

**DESIGN REVIEW BOARD
CITY OF WILLOUGHBY
REGULAR MEETING MINUTES
JULY 1, 2020**

PRESENT: Bill Henrich; Adam Brown; Dan Volpe; Paul Garcia; John Perkovich; Chairman
ABSENT: None
OTHERS: Vicki Grinstead, Secretary

Chairman Perkovich called the virtual ZOOM meeting to order at 7:00 p.m.

OLD BUSINESS

None

NEW BUSINESS

Stella's Art Gallery **(1) Non-illuminated wall sign**
38033 Euclid Ave.
(Rep.- Danielle Klein & Carol Pitts, Owners)

Ms. Klein and Ms. Pitts, Owners, are representing the application for the Stella's Art Gallery, 38033 Euclid Ave., Willoughby, OH 44094.

Mr. Henrich said the proposed signage looks very similar to the previous sign and asked if it will be made of the same materials and size. Ms. Pitts said believes so. Mr. Henrich asked if there will be any raised lettering of will it be flat and Ms. Pitts said it will be flat.

Mr. Garcia said he would like the black border raised, but he cannot tell from the rendering. Ms. Klein said the black border is flat and there is currently nothing on the building except a white covering.

Chairman Perkovich said this looks like a face replacement and Ms. Pitts said it is. He said the frame that is there has some relief to it and the sign face itself is flat, but he does like the graphic. Chairman Perkovich said he would like to see the black border added to give relief to the sign. Ms. Klein said there is a fine black flat border on the sign.

Chairman Perkovich said the Board would prefer the black border be raised since the rest of the sign is flat and the Board agreed. Ms. Pitts said there is currently a black frame on the building and the sign will fit into it.

Mr. Brown moved to approve the application for Stella's Art Gallery, 38033 Euclid Ave. Willoughby, OH 44094 as submitted with the stipulation that the black border will be raised around the sign and Mr. Garcia seconded.

ROLL CALL: Yeas: Mr. Henrich; Mr. Garcia; Mr. Brown; Mr. Volpe; Mr. Perkovich, Chairman
Nays: None
Absent: None

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Motion Carried: Approved

Willoughby Public Library

30 E. Spaulding St.

(Rep.- Rick Werner, Director & Deb Mullen, Manager)

(1) Non-illuminated wall sign

Mr. Werner, Director and Deb Mullen, Manager are representing the application for the Willoughby Public Library, 30 E. Spaulding Willoughby, OH 44094.

Mr. Werner gave a brief history of the library. He said when the library was renovated they never made provisions for the branding of the library along Euclid Ave. They wanted to keep with the Carnegie library spirit by installing a granite sign under the three central windows along Euclid Ave. They hope to have the sign installed by early to mid-fall.

Mr. Volpe said he likes the sign and said it fits into the feel of downtown. Mr. Henrich asked if it will fit into the existing space when the three x's arc and Mr. Werner said yes, they measured very carefully. Mr. Werner showed the Board a sample of the granite that will be used for the sign.

Mr. Garcia asked if the lettering is carved in and Mr. Werner said yes. Mr. Garcia asked if there will be any border. Mr. Werner said in keeping with tradition there is typically no border around the granite signage.

Chairman Perkovich agreed with Mr. Garcia and they are not requiring it, but would like to see a border around the sign, but said he will have to see once they have carved the sign. Mr. Werner said he will take this into consideration. He said they will get a more detailed rendering of the sign once they sign the contract with the mason and will submit to Mrs. Grinstead to share with the Board members.

Mr. Garcia moved to approve the application for the Willoughby Public Library, 30 E. Spaulding St., Willoughby, OH 44094 as submitted and Mr. Volpe seconded.

ROLL CALL: Yeas: Mr. Garcia; Mr. Brown; Mr. Volpe; Mr. Henrich; Mr. Perkovich, Chairman
 Nays: None
 Absent: None

Motion Carried: Approved

Crazy Egg Café

4082 Clark Ave.

(Rep.- Bill Budziak, Signs n' Stuff)

**(1) Non-illuminated wall sign,
face replacement**

Mr. Budziak of Signs n' Stuff is representing the application for the Crazy Egg Café, 4082 Clark Ave., Willoughby, OH 44094.

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Mr. Budziak said they are proposing a new non-illuminated sign face which is 3' x 10', which will fit into the existing frame of the previous business.

Chairman Perkovich asked if the sign board itself does have a border that offers some relief. Mr. Budziak said there is currently a plastic overlay covering the original sign. He said there is metal framework that surrounds the border, which is more of a supportive function. He said they proposed this as a material called Dibond, which is an aluminum clad panel that would be sized to fit over the entire sign face.

Mr. Garcia asked if they could raise the lettering and Mr. Budziak said this would make a significant cost increase for the client and they are downsizing from their previous location for financial reasons. Mr. Garcia asked if they would consider a framed border to give it some relief. Mr. Budziak said he believes they would agree to that. He can incorporate a vinyl border, which would be the most cost effective solution.

Mr. Brown said the sign does sit off the building and does have depth and he believes the border might make the sign look busier.

Mr. Henrich said the window and door decals in the rendering are not included in this submittal and Mr. Budziak said no, they may be submitted in the future.

Mr. Garcia and Mr. Volpe both agreed they would like to see a border on the sign. Mr. Volpe had no preference to red or yellow and Mr. Garcia preferred red.

Mr. Budziak showed the Board a red border around the perimeter of the sign on his computer and the Board agreed that it looked good. Chairman Perkovich said they will leave the border size up to the discretion of Mr. Budziak.

