

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
APRIL 28, 2025
REGULAR MEETING
MINUTES**

PRESENT: Josephine Begin; Tara Ward; William Palmer, Vice Chairman

ABSENT: Joseph Koskovics, Chairman

OTHERS: Vicki Grinstead, Secretary

Vice Chairman Palmer called the regular in-person meeting to order at 6:00 p.m.

OLD BUSINESS

None

NEW BUSINESS

Seven Brew

35091 Euclid Ave.

(Rep.- Kathy Clarke, Ace Lighting Services)

(3) Illuminated wall signs &

(3) Non-illuminated wall signs,

(directional/instructional)

Ms. Clarke of Ace Lighting Services, 1260 Moore Rd., Avon, OH 44011 is representing the sign package for Seven Brew.

Ms. Clarke said they have (3) wall signs; a front medallion sign and two wall signs that are channel letters. The other three wall signs are directional signs with arrows and say drive thru coffee to direct clients thru the drive thru process.

Vice Chairman Palmer suggested the board vote on these signs as a package. The board members reviewed the application and had no questions.

Ms. Begin moved to accept (3) illuminated wall signs and (3) non-illuminated wall signs (directional/instructional) for Seven Brew, 35091 Willoughby, OH 44094 as submitted and Ms. Ward seconded.

ROLL CALL: Yeas: J. Begin; T. Ward; W. Palmer, Vice Chairman

Nays: None

Absent: J. Koskovics, Chairman

Motion Carried: Approved

**Sign Review Board
City of Willoughby
Regular Meeting Minutes
April 28, 2025**

Quality Nail Spa

(2) Illuminated wall signs

34841 Euclid Ave.
(Rep.- Iliana Kazandiev, Agile Sign & Lighting)

Ms. Kazandiev of Agile Sign & Lighting, 35280 Lakeland Blvd., Eastlake, OH 44094 is representing the signage for Quality Nail Spa.

Ms. Kazandiev said they are proposing (2) illuminated wall signs with channel letters. One set is on the clients current tenant space but will be removed and reinstalled at the new location on the back of the building. The front façade sign will be new and will be LED lit on a raceway that will be painted to match the building facia. The general contractor will repaint and repair the building.

Ms. Ward moved to accept (2) illuminated wall signs for Quality Nail Spa, 34841 Euclid Ave., Willoughby, OH 44094 as submitted with the stipulation that any cleaning to remove shadowing from previous signage or repair/painting be completed before the installation of the new signage and Ms. Begin seconded.

ROLL CALL: Yeas: T. Ward; J. Begin; W. Palmer, Vice Chairman
 Nays: None
 Absent: J. Koskovics, Chairman

Motion Carried: Approved

MINUTES

Regular Meeting Minutes

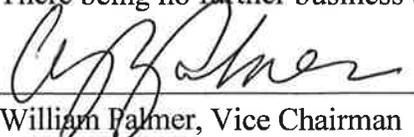
April 14, 2024

Ms. Ward moved to accept the Sign Review Board meeting minutes of April 14, 2024 as submitted and Ms. Begin seconded.

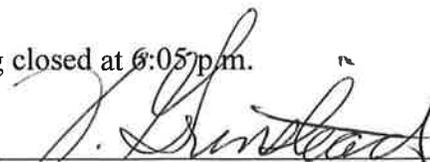
ROLL CALL: Yeas: J. Begin; T. Ward; W. Palmer, Vice Chairman
 Nays: None
 Absent: J. Koskovics, Chairman

Motion Carried: Approved

There being no further business the regular meeting closed at 6:05 p.m.



William Palmer, Vice Chairman



Vicki Grinstead, Secretary