

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
MARCH 25, 2024
REGULAR MEETING
MINUTES**

PRESENT: William Palmer; Tara Ward; Joseph Koskovics, Chairman

ABSENT: George Phillips; Sophia Jones

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular in-person meeting to order at 6:04 p.m.

OLD BUSINESS

None

This item remains tabled until a full board is present

Sign Review Board

Election – 2024

Chairman

Vice Chairman

Secretary

NEW BUSINESS

Hudepohl + Kozan Dentistry

34465 Euclid Ave.

(Rep.- Mark Branovic, Advanced Installation & Sign)

(1) Illuminated wall sign

Mr. Branovic is representing (1) illuminated wall sign for Hudepohl + Kozan Dentistry.

Chairman Koskovics said this application is for (1) illuminated wall sign. The sign is raised lettering on a back channel. The renderings show the location on the building.

Ms. Ward asked if the current signage is already removed and Mr. Branovic said he was unsure but they will be removing it. Chairman Koskovics said if there is any shadowing, repairs etc. needed it must be done prior to the new signage being installed and this will be part of the motion. Mr. Branovic said everything will be removed except the directional sign and they will not be doing anything with the pylon sign.

Ms. Ward moved to accept (1) illuminated wall sign for Hudepohl + Kozan Dentistry, 34465 Euclid Ave., Willoughby, OH 44094 as submitted with the stipulation that any shadowing and repairs needed to the current facia be completed prior to the installation of the new signage and Mr. Palmer seconded.

ROLL CALL: Yeas: W. Palmer; T. Ward; Koskovics, Chairman

Nays: None

Absent: G. Phillips; S. Jones

**City of Willoughby
Sign Review Board
Agenda
March 25, 2024**

Motion Carried: Approved

MINUTES

Regular Meeting Minutes


March 11, 2024

Ms. Ward moved to accept the Sign Review Board meeting minutes of March 11, 2024 as submitted and Mr. Palmer seconded.

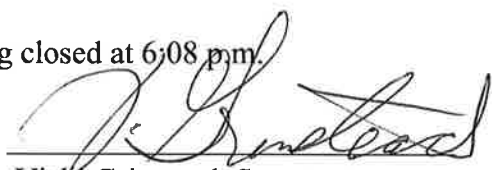
ROLL CALL: Yeas: T. Ward; W. Palmer; Koskovics, Chairman
 Nays: None
 Absent: G. Phillips; S. Jones

Motion Carried: Approved

There being no further business the regular meeting closed at 6:08 p.m.



Joe Koskovics, Chairman



Vicki Grinstead, Secretary