

**MINUTES  
REGULAR COUNCIL MEETING**

8:07 p.m.

January 8, 2019

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on January 4, 2019.

**ROLL CALL**

**Council Members Present:** Anderson, Carr, Harrold, McNeill, Tomaselli and Woodin

**Absent:** Councilman Kary

Motion made and seconded to excuse Councilman Kary from tonight's meeting.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**Others Present:** Mayor Fiala, Law Director Lucas, Service Director Bock, City Engineer Sayles, Fire Chief Ungar, Police Chief Beckwith, Chief Building and Zoning Inspector Keller, Parks & Recreation Director Banker, Finance Director Bosley, Clerk Novak

The meeting was led in Prayer and Pledge of Allegiance by Councilman Carr.

**ORGANIZATIONAL BUSINESS**

**COUNCIL PRESIDENT**

Motion made and seconded to nominate Councilman Carr as Council President.

ROLL CALL: 6 yes  
                    0 no

Motion carried 6 to 0

There were no other nominations.

Motion made and seconded to elect Councilman Carr as Council President.

ROLL CALL: 6 yes  
                    0 no

Motion carried 6 to 0

**COUNCIL VICE PRESIDENT**

Motion made and seconded to nominate Councilman Harrold as Vice President.

ROLL CALL: 6 yes  
                    0 no

Motion carried 6 to 0

There were no other nominations.

Motion made and seconded to elect Councilman Harrold as Council Vice President.

ROLL CALL: 6 yes  
0 no

Motion carried 6 to 0

**COUNCIL APPOINTMENTS**

Motion made and seconded to appoint council members to the following boards:

- Volunteer Firefighters' Dependents Fund Board - Bob Carr, Chris Woodin
- Volunteer Peace Officer Dependents Fund Board - John Tomaselli, Bob Harrold

ROLL CALL: 6 yes  
0 no

Motion carried 6 to 0

**MAYOR'S APPOINTMENTS (Confirmed by Council)**

**Board and Commission Members**

Mayor Fiala appointed the following individuals to the boards and commissions:

- Planning Commission – Jodi McCue
- Zoning Board of Appeals – Joe Palmer, Mike Ross
- Design Review Board – John Perkovich, Dan Volpe, Bill Henrich
- Sign Review Board – Joe Koskovics
- Board of Building Code Appeals – Jay Byram
- Shade Tree Commission – Don Lewis

Councilman Woodin asked about the appointment of Mike Ross. Mayor Fiala said he is replacing an individual whose term expired.

Motion made and seconded to confirm the Mayor's appointments.

ROLL CALL: 6 yes  
0 no

Motion carried 6 to 0

**Approval of Minutes**

Motion made and seconded to approve the Regular Meeting Minutes of December 18, 2018.

Roll Call: 6 yes  
0 no

Motion carried 6 to 0

**STANDING AND REGULAR COMMITTEE REPORTS**

Council President Carr thanked Council for re-electing him as Council President and asked Council to reach out to him after the meeting if they wish to serve on another committee.

**Committee of Full, Mr. Carr** – No report.

**Economic Development Committee, Mr. Woodin** – No report.

**Environmental Planning Committee, Mr. Kary** – Absent.

Finance and Audit Committee, Mr. Tomaselli – No report.

Parks & Recreation Committee, Ms. McNeill – No report.

Personnel Committee, Mr. Anderson – No report.

Safety Committee, Mr. Harrold – No report.

Service Committee, Mr. Woodin – Reported there was a committee meeting this evening to discuss the NOPEC Block the Knock Program, the 2019 road program, traffic calming and Osborne Park erosion. Street lighting will be discussed prior to the next Council meeting.

WPCC Committee, Mr. Harrold – No report.

Clean City Commission, Mr. Anderson – No report.

Planning Commission, Mr. Kary – Absent.

Shade Tree Commission, Ms. McNeill – No report.

**CORRESPONDENCE:** No correspondence.

**PUBLIC PORTION:**

**Mark Gerber, 4176 Clark Avenue** – Mr. Gerber complimented the City on the leaf pick up, the holiday lighting and the holiday window shades that were placed in vacant store fronts. Mr. Gerber said with the potential move of Citizens bank, he reminded Council of the City ordinance that restricts the use of a historic property for one year. Mayor Fiala said that ordinance was put in place to restrict the demolishing of historic buildings and assured him that the property will be carefully reviewed. Regarding the building and zoning update, Mr. Gerber cautioned Council to review the sign ordinance and suggested not allowing signs similar to the Rally sign across from Wal-Mart in Eastlake. Mr. Gerber asked about the Riverside Commons property and its potential development. Law Director Lucas said the settlement of a federal case regarding that property is still underway and it is the intent of the City to have availability for the use of that property.

**NEW BUSINESS:**

**Motion made and seconded that all ordinances and resolutions be read by caption only and that as to legislation not containing an emergency clause, the rules requiring that ordinances and resolutions be read on three separate days be waived.**

Roll Call      6 yes  
                     0 no

Motion carried 6 to 0

**RESOLUTION NO. 2019-1**

**A resolution authorizing the City Engineer to prepare plans and specifications and to advertise for bids for the 2019 Pavement Repair Program.**

Motion made and seconded to adopt Resolution No. 2019-1.

