

# MINUTES REGULAR COUNCIL MEETING

7:13 p.m.

March 15, 2022

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on March 11, 2022.

## ROLL CALL

**Council Members Present:** Tomaselli, Anderson, Carr, Garry, Kary and Merhar

Council President Carr read Councilman Woodin's letter of resignation (see attached).

**Absent:** Councilman Woodin

**Others Present:** Mayor Fiala, Law Director Lucas, Service Director Palmisano, City Engineer Lannon, Fire Chief Ungar, Police Chief Schultz, Chief Building & Zoning Inspector Keller, Parks & Recreation Director Banker, Finance Director Bosley, Clerk Novak

Motion made and seconded to excuse Councilman Woodin from the meeting.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

The meeting was led in Prayer and Pledge of Allegiance by Councilman Garry.

## Approval of Minutes

Motion made and seconded to approve the Regular Meeting Minutes of March 1, 2022.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

## STANDING AND REGULAR COMMITTEE REPORTS

**Committee of Full, Mr. Carr** – Mr. Carr read in full the press release going out tomorrow, March 16, 2022 regarding the Ward 1 Council vacancy (see attached). He said Council has 45 days to make an appointment or the responsibility falls to Mayor Fiala.

**Economic Development Committee, Mr. Anderson** – No report.

**Environmental Planning Committee, Mr. Kary** – No report.

**Finance and Audit Committee, Mr. Tomaselli** – Mr. Tomaselli said a committee meeting was held tonight to discuss the 2022 budget which is on the agenda this evening.

**Parks & Recreation Committee, Mr. Woodin** – Absent.

**Personnel Committee, Mr. Anderson** – Reported one item on the agenda tonight.

**Safety Committee, Mr. Tomaselli** – No report.

**Service Committee, Mr. Woodin** – Absent.

**WPCC Committee, Mr. Garry** – No report.

**Planning Commission, Mr. Kary** – Reported three items on the agenda.

Regarding committee assignments, Mr. Carr said to reach out to him if any member of Council is interested in an additional committee or to change committees.

**CORRESPONDENCE:** Clerk Novak read a request from the Ohio Division of Liquor Control for a C2 liquor permit for Ohio Springs, Inc. dba Sheetz 731, 4145 SR 306, Willoughby, Ohio 44094. There were no objections.

**PUBLIC PORTION:** No one spoke.

**Motion made and seconded that all ordinances and resolutions be read by caption only and that as to legislation not containing an emergency clause, the rules requiring that ordinances and resolutions be read on three separate days be waived.**

Roll Call     6 yes  
                     0 no

Motion carried 6 to 0

**NEW BUSINESS:**

**RESOLUTION NO. 2022-33**

**A resolution authorizing the City Engineer to prepare specifications and to advertise for bids for the offsite disposal of WPCC Biosolids.**

Motion made and seconded to adopt Resolution No. 2022-33.

Roll Call     6 yes  
                     0 no

Motion carried 6 to 0

**RESOLUTION NO. 2022-34**

**A resolution authorizing the City Engineer to prepare plans for the LAK-Kirtland Road resurfacing project; PID 113296, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2022-34 be declared an emergency measure.

Roll Call     6 yes  
                     0 no

Motion carried 6 to 0

Motion made and seconded to adopt Resolution No. 2022-34.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**ORDINANCE NO. 2022-35**

**An ordinance authorizing the Mayor to enter into an agreement with the Ohio Department of Transportation (ODOT) and requesting the cooperation of the Director of the Ohio Department of Transportation to resurface Kirtland Road (CR-513) from Sherwin Road to the Willoughby ECL in the City of Willoughby, Lake County, Ohio, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Ordinance No. 2022-35 be declared an emergency measure.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

Motion made and seconded to adopt Ordinance No. 2022-35.

Discussion: Regarding the discussion during the Legislative Caucus about this ordinance, Councilman Tomaselli asked if the City is planning on delaying the start of the project from 2023 to 2024. Councilman Merhar said it was his understanding that the City would push it as far as possible, but it was up to ODOT as to what they'll let the City do. Mr. Lannon said that was correct; he said the schedule is set by ODOT but the City will ask to delay.

Roll Call      5 yes  
                    1 no (Tomaselli)

Motion carried 5 to 0

**ORDINANCE NO. 2022-36**

**An ordinance authorizing Amendment No. 3 to Ordinance No. 2021-19, the Manning & Payroll Ordinance, relative to the Department of Parks and Recreation, Service, and Golf Course, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Ordinance No. 2022-36 be declared an emergency measure.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

Motion made and seconded to adopt Ordinance No. 2022-36.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**RESOLUTION NO. 2022-37**

**A resolution to make appropriations for current expenses and other expenditures of the City of Willoughby, Ohio, during the period ending December 31, 2022, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2022-37 be declared an emergency measure.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

Motion made and seconded to adopt Resolution No. 2022-37.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**MAYOR'S REPORT** – Mayor Fiala said through Congressman Dave Joyce's ability to earmark money, the City will receive \$3.5 million dollars towards the East Island Equalization Basin Project which is a \$6.5 to \$7 million dollar project.

### **DIRECTOR'S REPORTS**

**Law Director Lucas** – Mr. Lucas recognized Councilman Woodin for his many years of service. He said he asked the questions everyone else had on their mind but were reluctant to ask.

