

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
MAY 10, 2021
REGULAR MEETING
MINUTES**

PRESENT: Jim Shannon; Tara Ward; J. Popelka; George Phillips; Joseph Koskovics, Chairman

ABSENT: None

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular virtual ZOOM meeting to order at 6:01 p.m.

OLD BUSINESS

None

NEW BUSINESS

Cleveland Back & Spine Institute
6095 Commerce Circle
(Rep.- Vince Dilonno, Blink Signs)

**(1) Illuminated freestanding
freeway/high-rise sign, face
replacements**

Mr. Dilonno of Blink Signs is representing the sign application for the Cleveland Back & Spine Institute.

Mr. Dilonno said they are replacing one of the existing Texas Roadhouse sign spaces. The new sign will have his clients name, logo, and phone number.

Chairman Koskovics said there were other sign renderings in the packet. Mr. Dilonno said those are internal signs. Mrs. Grinstead said these interior signs are not before the Board this evening.

Ms. Ward liked the sign and said it meets all the current requirements. There were no other questions or comments from the Board members.

Ms. Ward moved to accept the sign application as submitted for Cleveland Back & Spine Institute, 6095 Commerce Circle, Willoughby, OH 44094 and Mr. Phillips seconded.

ROLL CALL: Yeas: G. Phillips; J. Popelka; J. Shannon; T. Ward; J. Koskovics, Chairman
 Nays: None
 Absent: None

Motion Carried: Approved

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ENPAC

4803 E. 345th St.

(Rep.- Cione Belknap, Agile Sign & Lighting)

(1) Non-illuminated wall sign

Ms. Cione Belknap of Agile Sign & Lighting is representing the sign application for ENPAC.

Ms. Belknap said they will be removing the previous sign and they will caulk the holes on the building to match. The new non-illuminated single-faced ENPAC wall sign is 27” in overall height for the lettering. They will be routed PVC flat cut-out letters and will be painted black. The logo will be an applied green digital print and will also be non-illuminated.

Ms. Ward asked if the current sign is still on the building. Ms. Belknap said yes, but it will be removed and replaced by the new ENPAC sign. Ms. Ward said they should state in the motion that the building should be cleaned/repared so there are no signs of shadowing from the previous signage.

Mr. Phillips moved to accept (1) non-illuminated wall sign as submitted for ENPAC, 4803 E. 345th St., Willoughby, OH 44094 with the stipulation that any cleaning or repairs needed, be completed prior to installation of the new signage and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Popelka; J. Shannon; T. Ward; G. Phillips; J. Koskovics, Chairman
 Nays: None
 Absent: None

Motion Carried: Approved

MINUTES

Regular Meeting Minutes

April 26, 2021

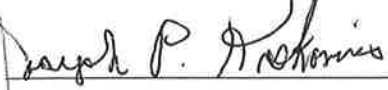
Mr. Popelka moved to accept the meeting minutes of April 26, 2021 as submitted and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Shannon; G. Phillips; J. Popelka; J. Koskovics, Chairman
 Nays: None
 Absent: None
 Abstain: T. Ward

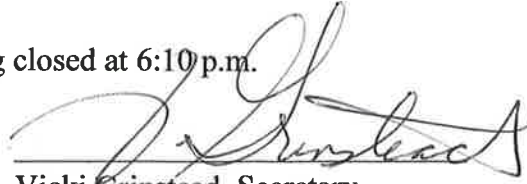
Motion Carried: Approved

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There being no further business the regular meeting closed at 6:10 p.m.



Joe Koskovics, Chairman



Vicki Grinstead, Secretary