

**DESIGN REVIEW BOARD
CITY OF WILLOUGHBY
REGULAR MEETING MINUTES
MARCH 4, 2020**

PRESENT: Bill Henrich; Adam Brown; Paul Garcia; Dan Volpe; John Perkovich; Chairman
ABSENT: None
OTHERS: Vicki Grinstead, Secretary

Chairman Perkovich called the meeting to order at 6:56 p.m.

OLD BUSINESS

This item will remain tabled.

Spirits in Willoughby
3872 Erie St.
(Rep.- Jessica Ruff, Ruff Neon Signs)

**(1) Illuminated freestanding
ground sign**

NEW BUSINESS

Rebecca & Drew Puckrin
4396 River St.

New garage and concrete driveway

Mr. Puckrin is representing the application for 4396 Erie St., Willoughby, OH 44094.

Mr. Puckrin presented the Board with a siding sample that will match the color of the home and an AZEK trim sample. He said they want to replace the driveway because it is in disrepair. The asphalt is broken down and is mostly mud, so they will be replacing it with concrete. Their basement is leaking and if the concrete driveway goes all the way up to the house with a lip, it may prevent some of the moisture from entering the basement. The concrete will go behind the house in an "L" shape, as shown on the rendering and will be 5" thick.

Mr. Puckrin said they would like the garage so they can park both of their vehicles inside and have more storage, because the home is only 1,000 sq. ft. and they do not have much of a basement. He said the front of the garage will have a large garage door, to fit both vehicles and a single garage door for additional storage. They will have a man door between the two garage doors. He said they decided to add the shake shingles to add some character.

Chairman Perkovich said he liked the design of the garage and the Board agreed. They had no questions or concerns. Chairman Perkovich said they can make a motion for the approval of the design, but it will have to be made contingent upon the BZA approval.

Mr. Garcia moved to approve the application as submitted, but contingent upon the Board of Zoning Appeals approval, for the Puckrin residence, 4396 River St., Willoughby, OH 44094 and Mr. Brown seconded.

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ROLL CALL: Yeas: Mr. Henrich; Mr. Garcia; Mr. Brown; Mr. Volpe; Mr. Perkovich, Chairman
Nays: None
Absent: None

Motion Carried: Approved

Nora's Public House
4054 Erie St.
(Seamus Coyne, Owner)

**(1) Illuminated flat wall sign,
(2) Non-illuminated vinyl window
signs, (1) Non-illuminated vinyl
door sign**

Mr. Coyne, 5159 Karen Isle Dr., Willoughby, OH 44094 is representing the application for Nora's Public House, 4054 Erie St., Willoughby, OH 44094.

Mr. Coyne presented the Board with a sample of the material that the letters would be made of for the signage. He gave the Board some background as to why they are changing the business to an Irish Pub.

Mr. Coyne said they would like to do a simple black awning on the right side of the building, which includes the stairwell for the tenants going upstairs. The left side they would do a classic pub look with projecting letters, and referred to the rendering of a similar style pub he previously submitted. Their sign will say Nora's Public House and will have old school can lights above it. Mr. Brown asked if there will be an awning on the left side and Mr. Coyne said no, it will be removed. He said the awning will go from the tenant door to over the garage door.

Chairman Perkovich said he likes the Irish Pub concept on the left side, but when you look at the building as a whole, the building is symmetrical with a left and right side with a door in the center that goes upstairs and stopping the awning in mid span effects the overall look of that building. He suggested maybe doing the same Irish Pub look on both sides and keeping a central awning in the middle over the door to the upstairs. Mr. Coyne said he prefers to keep the awning over the garage door because when the garage door is open it keeps the inclement weather from coming inside. There was a brief discussion on keeping the awning on the left side.

Mr. Brown said he would like to see a different transition from the flat lettering to the awning. Mr. Garcia said if they installed the awning just over the garage door it would enhance the look of the building and Mr. Brown agreed. Mr. Brown asked if Mr. Coyne owned the building and he said no, Jean Long owns it. Mr. Brown said he doesn't know if the owner may require an awning over her tenant's door.

Chairman Perkovich asked if the case work will go as high as the awning. Mr. Coyne said it will cover the glass block windows, but they are not shown in the existing renderings. He said no, it will be a bit lower, but the can lights will be as high as the top of awning. Mr. Garcia asked how many can lights will be installed and Mr. Coyne said only three or four.

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Chairman Perkovich said he cannot envision the building only have a portion of the awning. Mr. Brown reiterated that the wood casing would not be level with the awning and Mr. Coyne said that is correct, there would be approximately a six-inch difference. Mr. Coyne said the rendering is not a true representation of where the signage would be, it is just a mock up. The existing projecting sign and conduit have already been removed. There was more discussion among the Board.

Chairman Perkovich said if they would take the case work up, on the left side, to the same point as the awning, or slightly less, because of the flashing, it could be painted black to match and you may not notice that one is an awning and one is not. Mr. Coyne agreed to raise it up. Mr. Brown suggested just continuing the same can lighting over just the tenant door.

Mr. Coyne asked if the Board would like to table his application to see if he can come up with other options and Chairman Perkovich said he would prefer to do that way. He said he would like to see an elevation to show that both sides are the same height. Mr. Brown asked if they could approve the left side, so they can have it done for St. Patrick's Day. Mr. Coyne said he didn't need it, but was just hoping to have it completed before St. Patrick's Day. There was discussion on the possibility of painting the tenant door and window trim black to match the rest of the building; the Board all agreed it would look nice.

Mr. Garcia recommended that Mr. Coyne come back with a couple different ideas for the next meeting.

Mr. Henrich moved to table the application for the awning and signage for Nora's Public House, 4054 Erie St., Willoughby, OH 44094 and Mr. Garcia seconded.

ROLL CALL: Yeas: Mr. Garcia; Mr. Brown; Mr. Volpe; Mr. Henrich; Mr. Perkovich, Chairman
 Nays: None
 Absent: None

Motion Carried: Tabled

MINUTES

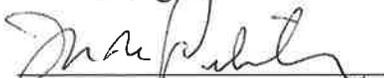
February 5, 2020

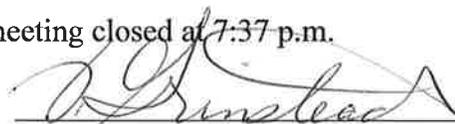
Mr. Garcia moved to approve the regular Design Review Board meeting minutes as submitted for February 5, 2020 and Mr. Henrich seconded.

ROLL CALL: Yeas: Mr. Volpe; Mr. Henrich; Mr. Garcia; Mr. Perkovich, Chairman
 Nays: None
 Abstain: Mr. Brown

Motion Carried: Approved

There being no further business the regular meeting closed at 7:37 p.m.


John Perkovich, Chairman


Vicki Grinstead, Secretary