

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
SEPTEMBER 9, 2024
REGULAR MEETING
MINUTES**

PRESENT: Sophia Jones; Tara Ward; Joseph Koskovics, Chairman

ABSENT: William Palmer

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular in-person meeting to order at 6:01 p.m.

OLD BUSINESS

None

NEW BUSINESS

Lakeshore Family Dental

38530 Lakeshore Blvd.

(Rep.- Mark Branovic, Advanced Installation & Sign)

(1) Non-illuminated wall sign,

**(1) Non-illuminated freestanding
ground sign w/face replacement**

Mr. Branovic of Advanced Installation & Sign agent for Lakeshore Family Dental, 38530 Lakeshore Blvd., Willoughby, OH 44094 is representing the sign package.

Chairman Koskovics suggested the board vote on this application as a package and reviewed each sign. Chairman Koskovics said it looks like the wall sign will be externally lit and Mr. Branovic said yes but the sign itself is not lit.

Ms. Ward asked if there was any previous signage on the building and Mr. Branovic said not as far as he knows but there is an existing monument sign.

Chairman Koskovics said the ground sign will be mounted in the same location as the previous sign. Mr. Branovic said they will straighten up the posts and repaint them. Chairman Koskovics said there is landscaping around the base of the sign but not sure if it is year-round ground cover, so that will be put in the motion. It was noted that there is a spotlight highlighting the ground sign but the sign itself is non-illuminated. There were no other questions from the board members.

Ms. Ward moved to accept (1) non-illuminated wall sign and (1) non-illuminated ground sign with face replacement for Lakeshore Family Dental, 38530 Lakeshore Blvd., Willoughby, OH 44094 as submitted but with the stipulation that if the existing ground cover is not year round it is replaced with year round ground cover and Mrs. Jones seconded.

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ROLL CALL: Yeas: S. Jones; T. Ward; Koskovics, Chairman
 Nays: None
 Absent: W. Palmer

Motion Carried: Approved

Buffalo Wild Wings
36455 Euclid Ave.
(Rep.- Mark Branovic, Advanced Installation & Sign)

**(3) Illuminated wall signs
(north/front elevation), (side/east
elevation), (side/west elevation)
all w/face replacements,
(1) Illuminated freestanding ground
sign w/partial face replacement, (2)
non-illuminated window/door logos,
(3) Directional only signs**

Mr. Branovic of Advanced Installation & Sign agent for Buffalo Wild Wings, 36455 Euclid Ave., Willoughby, OH 44094 is representing the sign package.

Chairman Koskovics suggested the board vote on this application as a package and reviewed each sign.

Ms. Ward asked if they are just replacing the circular part of the wall sign with the buffalo but everything else will remain the same. Mr. Branovic said yes, they are vinyl replacements. Mr. Branovic said they are like for like logo replacements on all the wall signs.

Chairman Koskovics noted for the record that the awning signs have been removed from this package and Mr. Branovic said that is correct.

There were no other questions from the board members.

Mrs. Jones moved to accept the sign package for Buffalo Wild Wings, 36455 Euclid Ave., Willoughby, OH 44094 as submitted and Ms. Ward seconded.

ROLL CALL: Yeas: T. Ward; S. Jones; Koskovics, Chairman
 Nays: None
 Absent: W. Palmer

Motion Carried: Approved

**City of Willoughby
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MINUTES

Regular Meeting Minutes

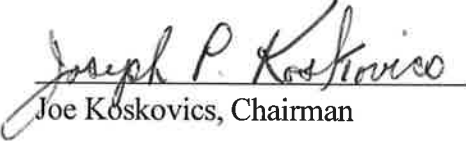
August 26, 2024

Mrs. Jones moved to accept the Sign Review Board meeting minutes of August 26, 2024 as submitted and Ms. Ward seconded.

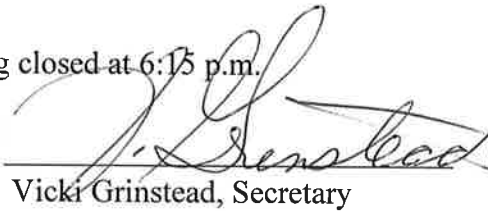
ROLL CALL: Yeas: S. Jones; T. Ward; Koskovics, Chairman
 Nays: None
 Absent: W. Palmer

Motion Carried: Approved

There being no further business the regular meeting closed at 6:15 p.m.



Joe Koskovics, Chairman



Vicki Grinstead, Secretary