

MINUTES REGULAR COUNCIL MEETING

8:16 p.m.

January 21, 2020

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on January 17, 2020.

ROLL CALL

Council Members Present: Carr, Garry, Kary, McNeill, Tomaselli, Anderson

Motion made and seconded to excuse Councilman Woodin from tonight's meeting.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Others Present: Mayor Fiala, Law Director Lucas, Service Director Bock, City Engineer Sayles, Fire Chief Ungar, Police Chief Beckwith, Chief Building & Zoning Inspector Keller, Parks and Recreation Director Banker, Finance Director Bosley, Clerk Novak

The meeting was led in Prayer and Pledge of Allegiance by Councilman Kary.

ORGANIZATIONAL BUSINESS

COUNCIL APPOINTMENTS

Motion made and seconded to appoint the following:

Income Tax Board of Review – Paul Korst, Birkett Gibson
Clean City Commission – Dan Garry

Roll Call 6 yes
 0 no

Motion carried 6 to 0

MAYOR'S APPOINTMENTS (confirmed by Council)

Board and Commission Members

Mayor Fiala appointed Eric Barbe to the Civil Service Commission:

Motion made and seconded to confirm the Mayor's appointment.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Approval of Minutes

Motion made and seconded to approve the Regular Meeting Minutes of January 7, 2020.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

STANDING AND REGULAR COMMITTEE REPORTS

Committee of Full, Mr. Carr – No report.

Economic Development Committee, Ms. McNeill – Updated Council on rumors regarding downtown businesses.

Environmental Planning Committee, Mr. Kary – Reported the committee reviewed EAS #1-1-20 which was approved. There are two items on the agenda this evening.

Finance and Audit Committee, Mr. Tomaselli – Reported the final operating fund balances for 2019 have been sent out. Mr. Tomaselli thanked Ms. Bosley for the report and her diligence throughout the year and thanked the Directors for a financially sound year.

Parks & Recreation Committee, Mr. Woodin – Absent.

Personnel Committee, Mr. Anderson – No report.

Safety Committee, Mr. Tomaselli – No report.

Service Committee, Mr. Woodin – Absent.

WPCC Committee, Mr. Anderson – No report.

Clean City Commission, Mr. Garry – No report.

Planning Commission, Mr. Kary – No report.

Shade Tree Commission, Ms. McNeill – Reported the poem for Arbor Day has been chosen; it will be going out to the elementary schools soon.

CORRESPONDENCE: No correspondence.

PUBLIC PORTION:

Jerry Ranally, 37832 Park Avenue – Regarding the development of the former Tegner property discussed earlier in the evening, Mr. Ranally asked if the City still has an ordinance in place that prohibits concrete and or asphalt crushing. Chief Building and Zoning Inspector Keller said that is correct, there is an ordinance prohibiting that. Mr. Ranally asked about the traffic light at Park and Euclid Avenue. Mr. Bock said the poles are up and the wires have been run; rewiring needs to be redone on existing poles with lights operational by next week.

Mr. Ranally asked if there was a plan in place to combat empty storefronts downtown. Mayor Fiala said last year six businesses left downtown, four due to high rent and two due to failed business plans. There are nine new businesses; there are more businesses this year than there was last year. He said the problem is one landlord who has been difficult, but the City is in communication with that landlord.

Motion made and seconded that all ordinances and resolutions be read by caption only and that as to legislation not containing an emergency clause, the rules requiring that ordinances and resolutions be read on three separate days be waived.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

NEW BUSINESS:

RESOLUTION NO. 2020-9

A resolution approving EAS #11-10-19 for an addition to the existing building and construction of a covered patio bar at 5680 SOM Center Road (Zeppe's Tavern).

Motion made and seconded to adopt Resolution No. 2020-9.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2020-10

A resolution approved EAS #17-11-19 for construction of additions to the existing building located at 34881 Euclid Avenue (Marc's).

Motion made and seconded to adopt Resolution No. 2020-10.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2020-11

A resolution requesting the Lake County Auditor to made advance payments of taxes to the City of Willoughby, Ohio and declaring an emergency.

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2020-11 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made and seconded to adopt Resolution No. 2020-11.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2020-12

A resolution authorizing the Mayor to enter into a contract with CT Consultants in an amount not to exceed \$68,134 for construction management services necessary to the Erie Street Reconstruction Project, and declaring an emergency.

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2020-12 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made and seconded to adopt Resolution No. 2020-12.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2020-13

A resolution authorizing the Mayor to enter into a contract with 32 Degrees/SP3 Foods in the amount of \$5,800 for the operation of the concession stands at the Willoughby Municipal Pool and the Osborne Park Pool for the 2020 Season, and with an option for a one year renewal.

Motion made and seconded to adopt Resolution No. 2020-13.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

MAYOR'S REPORT – Mayor Fiala reported the City recently applied for a state capital grant in excess of \$500,000 for improvements along the Chagrin River; the City should know within the month if it qualifies. Councilman Carr asked if it was a generic, open ended application or is it for something specific. Mayor Fiala said it was specifically for the infrastructure for the amphitheater that would include underground grading and some trail work at the riverfront. The amphitheater structure would be set along the Chagrin River along the right field line fence where the play structure currently sits. In order to obtain the grant, it needs to encompass one or several items: the historical significance of the site (the site sits about 1/10 of a mile from where Abbotts Mill was); on the waterfront so it will include wellness and cultural amenities. Mayor Fiala said he would send out a rendering to Council.

Councilman Tomaselli said the original stoplight near the Courthouse has fallen into a little disrepair and asked if a new location could be found. Mayor Fiala said that replica stoplight alludes to the original stoplight that was originally used here in Willoughby; he will look into having it refurbished and moved.

DIRECTOR'S REPORTS

Law Director Lucas – No report.

Service Director Bock – No report. Mr. Tomaselli asked if there were any challenges plowing snow on E. 364th/E. 365th during the ongoing project. Mr. Bock said no, the plow drivers try to get out there before the construction begins and they are aware of the plates on the streets.

Mr. Anderson asked when the waterline replacement project will begin downtown. Mr. Bock said there was a meeting today with the contractor and the County and expects the project to begin the first week in February. Councilwoman McNeill asked how long the project will take. Mr. Bock said he is hoping to be able to use the street for the rib fest with final paving around the first week in June.

City Engineer Sayles – Reported the City made the stage 2 submittal date for the Lakeshore Blvd. resurfacing plans which are submitted to the Ohio Department of Transportation (ODOT).

Fire Chief Ungar – No report.

Police Chief Beckwith – No report.

Building Inspector Keller – No report.

Parks & Recreation Director Banker – Thanked Council for the passage of the resolution pertaining to the concession stands. Mr. Carr asked about ID badges for the Senior Center. Ms. Banker said she was waiting for Zenith to do the installation. After installation, attendance will be taken by members scanning their cards upon entry to the building as well as the fitness center. This feature will make it easier for the staff to compile information required for the senior levy.

Finance Director Bosley – Reported she had a preliminary meeting with the auditors last week; they will begin the onsite audit on February 10th. They will be reaching out potentially to members of Council to answer questionnaires.

COUNCILMEN:

Mr. Woodin – Absent.

Mr. Kary – No report.

Mr. Tomaselli – No report.

Mr. Anderson – No report.

Mr. Garry – No report.


Ms. McNeill – No report.

Mr. Carr – No report.

The Regular Council Meeting adjourned at 8:44 p.m.

Date approved

2/4/2020



Clerk of Council

January 21, 2020

Regular Council Minutes

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Robert E. Carr, President



Robert A. Fiala, Mayor