. Mr. Harrison stated they currently have an illuminated circle box sign and it is being replaced with a rectangular sign with the words CIRCLE K. Chairman Koskovics asked if any shadowing or repairs will be needed and Mr. Harrison stated no, it will be covered by the new signage. Mr. Harrison said if there were any repairs/shadowing issues they would take care of it. The signs are identical, with the exception that one sign is on the front of the building and one sign is on the side of the building.

Sign 4A is on the front canopy facing Vine Street and will spell out CIRCLE K instead of just the logo K.

Sign 5A is the side canopy facing Vine and Moreland and is identical to Sign 4A.

Item 6 are the dispensers which have ID and logo updates.

Mr. Popelka moved to accept the application as submitted with the stipulation that Signs 2 & 3, where the rectangular signs are replacing the square signs, if there is any shadowing etc. they must be repaired/cleaned and Mr. Phillips seconded.

ROLL CALL: Yeas: Jim Shannon; George Phillips; John Popelka; Joseph Koskovics, Chairman
 Nays: None
 Absent: Tara Ward

Motion Carried: APPROVED

MINUTES

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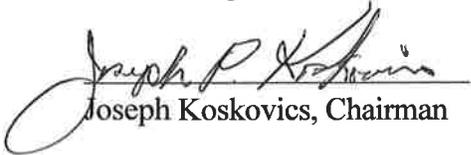
October 22, 2018

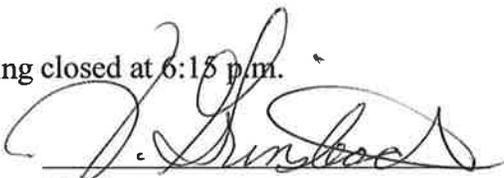
Mr. Popelka moved to approve the October 22, 2018 minutes as submitted and Mr. Shannon seconded.

ROLL CALL: Yeas: George Phillips; John Popelka; Jim Shannon; Joseph Koskovics, Chairman
 Nays: None
 Absent: Tara Ward

Motion Carried: APPROVED

There being no further business the regular meeting closed at 6:15 p.m.


Joseph Koskovics, Chairman


Vicki Grinstead, Secretary