

**MINUTES  
REGULAR COUNCIL MEETING  
VIRTUAL MEETING VIA ZOOM**

8:00 p.m.

August 11, 2020

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on August 7, 2020.

**ROLL CALL**

**Council Members Present:** McNeill, Tomaselli, Anderson, Carr, Garry, Kary

**Absent:** Councilman Woodin

Motion made and seconded to excuse Councilman Woodin from tonight's meeting:

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**Others Present:** Mayor Fiala, Law Director Lucas, City Engineer Lannon, Fire Chief Ungar, Police Chief Schultz, Chief Building & Zoning Inspector Keller, Parks & Recreation Director Banker, Finance Director Bosley, Clerk Novak

The meeting was led in prayer by Councilman Carr.

**Approval of Minutes**

Motion made and seconded to approve the Regular Meeting Minutes of July 14, 2020.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**STANDING AND REGULAR COMMITTEE REPORTS**

**Committee of Full, Mr. Carr** – No report.

**Economic Development Committee, Ms. McNeill** – No report.

**Environmental Planning Committee, Mr. Kary** – No report.

**Finance and Audit Committee, Mr. Tomaselli** – No report.

**Parks & Recreation Committee, Mr. Woodin** – Absent.

**Personnel Committee, Mr. Anderson** – No report.

**Safety Committee, Mr. Tomaselli** – No report.

**Service Committee, Mr. Woodin** – Absent.



**RESOLUTION NO. 2020-70**

**A resolution approving Change Order No. 1 in the WPCC Capacity Enhancement Project with Great Lakes Construction Co., and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2020-70 be declared an emergency measure.

Roll Call     6 yes  
                  0 no

Motion carried 6 to 0

Motion made and seconded to adopt Resolution No. 2020-70.

Roll Call     6 yes  
                  0 no

Motion carried 6 to 0

**RESOLUTION NO. 2020-71**

**A resolution authorizing the Mayor to accept a 2019 Assistance to Firefighters Grant Award through the Federal Emergency Management Agency, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2020-71 be declared an emergency measure.

Roll Call     6 yes  
                  0 no

Motion carried 6 to 0

Motion made and seconded to adopt Resolution No. 2020-71.

Roll Call     6 yes  
                  0 no

Motion carried 6 to 0

**RESOLUTION NO. 2020-72**

**A resolution authorizing the Mayor to apply to the Ohio EPA (OEPA) through the Water Resource Restoration Sponsor Program (WRRSP) for the purpose of acquiring financial assistance for the Chagrin River and East Branch Corridor Restoration and Preservation Project, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2020-72 be declared an emergency measure.

Roll Call     6 yes  
                  0 no

Motion carried 6 to 0

Motion made and seconded to adopt Resolution No. 2020-72.

Roll Call     6 yes  
                  0 no

Motion carried 6 to 0

**ORDINANCE NO. 2020-73**

An ordinance amending Chapter 745 of the Codified Ordinances of the City of Willoughby, Ohio, titled, "Solicitors and Canvassers"; specifically, Section 745.06, titled, "Permit Required", and declaring an emergency.

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Ordinance No. 2020-73 be declared an emergency measure.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

Motion made and seconded to adopt Ordinance No. 2020-73.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**MAYOR'S REPORT** – Mayor Fiala said that with the apparent leveling off of income tax, the City will be hiring some full time employees. He said the Service Department is shorthanded; a replacement for Steven Tyler who recently retired will be replaced. The City will call back a person in the Service Department who was hired just before the shutdown and hire a new IT person and a Patrol Officer. Mayor Fiala said the City has been approached by three different developers over the last week about different sites within the City. Tom Thielman may come back in September to give an update. Regarding Riverside Commons, the Mayor said with the help of the Lake County Port Authority, the City will work with Calabreze to market the property.

**DIRECTOR'S REPORTS**

**Law Director Lucas** – No report.

**Service Director Bock** – Absent.

**City Engineer Lannon** – Reported the Erie Street paving wrapped up last week with a final walk through with ODOT noting some grass restoration, etc. to take care of. Permanent signs will go up tomorrow. The concrete slab replacement on Lost Nation Road and Airport Parkway is out to bid; it was a late start due to a delay in state funding. The work may have to be completed next year to attract enough contractors.

