

# MINUTES REGULAR COUNCIL MEETING

7:08 p.m.

May 17, 2022

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on May 13, 2022.

## ROLL CALL

**Council Members Present:** Anderson, Carr, Garry, Kary, Merhar, Sievers and Tomaselli

**Others Present:** Mayor Fiala, Law Director Lucas (via Zoom), Service Director Palmisano, City Engineer Lannon, Fire Chief Ungar, Police Chief Schultz, Parks & Recreation Director Banker, Finance Director Bosley, Clerk Novak

The meeting was led in Prayer and Pledge of Allegiance by Councilman Merhar.

## Approval of Minutes

Motion made and seconded to approve the Regular Council Meeting Minutes of May 3, 2022.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

## STANDING AND REGULAR COMMITTEE REPORTS

Committee of Full, Mr. Carr – No report.

Economic Development Committee, Mr. Anderson – No report.

Environmental Planning Committee, Mr. Kary – Mr. Kary said Mr. Anderson chaired the committee meeting this evening reviewing Chick-Fil-A and Blue Falls Cars Wash; legislation for both are on the agenda tonight.

Finance and Audit Committee, Mr. Tomaselli – Reported there was meeting this evening to discussion Capital requests for 2022; two items on the agenda this evening.

Parks & Recreation Committee, Ms. Sievers – No report.

Personnel Committee, Mr. Anderson – No report.

Safety Committee, Mr. Tomaselli – Reported two items on the agenda this evening.

Service Committee, Dan Anderson – Reported one item on the agenda tonight.

WPCC Committee, Mr. Garry – No report.

Planning Commission, Mr. Kary – No report.



Motion made and seconded to adopt Resolution No. 2022-58.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**RESOLUTION NO. 2022-59**

**A resolution accepting a generous donation of two (2) LUCAS CPR devices from University Hospitals Health System, Inc. for use by the Willoughby Fire Department, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2022-59 be declared an emergency measure.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

Motion made and seconded to adopt Resolution No. 2022-59.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**RESOLUTION NO. 2022-60**

**A resolution by the City of Willoughby, County of Lake, State of Ohio, declaring it necessary to renew a One and Five-Tenths (1.5) Mills Tax Levy for the purpose of current expenses and requesting the Lake County Auditor to certify the total current tax valuation of the City and the dollar amount of revenue that would be generated by the renewal, and declaring an emergency**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2022-60 be declared an emergency measure.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

Motion made and seconded to adopt Resolution No. 2022-60.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**RESOLUTION NO. 2022-61**

**A resolution by the City of Willoughby, County of Lake, State of Ohio, declaring it necessary to renew a One-Half (.5) of One Mill Tax Levy for recreational purposes and requesting the Lake County Auditor to certify the total current tax valuation of the City and the dollar amount of revenue that would be generated by the renewal, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2022-61 be declared an emergency measure.

Roll Call 7 yes  
0 no

Motion carried 7 to 0

Motion made and seconded to adopt Resolution No. 2022-61.

Roll Call 7 yes  
0 no

Motion carried 7 to 0

**RESOLUTION NO. 2022-62**

**A resolution authorizing the Mayor to enter into a contract with Ronyak Paving, Inc. for the base bid plus alternate in the amount of \$866,978 for implementation of the 2022 Pavement Repair Program and Service Yard Pavement, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2022-62 be declared an emergency measure.

Roll Call 7 yes  
0 no

Motion carried 7 to 0

Motion made and seconded to adopt Resolution No. 2022-62.

Roll Call 7 yes  
0 no

Motion carried 7 to 0

**RESOLUTION NO. 2022-63**

**A resolution authorizing the City Engineer to prepare plans and specifications and to advertise for bids for the Osborne Park Pavement Repair Project, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2022-63 be declared an emergency measure.

Roll Call 5 yes  
2 no (Carr, Tomaselli)

Motion carried 5 to 0

Motion made and seconded to adopt Resolution No. 2022-63.

Roll Call 5 yes  
2 no (Carr, Tomaselli)

Motion carried 5 to 0

**RESOLUTION NO. 2022-64**

**A resolution authorizing the City Engineer to prepare specifications and to advertise for bids for the 2022 Voluntary Sidewalk program with a one- (1-) year renewal option.**

Motion made and seconded to adopt Resolution No. 2022-64.