**Service Director Palmisano** – No report.

**City Engineer Lannon** – No report.

**Fire Chief Ungar** – No report.

**Police Chief Schultz** – Regarding St. Patrick's Day this coming Thursday, Chief Schultz said there will be plenty of patrol officers on foot patrol in downtown making sure everyone is safe. He said the foot patrol program downtown will begin at the end of April and will continue through the fall. Operation Safe Stay is starting up again after a brief intermission with less activity.

**Building Inspector Keller** – No report. Councilman Merhar said he's had some complaints about Marous Brothers Construction blocking Clark Avenue. Mr. Keller said Marous Brothers Construction was contacted about this issue and he suggested calling the Police Department because they are blocking a public right-of-way.

**Parks & Recreation Director Banker** – No report.

**Finance Director Bosley** – Ms. Bosley thanked Council for the passage of the budget (appropriations).

### **COUNCILMEN:**

**Mr. Woodin** – Absent.

**Mr. Kary** – Regarding Councilman Woodin, Mr. Kary said their relationship has grown over the years and he appreciated his time as a new Councilman. He said Mr. Woodin was a man of integrity and a strong patriot. He said Mr. Woodin was very attentive to detail and will miss him.

**Mr. Tomaselli** – Mr. Tomaselli said he wanted to echo Mr. Kary’s comments about Chris Woodin. He said he and Mr. Woodin grew up together and played ball against each and knew each other through high school. He said Mr. Woodin was one of the reasons he ran for Council. He said Mr. Woodin will be missed.

**Mr. Merhar** – No report.

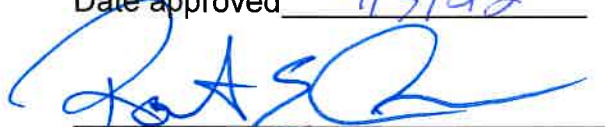
**Mr. Garry** – No report.

**Mr. Anderson** – Mr. Anderson said he really appreciated Mr. Woodin; he was a character and is glad he got to serve with him. He said he wanted to give a shout out to Willoughby resident Brendan McCrown who is the D2 (120 lb.) state wrestling state champion.

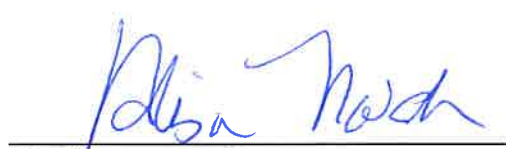
**Mr. Carr** – Mr. Carr said he wanted to recognize Mr. Woodin; he was the most senior member of Council. He was on Council over 16 years representing the north end. He would like to see Mr. Woodin continue to be involved with the projects at Osborne Park.

*The Regular Council Meeting adjourned at 7:42 p.m.*

Date approved 4/5/22



Robert E. Carr, President



Clerk of Council



Robert A. Fiala, Mayor

Honorable Mayor Fiala and Council President Robert Carr,

It has been a long and difficult decision, however due to unforeseen circumstances, I Christopher W. Woodin do here by resign my Elected position as City of Willoughby Ward 1 Councilman effective March 15<sup>th</sup>, 2022, due to personal reasons.

I greatly appreciate the support over the years from the various Council persons and the administration as I have represented the citizens of Ward one and the residents of the City of Willoughby. I truly enjoyed the challenges of legislating in such a great City, one in which I was born and raised.

As I sat there at our Meeting on March 1<sup>st</sup>, 2022, I looked around the room and reminisced about our predecessors and was enlightened to see all whom have come after and continue to exemplify what has made the City of Willoughby what it is today. A vibrant, well managed, sought-after community that has so much to offer. I respect and appreciate everyone and all that you do in making our city such a great place to live. You will all be truly missed and, in my thoughts and prayers.

Sincerely,

Christopher W Woodin



Daniel J. Anderson, At-Large  
Christopher W. Woodin, Ward 1  
Ken J. Kary, Ward 2  
John Tomaselli, Ward 3, Vice President

Robert E. Carr, Ward 4, President  
Mike L. Merhar, Ward 5  
Daniel J. Garry, Ward 6  
Alisa J. Novak, Clerk

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**FOR IMMEDIATE RELEASE**

March 16, 2022

**Willoughby City Council, Ward 1 Vacancy**

The Council of the City of Willoughby will begin the process of filling the Ward 1 vacancy caused by the resignation of Christopher Woodin, effective March 16, 2022. Pursuant to the procedures set forth in Article III, Section 3 of the Willoughby Charter, Council shall make an appointment within forty-five (45) days for the remainder of the unexpired term ending on December 31, 2023.

Interested candidates must have resided in Willoughby for one (1) year prior to appointment and if appointed for Ward 1, shall be and continue to be a resident of said Ward. Candidates must be a registered voter and not hold any other public office or Willoughby City public employment.

Council will accept letters of interest and resumes from qualified residents beginning immediately and ending on April 1, 2022 at 4:00 p.m. Letters of interest and resumes should be forwarded to Alisa Novak, Clerk of Council, One Public Square, Willoughby, Ohio, 44094 or sent electronically to [anovak@willoughbyohio.com](mailto:anovak@willoughbyohio.com)

For further information, please contact Alisa Novak at 440-953-4121 or [anovak@willoughbyohio.com](mailto:anovak@willoughbyohio.com)

Alisa Novak  
Clerk of Council