

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
OCTOBER 25, 2021
REGULAR MEETING
MINUTES**

PRESENT: George Phillips; Jim Shannon; Tara Ward; Joseph Koskovics, Chairman

ABSENT: None

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular in-person meeting to order at 5:58 p.m.

OLD BUSINESS

None

NEW BUSINESS

Dunkin Donuts

35535 Euclid Ave.

(Rep.- Brad Petro, CESCO Imaging)

(1) Non-illuminated wall sign,

(3) Illuminated wall signs,

(1) Illuminated freestanding menu board (face replacement)

Mr. Petro of CESCO Imaging is representing the sign application for Dunkin Donuts.

Chairman Koskovics suggested the board vote on the signage as a package. Sign #1 "Willoughby Dunkin" is the only non-illuminated sign. Sign #2 "Dunkin" is illuminated. Signs #3 and #4 are both "DD" and are also illuminated and Sign #5 is the freestanding illuminated menu board. He went over each of the five signs individually and the board has no comments or questions.

Ms. Ward moved to accept the sign application for (1) non-illuminated wall sign, (3) illuminated wall signs, (1) illuminated freestanding menu board (face replacement) for Dunkin Donuts, 35535 Euclid Ave., Willoughby, OH 44094 as submitted and Mr. Shannon seconded.

ROLL CALL: Yeas: G. Phillips; J. Shannon; T. Ward; J. Koskovics, Chairman

Nays: None

Absent: None

Motion Carried: Approved

**Sign Review Board
City of Willoughby
Regular Meeting Minutes
October 25, 2021**

MINUTES

Regular Meeting Minutes

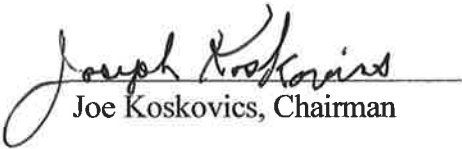
October 12, 2021

Mr. Phillips moved to accept the meeting minutes of October 12, 2021 as submitted and Mr. Shannon seconded.

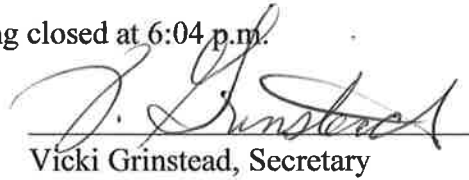
ROLL CALL: Yeas: J. Shannon; T. Ward; G. Phillips; J. Koskovics, Chairman
 Nays: None
 Absent: None

Motion Carried: Approved

There being no further business the regular meeting closed at 6:04 p.m.



Joe Koskovics, Chairman



Vicki Grinstead, Secretary