



City Of Willoughby Building Department  
One Public Square Willoughby, Ohio 44094  
P: (440) 953-4118 (440) 953-4119

## **Environmental Assessment Application**

Environmental Assessment Statements Pursuant To Codified Ordinance Chapter 1109.12

### **Instructions for Filing**

1. Thoroughly complete all applicable sections of the attached Environmental Assessment Statement form.
2. In order to provide the reviewing officials with a means of visual review of the area in question, please provide an **8½" x 11"** site plan or drawing of the proposed project (please attach) and e-mail an 11" x 17" PDF site plan or drawing to [vgrinstead@willoughbyohio.com](mailto:vgrinstead@willoughbyohio.com)
3. Please provide the **name, company name, complete address including zip code, telephone number and e-mail address of the person filling out the EAS**. This will allow the reviewing officials to directly contact this individual if there are any questions to be addressed.
4. Notification of the Environmental Planning Committee Meeting will be sent to the person listed as the contact person on the EAS.

# Environmental Assessment Statement

Pursuant to Codified Ordinance Chapter 1109.12, please provide the following information:

## I. LOCATION, TYPE AND CHARACTER OF THE PROPOSED STRUCTURE OR DEVELOPMENT.

- A. A written paragraph describing the scope and character of the proposed subdivision, development or structure. Include the address or PPN, name of business (if known), type of the business, and size of the building(s).
- B. An 8½" X 11" site plan or drawing of the proposed project and surrounding area (**please attach**) and email and 11" x 17" PDF site plan or drawing to [vgrinstead@willoughbyohio.com](mailto:vgrinstead@willoughbyohio.com)

### IN CASE OF A ZONING CHANGE IN LAND USE

- C. The present zoning classification and proposed zoning classification.

## II. SERVICE DEMANDS OF THE PRODUCT

- A. Estimates of amount of traffic (Trips generated).

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- B. List all hazardous materials to be used or stored.

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- C. List all hazardous waste products and method of disposal.

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- D. Demand for potable and firefighting water and amount and character of waste water discharges.

- 1. Water - (Include peak hour requirements).

- A. Potable Water Demand in CFS or GPD.

- B. Firefighting Water Requirements will be calculated by the Willoughby Fire Department. (Please complete Attachment A.)

- E. Waste Water (Sanitary)

- 1. Septic System or City Sewers.

- 2. Discharge Character.

- 3. Discharge in CFS or Gallons per day.

F. Storm Water

1. Open, Closed, or Combination Drainage System.
2. CFS or Gallonage Discharge.
3. Estimated Increase in Storm Water Discharge or Run-Off

**III. IMPACT ON THE FOLLOWING:**

- A. The degree of noise, water, and air pollution, either expected or probable, generated by the proposed project or land use classification change.

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- B. The expected demands on the school system generated by the proposed project or land use classification change.

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**IV. THE PROBABLE TIME TABLE AND PROPOSED SCHEDULE OF CONSTRUCTION OF ANY STRUCTURES OR IMPROVEMENTS.**

Date Submitted \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Title \_\_\_\_\_

**Contact Person for All Questions:**

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

# Attachment A

All structures have a firefighting water requirement. The water requirement is determined by a number of factors including the building size, construction type, use group, fire protection features, and the proximity of other buildings to the structure. By answering the questions below, the Fire Department can determine the water necessary for firefighting operations. This information is useful in preparing for fire emergencies at the structure and for water system planning.

1. What is the footprint of the building (length x width)? \_\_\_\_\_
2. What is the total square footage of the building? \_\_\_\_\_
3. What is the number of stories of the building? \_\_\_\_\_
4. What is the height of the building? \_\_\_\_\_
5. Does the building have a basement or below grade area? YES / NO  
If yes, please provide the number of stories or total feet below grade: \_\_\_\_\_
6. What is the Occupancy Classification as defined by the Ohio Basic Building Code:  

ASSEMBLY	MERCANTILE	EDUCATIONAL	INSTITUTIONAL	FACTORY
BUSINESS	RESIDENTIAL	UTILITY/MISC.	HIGH HAZARD	STORAGE
7. What is the type of construction as defined by the \*Ohio Basic Building Code:  

TYPE 1A	TYPE IIA	TYPE IIIA	TYPE IVA	TYPE VA
TYPE IB	TYPE IIB	TYPE IIIB	TYPE IVB	TYPE VB
8. Is the entire building equipped with an automatic sprinkler system? YES / NO
9. How close (in feet) is the nearest building? \_\_\_\_\_

\* For clarification on the type of construction refer to Table 601 in the Ohio Basic Building Code (OBBC).

**Please contact the Willoughby Fire Department, Fire Prevention Bureau at  
(440) 918 - 8576 for assistance in completing this worksheet.**