Roll Call 7 yes  
0 no

Motion carried 7 to 0

**RESOLUTION NO. 2022-65**

**A resolution authorizing the City Engineer to prepare plans and specifications and to advertise for bids for the 2022 Concrete Pavement Slab Replacement Project, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2022-65 be declared an emergency measure.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

Motion made and seconded to adopt Resolution No. 2022-65.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**RESOLUTION NO. 2022-66**

**A resolution authorizing the Service Director to solicit Statements of Qualifications for engineering services for the Lakeshore Boulevard East Equalization Basin Project, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2022-66 be declared an emergency measure.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

Motion made and seconded to adopt Resolution No. 2022-66.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**RESOLUTION NO. 2022-67**

**A resolution recognizing the responsibility of the City of Willoughby to Affirmatively Further Fair Housing, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2022-67 be declared an emergency measure.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

Motion made and seconded to adopt Resolution No. 2022-67.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**RESOLUTION NO. 2022-68**

**A resolution authorizing the Mayor to apply to the Lake County Office of Planning and Community Development for a Community Development Block Grant for the Fiscal Year 2022, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2022-68 be declared an emergency measure.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

Motion made and seconded to adopt Resolution No. 2022-68.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**ORDINANCE NO. 2022-69**

**An Ordinance accepting the Final Plat for the Shepherd’s Glen Subdivision, and declaring an emergency.**

Motion made and seconded to adopt Ordinance No. 2022-69.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**RESOLUTION NO. 2022-70**

**A resolution approving EAS #3-2-22 for construction of additions to the existing building, site re-working for a dual lane drive-thru, and parking lot expansion located at 35441 Euclid Avenue (Chick-Fil-A).**

Motion made and seconded to adopt Resolution No. 2022-70.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**RESOLUTION NO. 2022-71**

**A resolution approving EAS #5-4-22 for construction of a car wash facility located at 34343 Euclid Avenue (Blue Falls Car Wash).**

Motion made and seconded to adopt Resolution No. 2022-71.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**MAYOR’S REPORT** – Mayor Fiala reported that Liberty Development Group will be hosting a public engagement meeting for the Willoughby Union High School Project and associated townhomes on Wednesday, May 25<sup>th</sup> at 5:30 p.m. in the lower level of City Hall. The intent is to spend about an hour or so at City Hall and then do a site tour (weather permitting). Flyers have been distributed by Liberty Development and the City will be posting the event on social

media. There is no update on the Bridge artwork. Regarding the public parking at the library, Mayor Fiala said the City received confirmation the parking lot can be used for the rib burn-off and Law Director Lucas has a draft Memorandum of Understanding (MOU), however, an exhibit needs to be put together that will show where the public can park.

## **DIRECTOR'S REPORTS**

**Law Director Lucas** – No report.

**Service Director Palmisano** – No report.

**City Engineer Lannon** – Mr. Lannon said last year's road program has restarted with contractors working on Wood Road and Parkway Blvd. Remaining streets are Comanche and Elmwood off of Lakeshore Blvd. The Ward Creek Improvement Project is moving along and two to three weeks away from having work done on the creek followed by a large culvert installation on North Bay Drive which will require road closures.

**Fire Chief Ungar** – Chief Ungar thanked Council for the two resolutions and thanked Mr. Kary for his help writing the resolution for the Tigie family donation.

**Police Chief Schultz** – Chief Schultz said the City's dispatchers and clerks were honored recently as part of National Public Safety Telecommunicators week. This week is National Police week where men and women in blue are honored as well as the police officers who gave their lives He said the Touch A Truck this past weekend was very well attended. He thanked Judean Banker, Service Director Palmisano and Chief Ungar for their help.

**Building Inspector Keller** – Absent.

**Parks & Recreation Director Banker** – Ms. Banker said the Memorial Day parade is Monday, May 30<sup>th</sup>. Jim Clark will send out information regarding start times. She said she has about 48 pool employees with a few more applications that were received today.

**Finance Director Bosley** – Ms. Bosley congratulated Mr. Carr on medals he received recently at the Senior Games.

## **COUNCILMEN:**

**Ms. Sievers** – No report.

**Mr. Kary** – No report.

**Mr. Tomaselli** – No report.

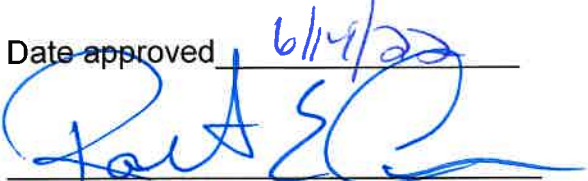
**Mr. Merhar** – No report.

**Mr. Garry** – No report.

**Mr. Anderson** – Mr. Anderson reported he will be having a Ward 1 meeting on June 7<sup>th</sup> at the McKinley Center where he will introduce Ms. Sievers to her constituents. Tours of the new food pantry will be given that night as well.

**Mr. Carr** – No report.

*The Regular Council Meeting adjourned at 7:41 p.m.*

Date approved 6/14/22  
  
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Robert E. Carr, President

  
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Clerk of Council  
  
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Robert A. Fiala, Mayor