

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
JULY 27, 2020
REGULAR MEETING
MINUTES**

PRESENT: Jim Shannon; John Popelka; Joseph Koskovics, Chairman
ABSENT: Tara Ward; George Phillips
OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular virtual ZOOM meeting to order at 6:01 p.m.

NEW BUSINESS

T-Mobile 34811 Euclid Ave./Suite 1B (Rep.- Cione Belknap, Agile Sign & Lighting)	(1) Illuminated wall sign (1) Illuminated Pylon sign w/face replacement
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Ms. Belknap of Agile Sign & Lighting is representing the application for T-Mobile.

Ms. Belknap said they will be installing the base lit channel on a backer for the wall sign. She explained this is a nationwide change because they purchased Sprint and are changing all of their signs to a pink backer. The 4" backer will be flushed mounted to the façade. She said they will be removing the previous signage and will repair and paint the building before installing the new wall sign.

Chairman Koskovics said the T-Mobile sign will be replacing the previous Sprint sign on the pylon sign and Ms. Belknap said that is correct, it is just a face replacement.

Chairman Koskovics asked each Board member if they had any questions or concerns and there were none.

Mr. Popelka moved to accept the sign package as submitted for T-Mobile, 34811 Euclid Ave./Suite 1B, Willoughby, OH 44094 and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Popelka; J. Shannon; J. Koskovics, Chairman
Nays: None
Absent: T. Ward; G. Phillips

Motion Carried: APPROVED

Marc's 34881 Euclid Ave. (Rep.- Dan Bertke, Archer Sign Corp.)	(5) Illuminated wall signs, (1) Illuminated freestanding sign w/face replacement only
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Mr. Bertke of Archer Sign Corp. is representing the application for Marc's.

Chairman Koskovics suggested the Board vote on this application as a package.

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Mr. Bertke said they have signs across the front of the store and on the south side of the building. The LED illuminated Marc's letters are 6' tall and are 5" deep. The tag lines of Quality MEATS, Fresh PRODUCE, Cold Cut COUNTER are also LED illuminated. The Marc's sign on the west side of the building is 5' tall. He said they are also changing the face only on the pylon sign.

Chairman Koskovic asked each Board member if they had any questions or concern. Mr. Popelka asked if there would be any shadowing from the previous signage or are they complete replacements. Mr. Bertke said they are remodeling the whole store and the signs are complete replacements. There will be no shadowing or repairs needed.

Mr. Popelka moved to accept the sign package as submitted for Marc's, 34881 Euclid Ave., Willoughby, OH 44094 and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Shannon; J. Popelka; J. Koskovic, Chairman
Nays: None
Absent: T. Ward; G. Phillips

Motion Carried: APPROVED

MINUTES

Regular Meeting Minutes June 22, 2020

Mr. Shannon moved to accept the minutes of June 22, 2020 as submitted and Mr. Popelka seconded.

ROLL CALL: Yeas: J. Popelka; J. Shannon; J. Koskovic, Chairman
Nays: None
Absent: T. Ward; G. Phillips

Motion Carried: Approved

OLD BUSINESS

Mr. Popelka moved to untable the Regular Meeting Minutes from May 11, 2020 and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Shannon; J. Popelka; J. Koskovic, Chairman
Nays: None
Absent: T. Ward; G. Phillips

Motion Carried: UNTABLED

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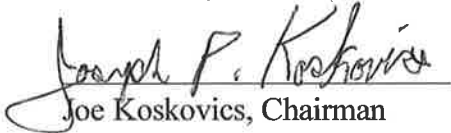
May 11, 2020

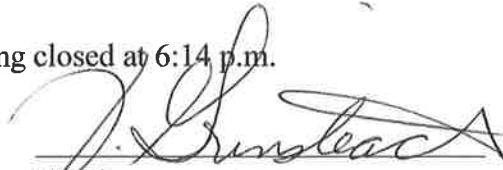
Mr. Shannon moved to approve the Regular Meeting Minutes of May 11, 2020 as submitted and Mr. Popelka seconded.

ROLL CALL: Yeas: J. Popelka; J. Shannon; J. Koskovics, Chairman
 Nays: None
 Absent: T. Ward; G. Phillips

Motion Carried: Approved

There being no further business the regular meeting closed at 6:14 p.m.


Joe Koskovics, Chairman


Vicki Grinstead, Secretary