

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
SEPTEMBER 13, 2021
REGULAR MEETING
MINUTES**

PRESENT: George Phillips; Jim Shannon; Joseph Koskovics, Chairman

ABSENT: Tara Ward

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular in-person meeting to order at 6:00 p.m.

OLD BUSINESS

None

NEW BUSINESS

Dr. Glinatsis

37713 Vine St.

(Rep.,- Cione Belknap, Agile Sign & Lighting)

(1) Non-illuminated ground sign

Ms. Belknap of Agile Sign & Lighting is representing the sign application for Dr. Glinatsis.

Ms. Belknap said they received Board of Zoning Appeals approval for the setback and non-conformity of this sign at the September 8, 2021 meeting. She said the current sign is deteriorating and would like a more substantial sign to stand up to the inclement weather. She is before this board this evening to get the aesthetics of the sign approved.

Mr. Shannon asked if year-round ground cover is required, and Chairman Koskovics said yes. Ms. Belknap said she will let the client know that year-round ground cover is required.

Mr. Shannon moved to accept the sign application for (1) non-illuminated ground sign for Dr. Glinatsis, 37713 Vine St., Willoughby, OH 44094 as submitted but with the stipulation that year-round ground cover is installed at the base of the ground sign and Mr. Phillips seconded.

ROLL CALL: Yeas: G. Phillips; J. Shannon; J. Koskovics, Chairman

Nays: None

Absent: T. Ward

Motion Carried: Approved

**Sign Review Board
City of Willoughby
Regular Meeting Minutes
September 13, 2021**

MINUTES

Regular Meeting Minutes

August 23, 2021

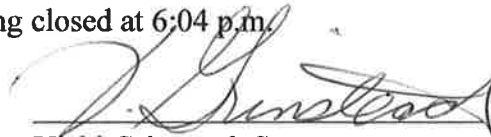
Mr. Phillips moved to accept the meeting minutes of August 23, 2021 as submitted and Mr. Shannon seconded.

ROLL CALL: Yeas: G. Phillips; J. Shannon; J. Koskovics, Chairman
 Nays: None
 Absent: T. Ward

Motion Carried: Approved

There being no further business the regular meeting closed at 6:04 p.m.

Joe Koskovics, Chairman



Vicki Grinstead, Secretary