

**DESIGN REVIEW BOARD
CITY OF WILLOUGHBY
REGULAR MEETING MINUTES
JANUARY 3, 2024 @7:00 p.m.**

PRESENT: Adam Brown; Bill Henrich; Paul Garcia; Dan Volpe; John Perkovich, Chairman

ABSENT: None

OTHERS: Vicki Grinstead, Secretary

Chairman Perkovich called the meeting to order at 6:58 p.m.

OLD BUSINESS

None

NEW BUSINESS

Niche Originals

4145 Erie St./#101

(Rep.- Bernadette Ovsenik, Owner)

Non-illuminated wall sign

Ms. Ovsenik, Owner, is representing the application for Niche Originals, 4145 Erie St./#101, Willoughby, OH 44094.

Ms. Ovsenik said they opened their business a month ago in an existing space and would like approval of their sign which is above the window.

Chairman Perkovich said this sign did come before them last month and there was a discrepancy between the word Niche or Niche Originals. He asked if the colors and materials are the same as previously approved and Ms. Ovsenik said no, the rendering is a reverse of what was originally approved. The background is black and the letters are white. They felt it would blend better with a neighboring business's signage.

Chairman Perkovich asked if they were doing the bit of color under the "E" and Ms. Ovsenik said probably not; it will most likely be white. Chairman Perkovich said he is good with the color for the dash either way. Mr. Garcia said he likes the bit of color. Mr. Henrich and Mr. Volpe are fine with the color either way. Mr. Brown said the white may blend too much with the "E." Ms. Ovsenik said they will get a better idea of what it looks like once it is routed and they will make a judgement call at that point.

Mr. Garcia moved to approve a non-illuminated wall sign for Niche Originals, 4145 Erie St./Suite #101, Willoughby, OH 44094 as submitted but allow the dash below the "E" to either be tan (as shown in rendering) or white and Mr. Henrich seconded.

ROLL CALL: Yeas: Mr. Henrich; Mr. Garcia; Mr. Brown; Mr. Volpe; Chairman Perkovich
Nays: None
Absent: None

Motion Carried: APPROVED

**City of Willoughby
Design Review Board
Minutes
January 3, 2024**

Design Review Board

**Election – 2024
Chairman
Vice Chairman
Secretary**

Mr. Henrich moved to nominate Mr. Perkovich as Chairman of the Design Review Board for year 2024 and Mr. Brown seconded. There were no other nominations.

ROLL CALL: Yeas: Mr. Garcia; Mr. Brown; Mr. Volpe; Mr. Henrich; Chairman Perkovich
 Nays: None
 Absent: None

Motion Carried: Approved

Mr. Garcia moved to elect Mr. Perkovich for Chairman of the Design Review Board for year 2024 and Mr. Volpe seconded.

ROLL CALL: Yeas: Mr. Brown; Mr. Volpe; Mr. Henrich; Mr. Garcia; Chairman Perkovich
 Nays: None
 Absent: None

Motion Carried: Approved

Mr. Brown moved to nominate Mr. Garcia as Vice Chairman of the Design Review Board for year 2024 and Mr. Volpe seconded. There were no other nominations.

ROLL CALL: Yeas: Mr. Volpe; Mr. Henrich; Mr. Garcia; Mr. Brown; Chairman Perkovich
 Nays: None
 Absent: None

Motion Carried: Approved

Mr. Brown moved to elect Mr. Garcia for Vice Chairman of the Design Review Board for year 2024 and Mr. Henrich seconded.

ROLL CALL: Yeas: Mr. Henrich; Mr. Garcia; Mr. Brown; Mr. Volpe; Chairman Perkovich
 Nays: None
 Absent: None

Motion Carried: APPROVED

**City of Willoughby
Design Review Board
Minutes
January 3, 2024**

Mr. Henrich moved to nominate Mrs. Grinstead as Secretary of the Design Review Board for year 2024 and Mr. Garcia seconded. There were no other nominations.

ROLL CALL: Yeas: Mr. Garcia; Mr. Brown; Mr. Volpe; Mr. Henrich; Chairman Perkovich
Nays: None
Absent: None

Motion Carried: Approved

Mr. Henrich moved to elect Mrs. Grinstead for Secretary of the Design Review Board for year 2024 and Mr. Volpe seconded.

ROLL CALL: Yeas: Mr. Brown; Mr. Volpe; Mr. Henrich; Mr. Garcia; Chairman Perkovich
Nays: None
Absent: None

Motion Carried: APPROVED

MINUTES

December 6, 2023

Mr. Garcia moved to approve the Design Review Board minutes of December 6, 2023 as submitted and Mr. Volpe seconded.

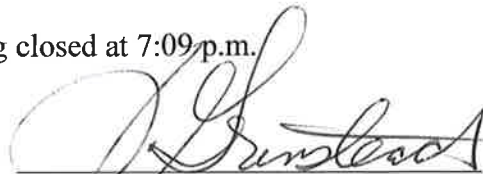
ROLL CALL: Yeas: Mr. Volpe; Mr. Henrich; Mr. Garcia; Mr. Brown; Chairman Perkovich
Nays: None
Absent: None

Motion Carried: APPROVED

There being no further business the regular meeting closed at 7:09 p.m.



John Perkovich, Chairman



Vicki Grinstead, Secretary