

**DESIGN REVIEW BOARD
CITY OF WILLOUGHBY
REGULAR MEETING MINUTES
AUGUST 5, 2020**

PRESENT: Bill Henrich; Adam Brown; Dan Volpe; Paul Garcia; John Perkovich; Chairman
ABSENT: None
OTHERS: Vicki Grinstead, Secretary

Chairman Perkovich called the virtual ZOOM meeting to order at 7:01 p.m.

OLD BUSINESS

None

NEW BUSINESS

Paul Garcia and Christine Coolick
4334 Center St.
Willoughby, OH 44094

Shed in side yard

Mr. Garcia and Ms. Coolick, are representing their application for a shed for the property located at 4334 Center St., Willoughby, OH 44094.

Ms. Coolick said they would like to install a small shed near their home. She said they went before the Board of Zoning Appeals (July 22, 2020) and received their setback approval. She said they wanted the shed to fit in with the style of the home; it will be wood sided and will match the colors on the home. She said they wanted to reverse the colors and make green the primary color and yellow the trim color so it didn't blend in with the home. She said the shed is tucked in to the side yard between two fences and is hardly visible from the street. She said they do not have a garage and would like the shed for storage of outdoor items.

The Board had no comments or questions on this application.

Mr. Henrich moved to approve the application for a shed for the Garcia/Coolick residence, 4334 Center St., Willoughby, OH 44094 as submitted and Mr. Brown seconded.

ROLL CALL: Yeas: Mr. Henrich; Mr. Brown; Mr. Volpe; Mr. Perkovich, Chairman
 Nays: None
 Absent: None
 Abstain: Mr. Garcia

Motion Carried: Approved

Achilles Running Shop
4077 Erie St.
(Rep.- Bryan Black, B. Legrand Design)

**(1) Non-illuminated wall sign
(canopy), (2) Illuminated wall signs
(4) Non-illuminated window signs**

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Mr. Black of B. LeGrand Design Build and Kris Mendlezoon, Owner are representing the application for Achilles Running Shop, 4077 Erie St., Willoughby, OH 44094.

Mr. Black said they are taking over a portion of a previous business and will be front to back on Erie St. He said they are creating two entrances; a front and a rear, so patrons can enter from either. He said they will be creating a new front entrance on the Erie Street side, giving her a recessed door. This door will be an egress door swinging out, and will not interfere with patrons on the sidewalk. There will be new lettering on the existing sign board in front. The other sign in the front will be added to the existing black awning. There will be new plaques stitched and added to the existing awning. The storefront glass will be sponsorships and affiliations at the bottom of the glass. He said on the parking lot in the rear there is a set of steel doors that will be replaced with glazed doors. They will install a 4' x 12' sign over these doors, with same logo and lettering. This sign will be up lit with new fixtures.

Mr. Black said on the front of the building there is existing lighting which runs on his client's side of the building which will be utilized for the new signage. He said none of the lettering is back lit. He said they are keeping with the architecture and the taste of downtown Willoughby.

Mr. Brown asked if the existing space is being split in half and shared by two businesses and Mr. Black said yes and gave the Board a brief explanation.

Mr. Henrich said he really likes his proposal and asked if there is anything he can do with the wiring that runs beneath the windows. Mr. Black said this was done by someone else previously and they will hide their conduit behind their placard and keep it as presentable as possible. They are going to match the front of the store to the rear, keeping all the elements and finishes the same.

Mr. Henrich asked about the storage structure in the rear of the building and Mr. Black said the landlord just painted it black.

Mr. Garcia asked will the previous signage that says antiques and collectibles will be covered up by the new signage and Mr. Black said yes.

Mr. Brown asked if the Achilles Running Shop will replace the entire sign that was previously there. Mr. Black said the previous sign is balanced centrally on the entire freeze board and they will shift their sign over to the left. He said the new business next door (Flashbacks) may be hiring him to do their signage which would be the other half of the existing sign. He said the existing board is painted plywood and is in disrepair, so they will be replacing it with AZEK sheeting and will paint it black and apply the new white lettering. Mr. Brown asked if the entire previous sign will be removed. Mr. Black said yes and if he does the signage for Flashbacks then they will center his half on the sign on the left.

Mr. Volpe said unfortunately what was not included on his application, even though he described it tonight, was the new recessed new door and sidelight with transom on the front and the new doors in the rear. He said his concern with the new AZEK on the front sign is when it is painted a dark color in a few years it may need maintained. He said he did like the signs on the front and the rear of the building. Mrs. Grinstead said the doors etc. were not included in the application, or the B. LeGrand letter (dated July 24, 2020) that

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accompanied the application, and were not advertised on the agenda, so it could not be voted on this evening.

