

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
JULY 12, 2021
REGULAR MEETING
MINUTES**

PRESENT: Jim Shannon; George Phillips; Joseph Koskovics, Chairman

ABSENT: Tara Ward; J. Popelka

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular in-person meeting to order at 6:00 p.m.

OLD BUSINESS

None

NEW BUSINESS

Willogrove Apartments

37411 Grove Ave.

(Rep.-James Vacey, Signature Sign Co.)

(1) Illuminated wall sign,

Mr. Vacey of Signature Sign Co. is representing the sign application for Willogrove Apartments.

Mr. Vacey said he is here this evening to obtain the board's approval for a new sign for the Willogrove Apartments activity center. The letters are stainless steel painted with a two-part polyurethane. They are shallow letters with a 1" return and will be illuminated with white LEDs. They are mounted 2" off the wall to give a glow affect at night. He said during the day the letters will be green and at night they will appear black with an outline.

There were no comments from the board members.

Mr. Shannon moved to accept the sign application for (1) illuminated wall sign as submitted for Willogrove Apartments, 37411 Grove Ave., Willoughby, OH 44094 Mr. Phillips seconded.

ROLL CALL: Yeas: G. Phillips; J. Shannon; J. Koskovics, Chairman

Nays: None

Absent: J. Popelka; T. Ward

Motion Carried: Approved

MINUTES

Regular Meeting Minutes

May 24, 2021

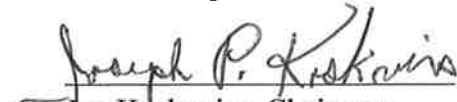
**Sign Review Board
City of Willoughby
Regular Meeting Minutes
July 12, 2021**

Mr. Phillips moved to accept the meeting minutes of May 24, 2021 as submitted and Mr. Shannon seconded.

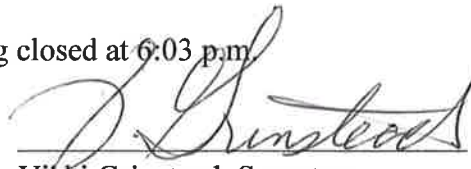
ROLL CALL: Yeas: J. Shannon; G. Phillips; J. Koskovics, Chairman
 Nays: None
 Absent: J. Popelka; T. Ward

Motion Carried: Approved

There being no further business the regular meeting closed at 6:03 p.m.



Joe Koskovics, Chairman



Vicki Grinstead, Secretary