

**BUILDING CODE OF APPEALS BOARD  
CITY OF WILLOUGHBY  
REGULAR MEETING  
APRIL 5, 2021  
MINUTES**

**Present:** Richard Parker; Kevin McCrone; Tom Ruple, Chairman

**Absent:** Mike Gallagher; Jay Byram

**Others:** Vicki Grinstead, Secretary

**Chairman Ruple called the meeting to order at 7:02 p.m.**

Mr. Gallagher could not connect with the Zoom link.

**OLD BUSINESS**

**None**

**NEW BUSINESS**

**Board of Bldg. Code of Appeals**

**Election – 2021**

**Chairman**

**Vice Chairman**

**Secretary**

Mr. McCrone moved to nominate Mr. Ruple for Chairman of the Building Code of Appeals Board for year 2021 and Mr. Parker seconded. There were no other nominations.

**ROLL CALL:**       Yeas:     Richard Parker; Kevin McCrone; Tom Ruple, Chairman  
                          Nays:     None  
                          Absent:  Mike Gallagher; Jay Byram

**Motion Carried:     APPROVED**

Mr. McCrone moved to elect Mr. Ruple for Chairman of the Building Code of Appeals Board for year 2021 and Mr. Parker seconded.

**ROLL CALL:**       Yeas:     Kevin McCrone; Richard Parker; Tom Ruple, Chairman  
                          Nays:     None  
                          Absent:  Mike Gallagher; Jay Byram

**Motion Carried:     APPROVED**

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Mr. Ruple moved to nominate Mr. Gallagher for Vice Chairman of the Building Code of Appeals Board for year 2021 and Mr. Parker seconded. There were no other nominations.

ROLL CALL:       Yeas:     Richard Parker; Kevin McCrone; Tom Ruple, Chairman  
                      Nays:     None  
                      Absent:  Mike Gallagher; Jay Byram

**Motion Carried:     APPROVED**

Mr. Ruple moved to elect Mr. Gallagher for Vice Chairman of the Building Code of Appeals Board for year 2021 and Mr. Parker seconded.

ROLL CALL:       Yeas:     Kevin McCrone; Richard Parker; Tom Ruple, Chairman  
                      Nays:     None  
                      Absent:  Mike Gallagher; Jay Byram

**Motion Carried:     APPROVED**

Mr. Parker moved to nominate Mrs. Grinstead for Secretary of the Building Code of the Appeals Board for year 2021 and Mr. McCrone seconded. There were no other nominations.

ROLL CALL:       Yeas:     Richard Parker; Kevin McCrone; Tom Ruple, Chairman  
                      Nays:     None  
                      Absent:  Mike Gallagher; Jay Byram

**Motion Carried:     APPROVED**

Mr. Ruple moved to elect Mrs. Grinstead for Secretary of the Building Code of Appeals Board for year 2021 and Mr. Parker seconded.

ROLL CALL:       Yeas:     Kevin McCrone; Richard Parker; Tom Ruple, Chairman  
                      Nays:     None  
                      Absent:  Mike Gallagher; Jay Byram

**Motion Carried:     APPROVED**

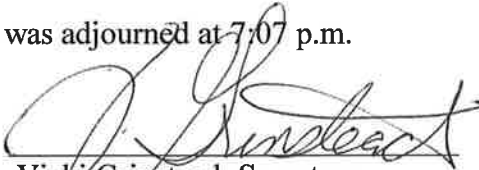
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**MINUTES**

**None**

There being no further business the meeting was adjourned at 7:07 p.m.

  
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Tom Ruple, Chairman

  
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Vicki Grinstead, Secretary