

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
APRIL 25, 2022
REGULAR MEETING
MINUTES**

PRESENT: Jim Shannon; George Phillips; Tara Ward, Vice Chairperson

ABSENT: Joseph Koskovics, Chairman

OTHERS: Vicki Grinstead, Secretary

Vice Chairperson Ward called the regular in-person meeting to order at 5:56 p.m.

OLD BUSINESS

None

NEW BUSINESS

Jeep, Dodge, Chrysler, Ram Dealership

(1) Illuminated wall sign

36845 Euclid Ave.

(Rep.- Lou Belknap, Agile Sign & Lighting)

Mr. Belknap of Agile Sign & Lighting is representing the sign package for Jeep, Dodge, Chrysler, Ram Dealership.

Mr. Belknap said they want to add an illuminated SERVICE sign for Mopar on the back service building to assist customers with finding the correct entrance to this building. He said the copy illuminates but the back does not. Mr. Phillips asked if there was any previous signage and Mr. Belknap said no.

Mr. Shannon moved to accept the sign application as submitted for (1) illuminated wall sign for Jeep, Dodge, Chrysler, Ram Dealership, 36845 Euclid Ave., Willoughby, OH 44094 and Mr. Phillips seconded.

ROLL CALL: Yeas: G. Phillips; J. Shannon; T. Ward, Vice Chairperson

Nays: None

Absent: J. Koskovics, Chairman

Motion Carried: Approved

Gril Craft BBQ

(1) Illuminated wall sign

36295 Euclid Ave.

(1) Ill. freestanding pole sign,

(Rep.- Adelle Wincek, Be Next Awning & Graphics)

face replacement

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Ms. Wincek of Be Next Awning & Graphics is representing the sign package for Gril Craft BBQ.

Ms. Wincek said they are proposing new LED illuminated channel letters and refacing two tenant panels on the existing pole sign.

Vice Chairperson Ward said the motion should stipulate that any shadowing, painting, or repairs should be done to remove any remnants of the previous signage before the new sign is installed. Ms. Wincek said they plan to paint the building before they install the new sign.

Mr. Phillips moved to accept the sign application as submitted for (1) illuminated wall sign and (1) illuminated freestanding pole sign, face replacement for Gril Craft BBQ, 36295 Euclid Ave., Willoughby, OH 44094 with the stipulation that any shadowing, painting, or repairs should be done to remove any remnants of the previous signage before the new sign is installed and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Shannon; G. Phillips; T. Ward, Vice Chairperson
 Nays: None
 Absent: J. Koskovics, Chairman

Motion Carried: Approved

The Nursery at Andrews
38692 Mentor Ave.
(Rep.- James Emsar)

(1) Non-illuminated wall sign

Mr. Emsar, Owner is representing the sign package for The Nursery at Andrews.

Mr. Emsar said they are just replacing the previous sign with their sign. There will be no changes to the size or any other changes, it is just a face replacement.

Mr. Shannon moved to accept the sign application as submitted for (1) non-illuminated wall sign for The Nursery at Andrews, 38692 Mentor Ave., Willoughby, OH 44094 as submitted and Mr. Phillips seconded.

ROLL CALL: Yeas: G. Phillips; J. Shannon; T. Ward, Vice Chairperson
 Nays: None
 Absent: J. Koskovics, Chairman

Motion Carried: Approved

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MINUTES

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Mr. Phillips moved to accept the SRB meeting minutes of March 28, 2022 as submitted, and Mr. Shannon seconded.

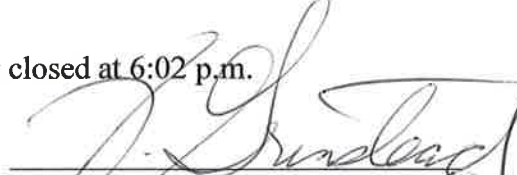
ROLL CALL: Yeas: J. Shannon; G. Phillips; T. Ward, Vice Chairperson
 Nays: None
 Absent: J. Koskovics, Chairman

Motion Carried: Approved

There being no further business the regular meeting closed at 6:02 p.m.



Tara Ward, Vice Chairperson



Vicki Grinstead, Secretary