Mr. Henrich moved to approve the application for the Crazy Egg Café, 4082 Clark Ave., Willoughby, OH 44094 as submitted with the stipulation there will be a red border added to a perimeter of the sign and Mr. Brown seconded.

ROLL CALL: Yeas: Mr. Brown; Mr. Volpe; Mr. Henrich; Mr. Garcia; Mr. Perkovich, Chairman
 Nays: None
 Absent: None

Motion Carried: Approved

Al Patel
4116 Clark Ave.
(Mr. DeFranco, Contractor)

**Replacement of existing front
porch & railing**

Mr. Patel and Mr. DeFranco are representing the application 4116 Clark Ave., Willoughby, OH 44094.

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Mr. DeFranco said they are doing a remodel of the front porch of the home. He said the foundation is stone but the railing is in disrepair and is in need of replacement, as well as some border trim. He said they will level out the floor and replace the trim around the porch as well.

Chairman Perkovich asked if they intend to keep the porch posts and fret work at the top. Mr. DeFranco said if the Board would like it to remain they will keep it.

Chairman Perkovich said the fret work and the porch columns were original to the home, but the top and bottom lattice was added and are not original and would like to see the original items remain intact on the home.

Mr. Brown asked if the lattice at the top is staying or being replaced by spindles. Mr. Patel said this is his rental property and his tenants break the spindles and that is why he covered them with lattice.

Chairman Perkovich said Mr. Patel submitted two other spindle choices, one square spindle (Choice #1) and one colonial spindle (Choice #2). The Board members preferred Choice #2, the colonial spindle.

Mr. Garcia asked if he is proposing to replace just along the front of the porch or replacing all of the upper lattice with spindles and Mr. Patel said all of it. The Board agreed that would be the best choice.

Mr. Patel asked if he could put lattice inside the new spindles to protect them and the Board said they would not prefer that because it would look too busy.

Mr. Garcia summed up the project; they are keeping the columns, the posts, the fret work at the top, and the lattice on the upper portion will be replaced by the colonial spindles (Choice #2 in record) and Mr. Patel agreed.

Mr. Garcia moved to approve the application for the Patel residence, 4116 Clark Ave., Willoughby, OH 44094 as submitted with the stipulation the lattice on the upper portion will be replaced by the colonial spindles (Choice #2 in record) and Mr. Henrich seconded.

ROLL CALL: Yeas: Mr. Volpe; Mr. Henrich; Mr. Garcia; Mr. Brown; Mr. Perkovich, Chairman
 Nays: None
 Absent: None

Motion Carried: Approved

Josef P. Ganzel Investment Co.
38124 Second St.
(Rep.- Matt Danford, Contractor)

**10' x 6' iron gate and fence
in alley**

Mr. Danford, Contractor is representing the application for Josef P. Ganzel Investment Co., 38124 Second St., Willoughby, OH 44094.

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Mr. Danford said they are proposing iron fencing to prevent traffic flow through the alley from the bars. He said he has done quite a bit of this for other businesses in the downtown area.

Chairman Perkovich said it is a nice design. He said they have received comments from police and fire as far as egress. Mr. Danford said they met with the fire department on Sunday and they suggested making the gate a one-way gate with a panic bar for egress in case of emergency and they agreed to do that. Mr. Danford said he has installed these at several other businesses.

Mr. Garcia asked how far back the gate would be from the sidewalk. Mr. Danford said approximately 8 ft. Mr. Garcia said would it be in the area of the cement parking bumper. Mr. Danford said it will be behind the plate glass windows. He said the car bumpers have already been removed due to safety concerns.

Mr. Henrich read into record the email dated June 29, 2020 (in record Exhibit "A") from James Schultz, Willoughby Police Chief. Mr. Danford said he did not discuss this with the police department, however, he also agreed with the Fire Department to add a Knox Box so police and fire have access to all the buildings in that corner.

Chairman Perkovich said the Board will approve the design of the fence and gate, but will have to meet the stipulations that police and fire must both approve these safety measures.

Mr. Henrich moved to approve the application for Josef P. Ganzel Investment Co., 38124 Second St., Willoughby, OH 44094 as submitted with the stipulation they obtain Willoughby Police and Fire approval on the fence and gate and Mr. Volpe seconded.

ROLL CALL: Yeas: Mr. Henrich; Mr. Garcia; Mr. Brown; Mr. Volpe; Mr. Perkovich, Chairman
 Nays: None
 Absent: None

Motion Carried: Approved

MINUTES

June 3, 2020

Chairman Perkovich found a spelling error on page 4, coins should be spelled quoins and will be corrected.

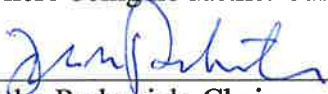
Mr. Brown moved to approve the regular Design Review Board meeting minutes as corrected for June 3, 2020 and Mr. Garcia seconded.

ROLL CALL: Yeas: Mr. Garcia; Mr. Brown; Mr. Volpe; Mr. Henrich; Mr. Perkovich, Chairman
 Nays: None
 Absent: None

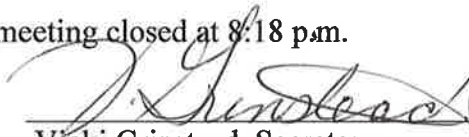
Motion Carried: Approved

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There being no further business the regular meeting closed at 8:18 p.m.



John Perkovich, Chairman



Vicki Grinstead, Secretary