

**LAKE COUNTY  
ENTERPRISE ZONE**

**SUPPLEMENTAL DOCUMENTATION**

Lake County, must "...that the enterprise submitting the proposal is qualified by financial responsibility and business experience to create and /or preserve employment opportunities in the zone..." according to the Ohio Revised Code 5709.62 (c). In order to meet these obligations, the following documentation is required, unless otherwise directed. The applicant must certify that the information provided is identical to the information provided to the primary lender or financial institution.

- Company financial statements for the previous three fiscal years plus an interim financial statement no more than 90 days old. These financial statements must include both Profit and Loss Statements. Balance and Pro Forma Projections supporting the market feasibility of the project.
- Personal financial statements not more than 90 days old from those who directly or indirectly own 20 percent or more of the business.
- Market Feasibility Study supporting need for project.
- List any existing public assistance now provided or to be utilized at the project site. Provide name of the program, contact person, amount, level, term and any other terms and conditions.
- Provide name of primary bank, name of primary account officer and his/her telephone number.

**LAKE COUNTY  
ENTERPRISE ZONE  
Form 1**

APPLICANT FIRM \_\_\_\_\_

	1/Full-Time Jobs (a)	2/ part-time Jobs (b)
<p>1. Number of jobs projected for Project site after completion of Project.</p> <p style="margin-left: 20px;"><u>Source</u> (check box and enter Figure if appropriate)</p> <p style="margin-left: 40px;"><input type="checkbox"/> Industry standard Jobs/per sq. ft.: _____ Jobs/per \$ sales: _____</p> <p style="margin-left: 40px;"><input type="checkbox"/> Local industrial statistics</p> <p style="margin-left: 40px;"><input type="checkbox"/> Developer/tenant estimates</p> <p style="margin-left: 40px;"><input type="checkbox"/> Other (explain w/ attachments)</p>	<p>_____ (1a)</p>	<p>_____ (1b)</p>
<p>2. _____ Number of jobs currently at project site:</p> <p style="margin-left: 20px;"><u>Source</u> (check box)</p> <p style="margin-left: 40px;"><input type="checkbox"/> Employer records</p> <p style="margin-left: 40px;"><input type="checkbox"/> Other (explain)</p>	<p>_____ (2a)</p>	<p>_____ (2b)</p>
<p>3. Number of existing jobs Projected to be transferred To project site:</p> <p style="margin-left: 20px;"><u>Source</u> (check box)</p> <p style="margin-left: 40px;"><input type="checkbox"/> Employer records/estimate</p> <p style="margin-left: 40px;"><input type="checkbox"/> Other (explain)</p>	<p>_____ (3a)</p>	<p>_____ (3b)</p>

	<u>1/Full-Time Jobs</u>	<u>2/ Part-Time Jobs</u>
4. Net totals (line 1, line 2, Line 3)	_____ (4a)	_____ (4b)
5. Net jobs (4a + one-half Of 4b)	_____ (5a)	_____ (5b)

[1] A FULL-TIME JOB is equal to one person working 35 hours per week, over a 52 week period. If the full time standard workweek is less than 35 hours that figure may be substituted for 35 hours in calculation.

[2] A PART-TIME JOB is defined as one, which is less than the jurisdiction's standard in [1] above.

[3] NUMBER OF EMPLOYEES;      Full time permanent \_\_\_\_\_  
    Full time temporary \_\_\_\_\_  
    Part time permanent \_\_\_\_\_  
    Part time temporary \_\_\_\_\_

**LAKE COUNTY  
ENTERPRISE ZONE**

Form 2

Applicant

Firm: \_\_\_\_\_

Distress Situation:

