

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
NOVEMBER 25, 2019
REGULAR MEETING
MINUTES**

PRESENT: Tara Ward; Jim Shannon; George Phillips; Joseph Koskovics, Chairman
ABSENT: John Popelka
OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular meeting to order at 5:57 p.m.

OLD BUSINESS

None

NEW BUSINESS

Embellish Nail Studio & Spa
2132 Lost Nation Rd.
(Heather Justin, Owner)

**(1) Non-illuminated freestanding
ground sign, face replacement**

Ms. Justin, Owner, is representing the application for Embellish Nail Studio & Spa.

Chairman Koskovics advised the Board that this non-illuminated freestanding ground sign, with face replacement, has already been erected. He also said he drove by the sign and the color rendering submitted is lighter than the actual sign. Ms. Justin said the sign is a gradient pink.

Chairman Koskovics advised that there must be year round ground cover around the base of the sign and asked Mrs. Grinstead to advise the owner of the building that this is a city ordinance requirement. He said there are two Velcro strips on the top right corner on one side and top left corner on the other side of the sign. Ms. Justin they are from a previous temporary "coming soon" sign. Chairman Koskovics said the motion will state that the remnants of the previous signage must be removed and the sign must be repaired and painted if necessary.

Ms. Justin said the sign is aluminum with stickered lettering, and is screwed to the sign board.

Mrs. Ward moved to accept the sign package as submitted for Embellish Nail Studio & Spa, 2132 Lost Nation Rd., Willoughby, OH 44094 with the stipulation that any remnants from the previous signage are removed and repaired if necessary and Mr. Shannon seconded.

ROLL CALL: Yeas: G. Phillips; J. Shannon; T. Ward; J. Koskovics, Chairman
Nays: None
Absent: J. Popelka

Motion Carried: APPROVED

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Weight Watchers

35101 Euclid Ave.

(Rep.- Jerry Helsel, Cicogna Sign Co.)

(1) Illuminated flat wall sign

Mr. Helsel of Cicogna Sign Co., is representing the application for Weight Watchers.

Chairman Koskovics said the sign is an illuminated flat wall sign. Mrs. Ward asked if they are using the existing raceway. Mr. Helsel said no, they will be using a new raceway and they will patch and repair the building as needed.

Mr. Shannon moved to accept the sign package as submitted for Weight Watchers, 35101 Euclid Ave., Willoughby, OH 44094 and Mr. Phillips seconded.

ROLL CALL: Yeas: J. Shannon; T. Ward; G. Phillips; J. Koskovics, Chairman
 Nays: None
 Absent: J. Popelka

Motion Carried: APPROVED

Karbella Construction

38333 Pelton Rd.

(Shane Pierce, Owner)

**(1) Non-illuminated freestanding
ground sign, face replacement**

Mr. Pierce, Owner, is representing the application for Karbella Construction.

Chairman Koskovics said this is a non-illuminated freestanding ground sign. He noted from the application that that only the sign face was replaced and the frame has been in place for fourteen years. Mr. Pierce said he was unaware he needed a permit to change the sign.

Chairman Koskovics said the sign is already erected and in the future he must apply to the city before making any changes to signage, and Mr. Pierce agreed. He also noted there must be year round ground cover at the base of the sign per city ordinance.

Mr. Phillips moved to accept the sign package as submitted for Karbella Construction, 38333 Pelton Rd., Willoughby, OH 44094 with the stipulation that year round ground cover is added to the base of the sign and Mr. Shannon seconded.

ROLL CALL: Yeas: T. Ward; G. Phillips; J. Shannon; J. Koskovics, Chairman
 Nays: None
 Absent: J. Popelka

Motion Carried: APPROVED

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Best Resale and Exchange

1113 Lost Nation Rd.

(Rep.- Dustin James, Advanced Installation & Sign)

(1) Non-illuminated flat wall sign

Mr. James of Advanced Installation & Sign is representing the application for Best Resale and Exchange.

Chairman Koskovics said this is a non-illuminated flat wall sign. Mr. James said they are removing the existing wall sign and will just add the sign across the top. Mrs. Ward said they will add to the motion that there should be no shadowing from the previous signage and the building should be repaired if needed. Mr. Justin apologized for not removing the existing sign on the rendering submitted.

Mrs. Ward moved to accept the sign package as submitted for Best Resale and Exchange, 1113 Lost Nation Rd., Willoughby, OH 44094 with the stipulation that any shadowing is removed and repaired from the existing signage and Mr. Shannon seconded.

ROLL CALL: Yeas: G. Phillips; J. Shannon; T. Ward; J. Koskovics, Chairman
 Nays: None
 Absent: J. Popelka

Motion Carried: APPROVED

Maple Ridge Senior Living

5105 SOM Center Rd.

(Rep.- Brian Becker, Becker Signs Inc.)

**(1) Illuminated ground sign,
face replacement**

Mr. Becker of Becker Signs Inc. is representing the application for Maple Ridge Senior Living.

Chairman Koskovics noted, per the application, that this is an illuminated freestanding ground sign, refaced with no electrical work needed. The Board had no questions or comments.

Mr. Shannon moved to accept the sign package as submitted for Maple Ridge Senior Living, 5105 SOM Center Rd., Willoughby, OH 44094 and Mrs. Ward seconded.

ROLL CALL: Yeas: J. Shannon; T. Ward; G. Phillips; J. Koskovics, Chairman
 Nays: None
 Absent: J. Popelka

Motion Carried: APPROVED

Your CBD Store

37812 Vine St.

(Rep.- Bill Budziak, Signs N' Stuff)

(1) Illuminated flat wall sign

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Mr. Budziak of Signs N' Stuff is representing the application for Your CBD Store.

Chairman Koskovics noted, per the application, that this is an illuminated flat wall sign.

Mrs. Ward asked if there was a black outline on the gold lettering because it was hard to tell from the small rendering. Mr. Budziak said yes, there is a black outline around the text.

Mrs. Ward moved to accept the sign package as submitted for Your CBD Store, 37812 Vine St., Willoughby, OH 44094 and Mr. Shannon seconded.

ROLL CALL: Yeas: T. Ward; G. Phillips; J. Shannon; J. Koskovics, Chairman
 Nays: None
 Absent: J. Popelka

Motion Carried: APPROVED

MINUTES

Regular Meeting Minutes

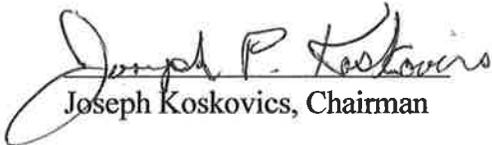
October 28, 2019

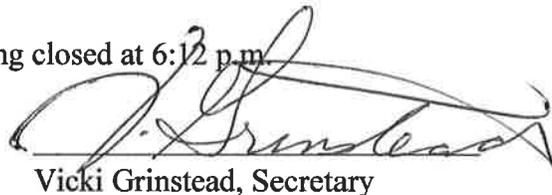
Mr. Shannon moved to approve the October 28, 2019 minutes as submitted and Mrs. Ward seconded.

ROLL CALL: Yeas: T. Ward; G. Phillips; J. Shannon; J. Koskovics, Chairman
 Nays: None
 Absent: J. Popelka

Motion Carried: APPROVED

There being no further business the regular meeting closed at 6:12 p.m.


Joseph Koskovics, Chairman


Vicki Grinstead, Secretary