

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
NOVEMBER 14, 2022
REGULAR MEETING
MINUTES**

PRESENT: Jim Shannon; George Phillips; Joseph Koskovics, Chairman

ABSENT: Tara Ward

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular in-person meeting to order at 6:32 p.m.

OLD BUSINESS

None

NEW BUSINESS

Second Hand Selections

1092 Lost Nation Rd.

(Rep.-Cody Goodman, Owner)

(3) Non-illuminated wall signs

Mr. Goodman, Owner is representing the sign package for Second Hand Selections.

Chairman Koskovics suggested the board vote on these signs as a package. He said just for the board's information these signs have already been installed. The same framing was used that was left by the previous occupant and asked if the signage has been secured. Mr. Goodman said yes, they just put a sticker over what was already there. He said the sign frame seemed solid.

Chairman Koskovics went over each sign and the board has no questions. He made a suggestion to applicant that if he makes any changes or additions, he needs to call the city and find out what he needs to do.

Mr. Shannon moved to accept (3) non-illuminated wall signs for Second Hand Selections, 1092 Lost Nation Rd., Willoughby, OH 44094 as submitted and Mr. Phillips seconded.

ROLL CALL: Yeas: G. Phillips; J. Shannon; J. Koskovics, Chairman

Nays: None

Absent: T. Ward

Motion Carried: Approved

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Tropical Smoothie Café

35535 Euclid Ave.

(Rep.- Mark Branovic, Advanced Installation & Sign)

(2) Illuminated wall signs,

**(1) Illuminated freestanding pole sign,
face replacement only**

Mr. Branovic of Advanced Installation & Sign is representing the sign package for Tropical Smoothie Café.

Chairman Koskovics suggested the board vote on these signs as a package. He stated the wall signs are channel letters. He asked if there was any previous signage. Mr. Branovic said he notes say there is not, but there is existing electrical. Chairman Koskovics said if there is any fading, shadowing, or damage on the building it needs to be repaired before the new sign is installed.

The board had no questions.

Mr. Phillips moved to accept (2) illuminated wall signs and (1) illuminated freestanding pole sign with face replacement for Tropical Smoothie Café, 35535 Euclid Ave., Willoughby, OH 44094 as submitted but with the stipulation that any remnants from previous sign be repaired and/or painted before the installation of the new signage is installed and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Shannon; G. Phillips; J. Koskovics, Chairman
 Nays: None
 Absent: T. Ward

Motion Carried: Approved

Oxbow Outfitters

37812 Vine St.

(Rep.- Bill Budziak, Signs n' Stuff)

**(1) Illuminated wall sign,
face replacement**

Mr. Budziak of Signs n' Stuff is representing the sign package for Oxbow Outfitters.

Chairman Koskovics said he has no questions or issues. The balance of the board had no questions.

Mr. Shannon moved to accept (1) illuminated wall sign with face replacement for Oxbow Outfitters, 37812 Vine St., Willoughby, OH 44094 as submitted and Mr. Phillips seconded.

ROLL CALL: Yeas: G. Phillips; J. Shannon; J. Koskovics, Chairman
 Nays: None
 Absent: T. Ward

Motion Carried: Approved

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MINUTES

Regular Meeting Minutes


October 24, 2022

Mr. Shannon moved to accept the SRB meeting minutes of October 24, 2022 as submitted, and Mr. Phillips seconded.

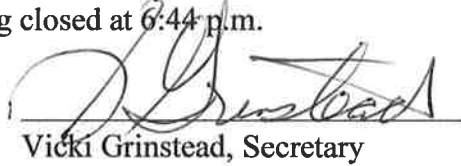
ROLL CALL: Yeas: J. Shannon; G. Phillips; J. Koskovics, Chairman
 Nays: None
 Absent: T. Ward

Motion Carried: Approved

There being no further business the regular meeting closed at 6:44 p.m.



Joe Koskovics, Chairperson



Vicki Grinstead, Secretary