

**MINUTES  
REGULAR COUNCIL MEETING**

**7:19 p.m.**

**January 18, 2022**

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on January 14, 2022.

**ROLL CALL**

**Council Members Present:** Anderson, Carr, Garry, Merhar, Tomaselli and Woodin

**Others Present:** Mayor Fiala, Law Director Lucas, Police Chief Schultz, Finance Director Bosley, Clerk Novak

**Others Present via Zoom:** Service Director Palmisano, City Engineer Lannon, Fire Chief Ungar, Chief Building & Zoning Inspector Keller, Parks & Recreation Director Banker

**Absent:** Councilman Kary

Motion made and seconded to excuse Councilman Kary from the meeting.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

The meeting was led in Prayer and Pledge of Allegiance by Councilman Woodin.

**Approval of Minutes**

Motion made and seconded to approve the Regular Meeting Minutes of December 28, 2021.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

Motion made and seconded to approve the Regular Meeting Minutes of January 4, 2022.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**STANDING AND REGULAR COMMITTEE REPORTS**

**Committee of Full, Mr. Carr** – No report.

**Economic Development Committee, Mr. Anderson** – No report.

**Environmental Planning Committee, Mr. Kary** – Absent.

**Finance and Audit Committee, Mr. Tomaselli** – Reported there was a committee meeting this evening to discuss sewer rates; the discussion will continue prior to the next council meeting.

**Parks & Recreation Committee, Mr. Woodin** – No report.

**Personnel Committee, Mr. Anderson** – Reported there are three retirement resolutions on the agenda this evening. Mr. Anderson requested a 15 minute committee meeting to discuss summer rates for part time personnel.

**Safety Committee, Mr. Tomaselli** – No report.

**Service Committee, Mr. Woodin** – No report.

**WPCC Committee, Mr. Garry** – No report.

**Planning Commission, Mr. Kary** – Absent.

**CORRESPONDENCE:** Clerk Novak read a request from the Ohio Division of Liquor Control for a new C1 license for Ohio Springs, Inc. dba Sheetz 731, 4145 SR 306, Willoughby, Ohio. There were no objections.

**PUBLIC PORTION:** No one spoke.

**Motion made and seconded that all ordinances and resolutions be read by caption only and that as to legislation not containing an emergency clause, the rules requiring that ordinances and resolutions be read on three separate days be waived.**

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**UNFINISHED BUSINESS:**

**RESOLUTION NO. 2021-115 - Tabled**

**A resolution approving EAS #11-9-21 for demolition of the existing building and construction of a multi-tenant strip center located at 36001 Euclid Avenue (USA Management Strip Center Development).**

Motion made and seconded to remove Resolution No. 2021-115 from the table.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

Motion made and seconded to adopt Resolution No. 2021-115.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**NEW BUSINESS:**

**RESOLUTION NO. 2022-4**

**A resolution of support for the East Branch Chagrin River Restoration H2Ohio Project partially located in the City of Willoughby, Ohio.**

Motion made and seconded to adopt Resolution No. 2022-4.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**RESOLUTION NO. 2022-5**

**A resolution requesting the Lake County Auditor to make advance payments of taxes to the City of Willoughby, Ohio, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2022-5 be declared an emergency measure.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

Motion made and seconded to adopt Resolution No. 2022-5.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**ORDINANCE NO. 2022-6**

**An ordinance authorizing the acceptance by the City of Willoughby of a gift of real property located on Lost Nation Road, Willoughby, Lake County, Ohio, and further identified as Permanent Parcel No. 27B-044-A-00-018-0.**

Motion made and seconded to adopt Ordinance No. 2022-6.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**ORDINANCE NO. 2022-7**

**An ordinance accepting the final plat for Chagrin Mill Farm Subdivision, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Ordinance No. 2022-7 be declared an emergency measure.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

Motion made and seconded to adopt Ordinance No. 2022-7.

Roll Call      6 yes  
                  0 no

Motion carried 6 to 0

**ORDINANCE NO. 2022-8**

**An ordinance authorizing the acceptance of the Sidewalk Construction Escrow Account Agreement between the City of Willoughby and Sommers Development Company, LLC for Chagrin Mill Farm Subdivision, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Ordinance No. 2022-8 be declared an emergency measure.

Roll Call      6 yes  
                  0 no

Motion carried 6 to 0

Motion made and seconded to adopt Ordinance No. 2022-8.

Roll Call      6 yes  
                  0 no

Motion carried 6 to 0

**ORDINANCE NO. 2022-9**

**An ordinance authorizing Amendment No. 2 to Ordinance No. 2021-19, the Manning & Payroll Ordinance, relative to Water Pollution Control Center Division, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Ordinance No. 2022-9 be declared an emergency measure.

Roll Call      6 yes  
                  0 no

Motion carried 6 to 0

Motion made and seconded to adopt Ordinance No. 2022-9.

Roll Call      6 yes  
                  0 no

Motion carried 6 to 0

**RESOLUTION NO. 2022-10**

**A resolution honoring Willoughby-Eastlake Water Pollution Control Center Employee William (Bill) Farroni and commending him for his 41 years of dedicated service to the City of Willoughby.**

Service Director Palmisano read this resolution in its entirety.