<u>Job Categories</u>	<u>Current Employees:</u>		<u>Employees to be Retained</u>	
	Total	Annual	Total	Annual
	<u>Employees</u>	<u>Payroll</u>	<u>Employees</u>	<u>Payroll</u>
Officers & Managers	_____	_____	_____	_____
Professionals	_____	_____	_____	_____
Technicians	_____	_____	_____	_____
Sales Workers	_____	_____	_____	_____
Office & Clerical	_____	_____	_____	_____
Craftsperson (skilled)	_____	_____	_____	_____
Operative (semi-skilled)	_____	_____	_____	_____
Laborers (unskilled)	_____	_____	_____	_____
Service work and others	_____	_____	_____	_____
Total	_____			

<u>Job Categories</u>	<u>Projected Employees:</u>		<u>When fully Operational</u>	
	<u>One year after Implementation</u>		<u>Operational</u>	
	Total	Annual	Total	Annual
	<u>Employees</u>	<u>Payroll</u>	<u>Employees</u>	<u>Payroll</u>
Officers & Manager	_____	_____	_____	_____
Professionals	_____	_____	_____	_____
Technicians	_____	_____	_____	_____
Sales Workers	_____	_____	_____	_____
Office & Clerical	_____	_____	_____	_____
Craftsperson (skilled)	_____	_____	_____	_____
Operative (semi-skilled)	_____	_____	_____	_____
Laborers (unskilled)	_____	_____	_____	_____
Service Work & Others	_____	_____	_____	_____
Total	_____			

**ASSESSMENT OF EMPLOYMENT FROM PROJECT**

Name of Applicant \_\_\_\_\_

<u>Year</u>	<u>Retained Full time</u>	<u>Retained Part time</u>	<u>New Full time</u>	<u>New Part time</u>	<u>Total</u>
1	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____
3	_____	_____	_____	_____	_____
4	_____	_____	_____	_____	_____
5	_____	_____	_____	_____	_____
6	_____	_____	_____	_____	_____
7	_____	_____	_____	_____	_____
8	_____	_____	_____	_____	_____
9	_____	_____	_____	_____	_____
10	_____	_____	_____	_____	_____

**ASSESSMENT OF INCOME TAX FROM PROJECT**

Name of Applicant \_\_\_\_\_

**Income tax to be paid over 10 year period**

<u>Year</u>	<u>New Payroll</u>	<u>Ohio Retained Payroll</u>	<u>Non-Ohio Transferred Into Ohio Payroll</u>	<u>Total Income Tax</u>
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____
6	_____	_____	_____	_____
7	_____	_____	_____	_____
8	_____	_____	_____	_____
9	_____	_____	_____	_____
10	_____	_____	_____	_____
Total	_____	_____	_____	_____

**OHIO DEPARTMENT OF DEVELOPMENT**  
**ENTERPRISE ZONE PROJECT TAX ANALYSIS**

General Project Information

County: \_\_\_\_\_ Local Government Authority: \_\_\_\_\_

Business: \_\_\_\_\_ Project cost: \_\_\_\_\_

Total Current Real Property tax (at site): \_\_\_\_\_

Total Current Tangible Property Tax (at site): \_\_\_\_\_

\*(Note, if not applicable to site, use within local jurisdiction):

Does the project involve relocation of any assets or jobs? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes:    Within local jurisdiction    \_\_\_\_\_ yes \_\_\_\_\_ no  
              Within county                    \_\_\_\_\_ yes \_\_\_\_\_ no  
              Within state                    \_\_\_\_\_ yes \_\_\_\_\_ no

Distance \_\_\_\_\_ miles

Does the project involve removal of any currently taxed assets?  
Real or Personal Property from tax rolls Yes \_\_\_\_\_ No \_\_\_\_\_

Is there a local income tax? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please list income tax rate? \_\_\_\_\_%

Note total number of new jobs projected –attributable to the project \_\_\_\_\_;

Note new jobs projected from the new job commitment \_\_\_\_\_ multiply times  
\_\_\_\_\_ % local income tax rate = \_\_\_\_\_ new income tax generation.

---

Enterprise Zone Manager or Authorized Signature

Date