Chairman Perkovich said they could only vote on the signage this evening and not the doors etc., but he could make a new application for the next meeting for the Board's consideration and Mr. Blacks said he would do that.

Mr. Brown said they would like to see pictures of the doors and what they are made of and just more detail in general.

Mr. Volpe asked if they would add what the materials would be used on the knee wall below the storefront glazing. He said the Board is asking for him to give as much detail as possible. He said he reviewed the prints and understands the doors were included on rendering but were not provided on the application.

Mr. Henrich said Mr. Black should also include the sconces on either side of the rear door for the next meeting.

Mr. Black explained to the Board what the doors and materials would be used in the storefront for the new front entrance and the kneel wall. He asked the Board if they would approve these materials at the next meeting because there is a 4-6 week lead time because of the pandemic and would like to order them as soon as possible. Mr. Black said if the layout and design are appealing he would like to order these materials and present at the next DRB meeting. The Board members said they didn't see any issues with him ordering the items needed.

Chairman Perkovich said in regard to the lettering itself, it doesn't state on the application the dimensions, but does say the letters themselves are dimensional on the elevations and asked him to elaborate. He said the lettering has been a branding image at her other location and they have a large three dimensional sign on their building. He said on his rendering the large letters are approximately 14 ½" tall. Chairman Perkovich asked how thick the letters are so they stand off the sign board. Mr. Black said had not decided on the thickness but will follow suit with the travel agency across the street whose letters are 2" thick. Chairman Perkovich said the Board like to see some sort of relief where there is a shadow line and Mr. Black agreed.

Mr. Garcia asked what the logo color would be. Ms. Mendlezoorn said the logo will be all white with a clear background. Mr. Black said you will be able to see through the windows to see her products.

Mr. Black wanted to address Mr. Volpe's previous comment on the AZEK needing future maintenance. He should there are specific types of paints the manufacturer does recommend for this material to help with maintenance issues. He said if the Board prefers a different material he would be glad to oblige them. Mr. Volpe said he prefers the AZEK and is aware of the recommendations of the paint specifications.

Mr. Brown moved to approve the application for Signs 1-7 for Achilles Running Shop, 4077 Erie St., Willoughby, OH 44094 as submitted and Mr. Volpe seconded.

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ROLL CALL: Yeas: Mr. Garcia; Mr. Brown; Mr. Volpe; Mr. Henrich; Mr. Perkovich, Chairman
Nays: None
Absent: None

Motion Carried: Approved

Vidmar Custom Woodworking
4145 Erie St.
(Rep.- Chris Vidmar, Owner)

(5) Non-illuminated window signs

Mr. Vidmar, Owner of Vidmar Custom Woodworking, 4145 Erie St., Willoughby, OH is representing his application for window signage.

Mr. Vidmar said he wants to add some vinyl decals to the front windows with no illumination. Mr. Garcia said he wanted to clarify the words Design, Showroom, Kitchen and Built-ins will be in the four window corners and the logo is in the center of the window and Mr. Vidmar said yes. There were no more questions from the Board.

Mr. Garcia moved to approve the application for window signage for Vidmar Custom Woodworking, 4145 Erie St./#101, Willoughby, OH 44094 as submitted and Mr. Henrich seconded.

ROLL CALL: Yeas: Mr. Brown; Mr. Volpe; Mr. Henrich; Mr. Garcia; Mr. Perkovich, Chairman
Nays: None
Absent: None

Motion Carried: Approved

MINUTES

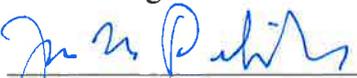
July 1, 2020

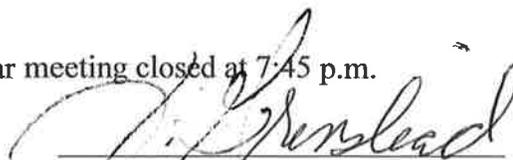
Mr. Garcia moved to approve the regular Design Review Board meeting minutes as submitted for July 1, 2020 and Mr. Volpe seconded.

ROLL CALL: Yeas: Mr. Volpe; Mr. Henrich; Mr. Garcia; Mr. Brown; Mr. Perkovich, Chairman
Nays: None
Absent: None

Motion Carried: Approved

There being no further business the regular meeting closed at 7:45 p.m.


John Perkovich, Chairman


Vicki Grinstead, Secretary