Motion made and seconded to adopt Resolution No. 2022-10.

Roll Call      6 yes  
                  0 no

Motion carried 6 to 0

**RESOLUTION NO. 2022-11**

**A resolution honoring Willoughby-Eastlake Water Pollution Control Center Employee Harry Irle and commending him for his 36 years of dedicated service to the City of Willoughby.**

Service Director Palmisano read this resolution in its entirety.

Motion made and seconded to adopt Resolution No. 2022-11.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**RESOLUTION NO. 2022-12**

**A resolution honoring Willoughby-Eastlake Water Pollution Control Center Employee Dianna Passwaiter and commending her for her 34 years of dedicated service to the City of Willoughby.**

Service Director Palmisano read this resolution in its entirety.

Motion made and seconded to adopt Resolution No. 2022-12.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**RESOLUTION NO. 2022-13**

**A resolution approving EAS #14-12-21 for demolition of the existing building and construction of a retail grocery market located at 37100 Euclid Avenue (Aldi).**

Motion made and seconded to adopt Resolution No. 2022-13.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**RESOLUTION NO. 2022-14**

**A resolution approving EAS #16-12-21 for interior and exterior renovations to the existing building located at 38886 Mentor Avenue (Brightview).**

Motion made and seconded to adopt Resolution No. 2022-14.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**MAYOR'S REPORT** – Mayor Fiala thanked Council for allowing the City to accept the property along the river on Lost Nation Road. He said all bargaining units will be commencing negotiations; he will be asking for an executive session at the next meeting to provide an update.

**DIRECTOR'S REPORTS**

**Law Director Lucas** – No report. Mr. Carr said he asked Law Director Lucas if there was a more formal way to request to the state for virtual meeting approval.

**Police Chief Schultz** – Chief Schultz reported three suspects have been identified in a number of high end thefts in Lake and Cuyahoga counties. Mr. Anderson asked if the department had a Flock camera that could be mounted to a car to identify stolen vehicles. Chief Schultz said not at this time; he said the department did have a License Plate Recognition (LPR) System on one of the cruisers, but it didn't prove to be very helpful. Mr. Garry asked about the status of Operation Safe Stay. Chief Schultz said the operation is still ongoing with the help of some federal grant money. Chief Schultz said there has been a bit of a downturn in the occupancy at some of the hotels which has helped.

**Finance Director Bosley** – Ms. Bosley thanked Council for the discussion and input regarding sewer rates.

**Service Director Palmisano** – Regarding the recent storm, Mr. Palmisano said crews were called out on Sunday evening at 6:30 p.m. He said crews are still out on the road and it will take the entire week to get caught up. He said the focus was to clear primary roads and then secondary roads. He reported there were issues plowing cul-de-sacs due to the volume and weight of the snow; he said the lighter trucks were unable to push the snow and they are now moving the snow using loaders. He said crews will try to get to the sidewalks. Mr. Anderson asked when the downtown sidewalks will be cleared. Mr. Palmisano said he would like those cleared by the weekend. Mr. Tomaselli voiced concerns about a large pile of snow on Carl Court where kids are building forts noting he was concerned for the safety of the kids.

**City Engineer Lannon** – No report.

**Fire Chief Ungar** – No report.

**Building Inspector Keller** – No report.

**Parks & Recreation Director Banker** – Regarding the fireworks survey, Ms. Banker asked if anyone had any questions. Mayor Fiala said that Mayor Morley and Mayor Regovich have offered for the City to join them for the fireworks at Classic Park on the 4<sup>th</sup> of July. Mr. Carr said his vote would be for the 4<sup>th</sup> of the July; Mr. Garry said he preferred August; Mr. Anderson said he preferred August; Mr. Woodin said he liked 4<sup>th</sup> of July at Osborne Park; Mr. Tomaselli said he didn't have a preference and Mr. Merhar said he preferred the 4<sup>th</sup> of July. Mr. Tomaselli suggested using the back part of Andrews Osborne property. Ms. Banker noted that location may not be a safe place to set off fireworks. Ms. Banker said there will be more discussions with the administration on the matter. Mr. Carr suggested having the Parks & Rec committee meeting regarding Osborne Park on a non-council meeting night.

**COUNCILMEN:**

**Mr. Woodin** – Mr. Woodin congratulated the WPCC employees who recently retired.

**Mr. Kary** – Absent.

**Mr. Tomaselli** – No report. Mr. Tomaselli congratulated the WPCC employees who retired and thanked them for their service.

**Mr. Merhar** – No report. Mr. Merhar thanked the Service department for their hard work with snow removal.

**Mr. Garry** – No report. Mr. Garry echoed the comments regarding the Service Department's efforts.



**Mr. Anderson** – Congratulated the three employees who just retired and thanked the Service Department.

**Mr. Carr** – No report.

*The Regular Council Meeting adjourned at 8:09 p.m.*

Date approved 2/1/22

  
Robert E. Carr, President

  
Clerk of Council  
  
Robert A. Fiala, Mayor