

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
OCTOBER 13, 2020
REGULAR MEETING
MINUTES**

PRESENT: Tara Ward; George Phillips; Jim Shannon; John Popelka; Joseph Koskovics, Chairman

ABSENT: None

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular virtual ZOOM meeting to order at 6:02 p.m.

OLD BUSINESS

This item will remain tabled until the 10/26/20 meeting

Pine Ridge Apartments

34200 Ridge Rd.

(Rep.- Bob Kunzen, Brilliant Electric Signs)

(2) Illuminated ground signs

NEW BUSINESS

Spartan Automotive

38363 Pelton Rd./Unit #1

(Rep.- Seth Putnam, Owner)

(1) Non-illuminated wall sign

Mr. Putnam, Owner, his representing is signage for Spartan Automotive.

Mr. Putnam said his sign is a non-illuminated wall sign. They are basic 1' x 1' white silicon letters that are mounted directly to the building. The size of the sign is approximately 10' x 1' and is on the front of the building. This sign is already installed. Mrs. Ward reminded Mr. Putnam that he must appear before the Board before installing any additional signage or changes.

Chairman Koskovics asked each Board member if they had any questions or concerns and there were none.

Mr. Popelka moved to accept the sign for Spartan Automotive, 38363 Pelton Rd./Unit #1, Willoughby, OH 44094 as submitted and Mr. Shannon seconded.

ROLL CALL: Yeas: G. Phillips; J. Popelka; J. Shannon; T. Ward; J. Koskovics, Chairman

Nays: None

Absent: None

Motion Carried: APPROVED

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Storage King USA
33579 Euclid Ave.
(Rep.- Melinda Arko, Agile Sign & Lighting/YESCO)

**(1) Non-illuminated wall sign
(1) Illuminated freestanding ground
sign, face replacement only**

Mrs. Arko of Agile Sign & Lighting/YESCO, agent for Storage King USA, is representing this application.

Mrs. Arko said they are proposing to replace the existing Cubesmart signage on the upper portion of the pylon sign with new pan faces for Storage King. They are also replacing a non-illuminated wall sign in an existing cabinet on the building with the Storage King logo as well.

Chairman Koskovics suggested the Board vote on the application as a package.

Chairman Koskovics asked each Board member if they had any questions or concerns and there were none.

Mrs. Ward moved to accept the sign package as submitted for Storage King USA, 33579 Euclid Ave., Willoughby, OH 44094 and Mr. Popelka seconded.

ROLL CALL: Yeas: J. Popelka; J. Shannon; T. Ward; G. Phillips; J. Koskovics, Chairman
 Nays: None
 Absent: None

Motion Carried: APPROVED

Storage King USA
2200 Lost Nation Rd.
(Rep.- Melinda Arko, Agile Sign & Lighting/YESCO)

**(1) Non-illuminated wall sign (awning)
(1) Illuminated freestanding ground
sign, face replacement only**

Mrs. Arko of Agile Sign & Lighting/YESCO, agent for Storage King USA, is representing this application.

Mrs. Arko said they will be adding Storage King's logo to the existing awning. Mrs. Ward said it does not appear there is year round ground cover around the base of the current ground sign, and will need to be added in the motion. Chairman Koskovics agreed with Mrs. Ward, but the Board should also stipulate that the ground cover not hide the address on the signage.

Chairman Koskovics suggested the Board vote on the application as a package.

Chairman Koskovics asked each Board member if they had any questions or concerns and there were none.

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Mr. Popelka moved to accept the sign package as submitted for Storage King USA, 2200 Lost Nation Rd., Willoughby, OH 44094 with the stipulation that year round ground cover is installed at the base of the sign, but it should not cover up the address and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Shannon; T. Ward; G. Phillips; J. Popelka; J. Koskovics, Chairman
Nays: None
Absent: None

Motion Carried: APPROVED

MINUTES

Regular Meeting Minutes

September 28, 2020

Mr. Phillips moved to accept the minutes of September 28, 2020 as submitted and Mr. Shannon seconded.

ROLL CALL: Yeas: T. Ward; G. Phillips; J. Popelka; J. Shannon; J. Koskovics, Chairman
Nays: None
Absent: None

Motion Carried: Approved

There being no further business the regular meeting closed at 6:13 p.m.


Joe Koskovics, Chairman


Vicki Grinstead, Secretary