

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
NOVEMBER 8, 2021
REGULAR MEETING
MINUTES**

PRESENT: George Phillips; Jim Shannon; Tara Ward; Joseph Koskovics, Chairman

ABSENT: None

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular in-person meeting to order at 5:58 p.m.

OLD BUSINESS

None

NEW BUSINESS

Citipointe School of Ministry

4095 Kirtland Rd.

(Rep.- Dustin James, Advanced Installation & Sign)

**(1) Illuminated freestanding
sign, face replacement**

Mr. James of Advanced Installation & Sign is representing the sign application for Citipointe School of Ministry.

Mr. James said the sign is a like for like face replacement and will fit within the existing structure and the illumination will stay the same. There is already existing ground cover at the base of the sign.

Mr. Shannon moved to accept the sign application for (1) illuminated freestanding sign with face replacement for Citipointe School of Ministry, 4095 Kirtland Rd., Willoughby, OH 44094 as submitted and Mr. Phillips seconded.

ROLL CALL: Yeas: G. Phillips; J. Shannon; T. Ward; J. Koskovics, Chairman
Nays: None
Absent: None

Motion Carried: Approved

Perrico Health Center

4176 S.R. 306

(Rep.- Cione Belknap, Agile Sign & Lighting)

**(1) Illuminated wall sign,
(1) Non-illuminated freestanding
sign w/i.d., (1) Illuminated
freestanding sign, w/face
replacement**

Ms. Belknap of Agile Sign & Lighting is representing the sign application for Perrico Health Center.

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Chairman Koskovics said this application is for a rebranding for University Hospital. He said signs A & C are illuminated and sign B is not. He said there is a slight difference between the new and old sign and inquired as to whether there were any remnants of the previous signage that needs to be cleaned or repaired. Ms. Belknap said when her employees removed the old sign, they assured her there was no indication of damage or shadowing. The board had no other questions on this application.

Mr. Phillips moved to accept the sign application for (1) illuminated wall sign, (1) non-illuminated freestanding sign w/i.d. and (1) illuminated freestanding sign w/face replacement for Perrico Health Center, 4176 S.R. 306, Willoughby, OH 44094 as submitted and Ms. Ward seconded.

ROLL CALL: Yeas: J. Shannon; T. Ward; G. Phillips; J. Koskovics, Chairman
 Nays: None
 Absent: None

Motion Carried: Approved

Lake Hospital System/UH
5105 SOM Center Rd.
(Rep.- Cione Belknap, Agile Sign & Lighting)

**(2) Illuminated wall signs-east & west elevations (A & D),
(3) Illuminated freestanding signs-w/face replacements (B, F & G),
(2) Non-illuminated freestanding signs (C & E)**

Ms. Belknap of Agile Sign & Lighting is representing the sign application for Lake Hospital System/UH.

Chairman Koskovics recommended the board vote on this application as a package. The Chairman went over each sign and the board had no questions on this application. The board commended Ms. Belknap on the presentation of this application.

Ms. Ward moved to accept the sign application for (2) illuminated wall signs-east & west elevations (A & D), (3) illuminated freestanding signs w/face replacements (B, F & G) and (2) non-illuminated freestanding signs (C & E) for Lake Hospital System/UH, 5105 SOM Center Rd., Willoughby, OH 44094 as submitted and Mr. Shannon seconded.

ROLL CALL: Yeas: T. Ward; G. Phillips; J. Shannon; J. Koskovics, Chairman
 Nays: None
 Absent: None

Motion Carried: Approved

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MINUTES

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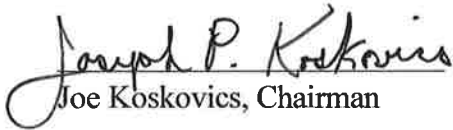
October 25, 2021

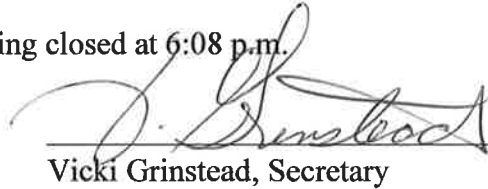
Mr. Shannon moved to accept the meeting minutes of October 25, 2021 as submitted and Mr. Phillips seconded.

ROLL CALL: Yeas: G. Phillips; J. Shannon; T. Ward; J. Koskovics, Chairman
 Nays: None
 Absent: None

Motion Carried: Approved

There being no further business the regular meeting closed at 6:08 p.m.


Joe Koskovics, Chairman


Vicki Grinstead, Secretary