Mr. Woodin asked City Engineer Sayles if the roads currently listed on the list provided to Council were the only roads that will be bid. Mr. Sayles said yes. Mr. Woodin asked how other roads can be included in the program. Mr. Sayles said unit pricing will be received for the contract that can be used for other roads as long as it happens prior to the job starting.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**MAYOR'S REPORT** – Mayor Fiala said he was looking forward to working with everyone in the New Year. The Mayor complimented Finance Director Bosley for a great first year as Finance Director. Councilman Harrold commented that Wickliffe recently eliminated their Sign Review Board. Mayor Fiala said he recently received comments on combining the Sign Review Board and Design Review Board or combining them into the Planning Commission. He said the combining or eliminating of boards will be reviewed.

## **DIRECTOR'S REPORTS**

**Law Director Lucas** – No report.

**Service Director Bock** – Councilwoman McNeill asked why the traffic light at Westminster was so long. City Engineer Sayles said he will have to look into the timing of that light. Councilman Anderson requested that leaves be picked up on Parkgate. Mr. Bock said the street sweeper is out cleaning all the gutter lines and mains. Councilman Woodin asked if a basin on Beachview could be looked at to prevent potential flooding.

Mr. Woodin (on behalf of Councilman Kary) said there are poles that are snapped in half in front of the airport property due to previous accidents. Mr. Kary called the airport and discovered the airport has funding to replace those lights and the City should notify them of the need and they will replace them. Mr. Bock said he will look into the matter again.

**City Engineer Sayles** – No report. Mr. Sayles congratulated Councilman Carr and Councilman Harrold on their re-election as President and Vice President of Council. Mr. Woodin asked about the repairs of the trunk line under the Chagrin River. Mr. Sayles said he met with a contractor yesterday and will be writing a scope of work shortly in order to obtain quotes.

**Fire Chief Ungar** – Reported the department received a grant (almost \$12,000 with no matching funds) from Firehouse Subs for automated external defibrillators that will be used in staff vehicles such as the hazmat truck. Chief Ungar said 2019 is the 125<sup>th</sup> anniversary of the Willoughby Fire Department. He said there will be an open house that may coincide with another event this year. Special decals will be displayed on the vehicles and shirts will be made with a 125<sup>th</sup> anniversary design.

**Police Chief Beckwith** – Regarding traffic calming, Chief Beckwith said they assessed about a dozen streets the department gets complaints on and a few streets by far had more citations and complaints. He said the reason the mobile speed trailer is effective is not so

much that it's letting the person know how fast they are going, but the fact that everyone knows how fast they are going. Once the mobile unit is moved, the speeder is invisible and will continue to speed. The unit is effective while it's there and but it won't train someone to slow down. The presence of the mechanism is what makes it effective. Councilman Tomaselli commented that some streets like Kirtland Rd. were easier to enforce speed on than other roads with a higher rate of tickets than you would on Atkins where it's not as easy to enforce. Chief Beckwith did say it is harder to enforce speed on Atkins and data going back many years was used focusing on cut through residential streets.

**Building Inspector Keller** – No report. Mr. Tomaselli asked for an update on Courthouse Square. Mr. Keller said there will be some structural changes that are more cost savings measures that won't affect the appearance. Mr. Tomaselli said part of the fence is missing on the Vine Street side of that project that needs to be addressed.

**Parks & Recreation Director Banker** – Reported most of the drywall is up at the Senior Center and they are getting ready to tape and mud. Please call her if you want another tour.

**Finance Director Bosley** – Reported she had provided Council information on where the City ended the year. The general fund balance at the end of 2017 unencumbered was \$5,064,000 with no transfers to capital or future retirement funds. This year, prior to doing any transfers, the balance was higher than last year at \$5,540,320 but the City recognized the need to transfer money into capital, future retirement funds and the golf course. The carryover is now \$4,240,000. An appropriation of \$1,000,000 that was done regarding a lawsuit making \$3,000,000 a more realistic figure for the general fund balance. Mr. Carr asked that Mr. Tomaselli speak with Ms. Bosley and the Mayor regarding local taxes and reciprocity rules and get a feel of what other municipalities are doing.

#### **COUNCILMEN:**

**Mr. Woodin** – Thanked Mr. Bock and Mr. Sayles for the information provided for the Service Committee tonight and thanked Chief Ungar for the use of the drone that took pictures of the erosion at Osborne Park.

**Mr. Kary** – Absent.

**Mr. Tomaselli** – No report.

**Mr. Anderson** – No report.

**Mr. Harrold** – No report.

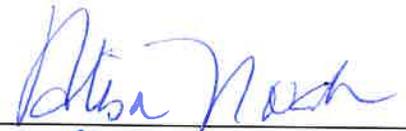
**Ms. McNeill** – No report.

**Mr. Carr** – Reminded Council about the joint meeting with the Planning Commission on February 12<sup>th</sup> at 6:00 p.m.

The Regular Council Meeting adjourned at 8:54 p.m.

Date approved 2/5/19

  
Robert E. Carr, President

  
Clerk of Council

  
Robert A. Fiala, Mayor