

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
DECEMBER 14, 2020
REGULAR MEETING
MINUTES**

PRESENT: Jim Shannon; John Popelka; Tara Ward; George Phillips; Joseph Koskovics, Chairman
ABSENT: None
OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular virtual ZOOM meeting to order at 5:59 p.m.

OLD BUSINESS

None

NEW BUSINESS

Sheetz
4145 S.R. 306
(Rep.- Ryan Belko, Sheetz, Inc.)

**(6) Illuminated wall signs; Sheetz-west, north & south, elevations, MTO on west elevation, 24/7 drive thru on east elevation & Sheetz car wash on south elevation (12) instructional signs- 6 illuminated; car wash menu board, 2-car wash open/closed, drive thru clearance bar, drive thru order station, drive thru menu board & 6 non-illuminated; car wash clearance bar, car wash disclaimer, 2-car wash exit signs, car wash instructions, car wash warnings
(3) Illuminated Sheetz wall canopy signs,
(4) Non-illuminated instructional signs; 4-freestanding signs, split fuel flag,
(1) Illuminated freestanding sign at freeway interchange**

Mr. Belko of Sheetz, Inc., 4907 Franklin Blvd., Cleveland, OH 44102 is representing this application.

Chairman Koskovics suggested the Board vote on this application as a package.

Mrs. Grinstead reminded the Board that the monument sign is not included in this approval because it will require a variance.

Chairman Koskovics went over the signs one at a time and Mr. Belko shared his screen to show the Board where the signs were located on the site. Chairman Koskovics asked each Board member if there were any issues and there were none.

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Mr. Belko said the only change in the submittal was they had (2) freestanding diesel flag signs and (2) freestanding split fuel flag signs and they decided to change them to (4) freestanding split fuel flags signs and eliminate the (2) (2) freestanding diesel flag signs. Mrs. Grinstead has received the amended copy and is in record.

Mr. Belko explained that the new Sheetz freeway sign will be a bit smaller than the current Days Inn Sign (approximately 7.5'-8') and will be installed on the metal cap and would display the fuel prices under the Sheetz sign. They reduced the overall square footage of the sign by 19 sq. ft. He said they employed a company to review the sign for structural integrity and took measurements. The only question was from Mr. Popelka who asked if the (1) illuminated freestanding sign at the freeway interchange would be repainted. Mr. Belko said yes, it would be sanded down and painted a bronze color to match the columns on the fuel island canopy. Chairman Koskovics asked each Board member if they had any other questions or concerns and there were none.

Mrs. Ward moved to accept the sign application package as submitted, for Sheetz, Inc., 4145 S.R. 306, Willoughby, OH 44094 and Mr. Popelka seconded.

ROLL CALL: Yeas: G. Phillips; J. Popelka; J. Shannon; T. Ward; J. Koskovics, Chairman
 Nays: None
 Absent: None

Motion Carried: Approved

MINUTES

Regular Meeting Minutes

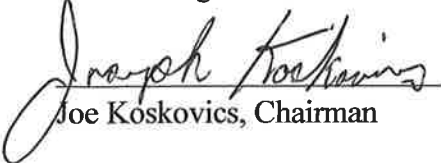
November 9, 2020

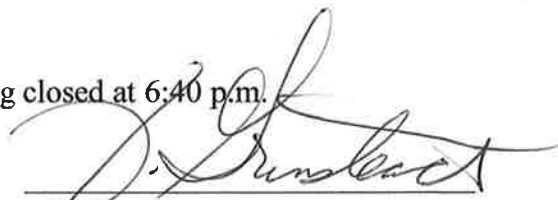
Mr. Popelka moved to accept the minutes of November 9, 2020 as submitted and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Popelka; J. Shannon; T. Ward; G. Phillips; J. Koskovics, Chairman
 Nays: None
 Absent: None

Motion Carried: Approved

There being no further business the regular meeting closed at 6:40 p.m.


Joe Koskovics, Chairman


Vicki Grinstead, Secretary