**Fire Chief Ungar** – Chief Ungar thanked Council for the passage of his department's resolution this evening. He reported the department received another grant through the Cleveland Willoughby Elks on Mentor Avenue. The department partnered with other police and fire departments along the Vine Street corridor. A \$2,000 grant was received for the purchase of bicycle helmets. Children found riding a bicycle without a helmet are awarded a helmet and children found riding a bicycle with a helmet will receive coupons to a local establishment as a reward. Chief Ungar said that flood sensors will be going into the Chagrin River and retention basins at the end of August or early September.

**Police Chief Schultz** – Regarding the transition with the Kirtland dispatch, he said he anticipates the transition will take place on Tuesday, August 18<sup>th</sup>. He thanked Assistant Police Chief Sevel, Assistant Fire Chief Mlaker, Communications Supervisor Matteo and all the dispatchers for their work and diligence completing the project to ensure a successful investment. Chief Schultz thanked Councilwoman McNeill for stopping by last week to show her support for the staff.

Chief Schultz informed Council about two recent lifesaving incidents within the department. Patrol Officers Greig and Sciarrino were able to revive an unresponsive male at the Day's Inn. He had no pulse and was administered numerous doses of narcan and after using bag mask resuscitator, he was revived. Another incident involving a 15 month old infant took place the day before. Patrol Officers Crowley and Neath were in the area and responded to the scene. They immediately began life saving procedures ultimately saving his life. He thanked Chief Ungar for his kind words and commendation on these lifesaving efforts.

Chief Schultz said within the last two weeks, a program has begun involving cleaning up some of the motels in Willoughby. He said over the last five years, the department averaged between 400 and 580 calls for service at four of the five hotels in the City. In the next few months, the department will be working diligently to clean up these hotels. This will make the City safer for the residents and people coming to visit.

**Building Inspector Keller** – No report. Regarding the property on Shankland owned by the Willoughby-Eastlake School System, Councilman Anderson asked if the gas well on the property would have to be capped if a building(s) are put on the property. Mr. Keller did a search of the ordinance today and didn't see anything that required a separation; he said he didn't think it was a producing well. Chief Ungar said that gas well was discussed last week with the Fire Prevention Bureau and he believes it would require a certain amount of buffering and space around the well itself. He believes it can be developed as residential property.

**Parks & Recreation Director Banker** – No report. Councilman Tomaselli asked if baseball fields are off limits after the regular season ends. Ms. Banker said that originally was true but permission was given to Chris O'Brian to run a fall league. He has requested the use of the fields at Gilson.

**Finance Director Bosley** – No report. Regarding the money received for COVID expenses, she said the department is still reviewing the guidelines on what it can be used for. She has been talking to other cities in the county and running ideas by each other. Mr. Carr asked if the money can be used for technology in Council chamber to allow a meeting format with public to have remote access. Mayor Fiala said that was discussed prior to COVID and believes the equipment purchased will be installed in the next few weeks. Ms. Bosley said that equipment does fit into the category that will be covered by the COVID money. She said some of the safety glass that has been ordered is taking longer to get it in and installed.

#### **COUNCILMEN:**

**Mr. Woodin** – Absent.

**Mr. Kary** – Mr. Kary reported he has been working with City Engineer Lannon and the Golf Course Manager to install a sidewalk on Hodgson Road near the Fairway Glen Development with a 2 mile walking path.

**Mr. Tomaselli** – No report.

**Mr. Anderson** – No report.

**Mr. Garry** – No report.

**Ms. McNeill** – No report.

**Mr. Carr** – No report.

Motion made and seconded to go into Executive Session to consider the compensation of a public employee or official in accordance with ORC 121.22G (1).

Roll Call      6 yes  
                    0 no

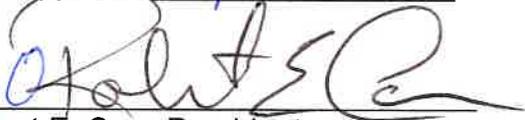
Motion carried 6 to 0

The Council meeting reconvened at 9:22 p.m. with no action resulting from the Executive Session.

*The Regular Council Meeting adjourned at 9:24 p.m.*

Date approved

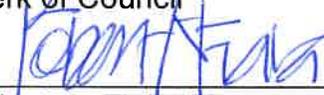
9/1/2020



Robert E. Carr, President



Clerk of Council



Robert A. Fiala, Mayor