

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
JANUARY 25, 2021
REGULAR MEETING
MINUTES**

PRESENT: John Popelka; Tara Ward; Jim Shannon; George Phillips; Joseph Koskovics, Chairman

ABSENT: None

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular virtual ZOOM meeting to order at 5:59 p.m.

OLD BUSINESS

None

NEW BUSINESS

Great Lakes Coin & Jewelry

(1) Illuminated wall sign

37812 Vine St.

(Rep.-Melinda Arko, Heritage Sign & Lighting)

Mrs. Arko of Heritage Sign & Lighting is representing the sign application for Great Lakes Coin & Jewelry.

Mrs. Arko said they are proposing to remove the existing signs and are replacing them with a 3 x 10 illuminated cabinet with flat faces. She said, according to her customer, the owner will be providing the electric.

Chairman Koskovics asked the Board if there were any questions and there were none.

Mrs. Ward moved to accept the sign application package as submitted with the stipulation that any shadowing from previous signage that is currently on the building be removed and cleaned, for Great Lakes Coin & Jewelry, 37812 Vine St., Willoughby, OH 44094 and Mr. Phillips seconded.

ROLL CALL: Yeas: G. Phillips; J. Popelka; J. Shannon; T. Ward; J. Koskovics, Chairman
Nays: None
Absent: None

Motion Carried: Approved

Great Lakes Place

**(1) Non-illuminated freestanding
ground sign**

38571 Lakeshore Blvd.

(Rep.-Michael DiFranco, Vendi Properties)

Mr. DiFranco of Vendi Properties is representing the sign application for Great Lakes Place.

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Mr. DiFranco said they have replaced a deteriorating sign prior to the Boards approval. He said they were notified they had to come before the Board for approval. He said the sign is 4 x 6 single-sided sign with additional riders. He said it is an upgrade to what was originally there.

Mrs. Ward asked if there is any year-round ground cover. Mr. DiFranco said they already installed pine trees on the property and when the landscaper went to install the additional ground cover he said couldn't do it at that time due to inclement weather, but will put two small pine trees on either side of the sign and add additional annuals at the base of the sign. He said the bed is already dug out and they are just waiting for better weather.

Chairman Koskovics asked the Board if there were any questions and there were none.

Mr. Popelka moved to accept the sign application package as submitted with the stipulation that year-round ground cover is installed at the base of the sign, for Great Lakes Place, 38571 Lakeshore Blvd., Willoughby, OH 44094 and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Popelka; J. Shannon; T. Ward; G. Phillips; J. Koskovics, Chairman
Nays: None
Absent: None

Motion Carried: Approved

MINUTES

Regular Meeting Minutes

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Mr. Phillips moved to accept the meeting minutes of January 11, 2021 as submitted and Mr. Popelka seconded.

ROLL CALL: Yeas: J. Shannon; G. Phillips; J. Popelka; J. Koskovics, Chairman
Nays: None
Absent: None
Abstain: T. Ward

Motion Carried: Approved

There being no further business the regular meeting closed at 6:09 p.m.


Joe Koskovics, Chairman


Vicki Grinstead, Secretary